

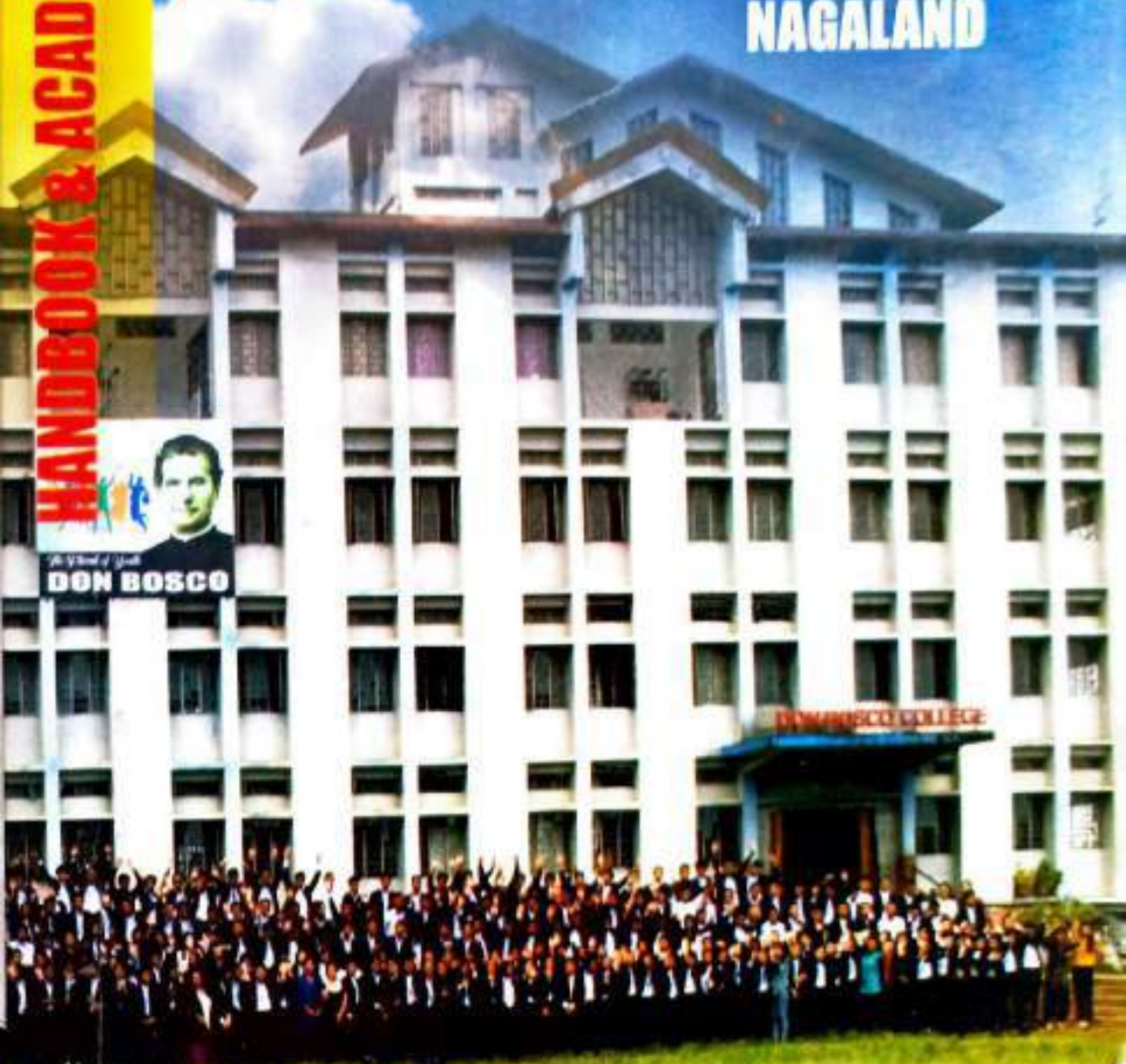
**HANDBOOK & ACADEMIC CALENDAR 2018-19**



# **DON BOSCO COLLEGE**

## **KOHIMA**

### **NAGALAND**



## 5. ADMINISTRATION

Board of Management of the Don Bosco College Kohima Registered Society (REGD. NO. HOME/SRC-6901 dated 15-6-2015)

- |                                 |                  |
|---------------------------------|------------------|
| 1. Fr Nestor Guria              | : President      |
| 2. Fr. CM Joseph                | : Vice President |
| 3. Fr. Dr. P. Suresh Innocent   | : Secretary      |
| 4. Fr. Manayil Alexander        | : Treasurer      |
| 5. Fr. Kunnathettu Vincent John | : Member         |
| 6. Fr. Dr. Kreni Salew Peter    | : Member         |
| 7. Fr. Paul Puntü               | : Member         |
| 8. Fr. Ahuli Lonuo Linus        | : Member         |

### Members of Governing Body

- |                                   |                                      |
|-----------------------------------|--------------------------------------|
| 1. Fr. Nestor Guria               | : President                          |
| 2. Fr. CM Joseph                  | : Vice President                     |
| 3. Fr. Dr. P. Suresh Innocent     | : Secretary and Principal            |
| 4. Fr. Manayil Alexander          | : Treasurer                          |
| 5. Dr. Kiyasenuo Vizo             | : Member                             |
| 6. Fr. Dr. Aelavanthara Sebastian | : Member                             |
| 7. Fr. Paul Puntü                 | : Member                             |
| 8. Dr. Zavei Hiese                | : Member                             |
| 9. Dr. M. Catherine Rutsa         | : Member                             |
| 10. Fr. Samuel Elow               | : Member                             |
| 11. Mrs. Azenuo Pienyü            | : Member                             |
| 12. Dr. Seyiekhrietuo John        | : Member                             |
| 13. Mr. Lohrü Mathew              | : Member                             |
| 14. Fr. Innocent                  | : Member                             |
| 15. Fr. Palackel Mathew           | : Member                             |
| 16. Fr. James T.P.                | : Member                             |
| 17. Prof Das N                    | : Nagaland University Representative |

### Standing Committee of the Governing Body

- |                            |                      |
|----------------------------|----------------------|
| Fr. Dr. P. Suresh Innocent | : Principal & Rector |
| Fr. Manayil Alexander      | : Treasurer          |
| Fr. TP James               | : Member             |
| Fr. Innocent               | : Member             |

## ACADEMIC COMMITTEES

### Internal Quality Assurance Cell (IQAC)

- |                            |                                      |
|----------------------------|--------------------------------------|
| Fr. Dr. P. Suresh Innocent | : Principal & Chairman               |
| Ms. Jarani Mao             | : IQAC Co-ordinator                  |
| Dr. Imtinaro Longkumer     | : NAAC Co-ordinator                  |
| Dr. Velhou Koza            | : Member                             |
| Mr. N Zupenthung Shitiri   | : Member                             |
| Dr. Lanukumla Ao           | : Member                             |
| Mrs. Pinky Sagolsem        | : Member                             |
| Mrs. Kezienuo              | : Member                             |
| Dr. Aosunep                | : Member                             |
| Fr. P. Innocent            | : Member                             |
| Mr. Johny                  | : Member                             |
| Ms. Kevisedenuo Christina  | : Member                             |
| Mr. John Thono             | : Member                             |
| Mr. Keniengu Albert        | : Member                             |
| Dr. N. Tiwary              | : Member                             |
| Mr. Vituozo Phewhuo        | : Member                             |
| Fr. T.P. James             | : Member                             |
| Prof. N. Das               | : Nagaland University Representative |

### Academic Council

- |                            |                            |
|----------------------------|----------------------------|
| Fr. Dr. P. Suresh Innocent | : Principal & Chairman     |
| HOD of English             | : Mrs. Pinky Sagolsem      |
| HOD of Political Science   | : Mr. N Zupenthung Shitiri |
| HOD of History             | : Dr. Lanukumla Ao         |
| HOD of Education           | : Ms. Jarani Mao           |
| HOD of Sociology           | : Dr. Velhou Koza          |

### Staff Development Programme

- |                            |                        |
|----------------------------|------------------------|
| Fr. Dr. P. Suresh Innocent | : Principal & Chairman |
| Ms. Otoli V. Yeptho        | : Convener             |
| Dr Adenuo Shirat Luikham   | : Member               |

### Research Cell

- |                            |                        |
|----------------------------|------------------------|
| Fr. Dr. P. Suresh Innocent | : Principal & Chairman |
| Dr. Lanukumla Ao           | : Convener             |
| Ms. Sentuile               | : Member               |



Dr. Velhou Koza  
Mrs. Pinky Sagolsem  
Dr. Aosunep  
Ms. Vehutalu Vero

**Staff Grievance Redressal Cell**  
Fr. Dr. P. Suresh Innocent  
Fr. James  
Fr. Manayil Alexander

**Admission Committee**  
Fr. Dr. P. Suresh Innocent  
Fr. Manayil Alexander  
Fr. James TP.  
Ms. Jarani Mao  
Dr. Toshimenla

**Examination Committee**  
Fr. Dr. P. Suresh Innocent  
Mrs Kezienuo  
Ms. Jarani Mao  
Dr. Aosunep  
Mr Sanihe Artjü

**Library Committee**  
Fr. Dr. P. Suresh Innocent  
Mr. Ningthoujam Geethchandra Singh  
Dr. Lanukumla Ao  
Ms. Jarani Mao

**College magazine committee**  
Fr. Dr. P. Suresh Innocent  
Ms. Otoli V. Yeptho  
Dr. Lanukumla Ao

**Literary Society committee**  
Dr. Toshimenla  
Dr Adenuo Shirat Luikham

: Member  
: Member  
: Member  
: Member

: Principal & Chairman  
: Convener  
: Member

: Principal & Chairman  
: Treasurer  
: Member  
: Convener  
: Member

: Principal & Chairman  
: Convener  
: Member  
: Member  
: Member

: Principal & Chairman  
: Convener  
: Member  
: Member

: Principal & Chairman  
: Convener  
: Member

: Convener  
: Member

## STUDENT WELFARE COMMITTEES

### Students Forum

Fr. Dr. P. Suresh Innocent  
Dr. Aosunep  
Mrs. Pinky Sagolsem  
Ms Vehutalu Vero  
Dr. Adenuo Shirat Luikham

: Principal & Chairman  
: Convener  
: Member  
: Member  
: Member

### BEEA Committee

Fr. Dr. P. Suresh Innocent  
Dr. Velhou Koza  
Dr. Toshimenla

: Principal & Chairman  
: Convener  
: Member

### Mentoring Committee

Fr. Dr. P. Suresh Innocent  
Mrs. Pinky Sagolsem  
Mr. N Zupenthung Shitiri  
Dr. Lanukumla Ao  
Ms Viphreseno Yhokha

: Principal & Chairman  
: Convener  
: Member  
: Member  
: Member

### Women Cell

Fr. Dr. P. Suresh Innocent  
Dr. Imtinaro Longkumer  
Ms. Kezienuo  
Ms. Jarani Mao  
Dr. Toshimenla

: Principal & Chairman  
: Convener  
: Member  
: Member  
: Member

### Anti-Ragging Committee

Fr. Dr. P. Suresh Innocent  
Ms. Jarani Mao  
Ms Vehutalu Vero  
Ms. Otoli V. Yeptho

: Principal & Chairman  
: Convener  
: Member  
: Member

### Eucharist & Prayer Service Committee

Fr. Dr. P. Suresh Innocent  
Dr. Lanukumla Ao  
Ms Vehutalu Vero  
Mr Sanihe Artjü

: Principal & Chairman  
: Convener  
: Member  
: Member

### Assembly Committee

Fr. Dr. P. Suresh Innocent

: Principal & Chairman

Dr. Aosunep : Convener  
 Ms. Jarani Mao : Member  
 Dr. Toshimenla : Member  
 Ms. Kezienuo : Member

**Parent-Teachers' Association Committee**  
 Fr. Dr. P. Suresh Innocent : Principal & Chairman  
 Mr. N Zupenthung Shitiri : Convener  
 Ms Viphreseno Yhokha : Member  
 Co-ordinator and Associate Co-ordinator representing the parents

**Canteen Committee**  
 Fr. Dr. P. Suresh Innocent : Principal & Chairman  
 Fr. Manayil Alexander : Treasurer  
 Ms. Kezienuo : Convener  
 Ms. Jarani Mao : Member

**Student's Satisfaction Survey Committee**  
 Fr. Dr. P. Suresh Innocent : Principal & Chairman  
 Dr. Aosunep : Convener  
 Mrs. Pinky Sagolsem : Member  
 Ms Vehutalu Vero : Member  
 Dr. Adenuo Shirat Luikham : Member

## PROGRAMME COMMITTEES

**Invited Talk**  
 Ms Tsutshowe-U Sekhamo : Convener  
 Dr. Imtinaro Longkumer : Member  
 Dr. Aosunep : Member  
 Ms. Jarani Mao : Member

**Freshers Day Committee**  
 Fr. Dr. P. Suresh Innocent : Principal & Chairman  
 Ms Vehutalu Vero : Convener  
 Mrs. Pinky Sagolsem : Member  
 Mr Sanihe Artjü : Member

**Graduation day Committee**  
 Fr. Dr. P. Suresh Innocent : Principal & Chairman  
 Dr. Adenuo Shirat Luikham : Convener  
 Ms Tsutshowe-U Sekhamo : Member

**Euphoria (College Week) Committee**  
 Fr. Dr. P. Suresh Innocent : Principal & Chairman  
 Ms Tsutshowe-U Sekhamo : Convener  
 Mr. N Zupenthung Shitiri : Member  
 Dr. Lanukumla Ao : Member

**Pre-Christmas Committee**  
 Fr. Dr. P. Suresh Innocent : Principal & Chairman  
 Ms Viphreseno Yhokha : Convener  
 Ms. Jarani Mao : Member  
 Ms. Kezienuo : Member  
 Dr. Imtinaro Longkumer : Member

**Gratitude Day Committee**  
 Fr. Dr. P. Suresh Innocent : Principal & Chairman  
 Dr. Toshimenla : Convener  
 Ms Sentuile : Member  
 Mr. N Zupenthung Shitiri : Member

**Quiz Committee**  
 Dr. Imtinaro Longkumer : Convener  
 Dr. Velhou Koza : Member  
 Ms. Jarani Mao : Member

**Inter collegiate Committee**  
 Fr. Dr. P. Suresh Innocent : Principal & Chairman  
 Dr. Velhou Koza : Convener  
 Dr. Adenuo Shirat Luikham : Member  
 Ms Vehutalu Vero : Member

## 6. CO-CURRICULAR ACTIVITIES

**Bosco Extension & Enrichment Activities (BEEA)**  
 BEEA provide students with the opportunities to put their studies into practice, as well as network with like-minded students and professors. BEEA facilitate in the development of various domains of mind and personality such as intellectual, emotional, social, moral and aesthetic development. BEEA offers openings for challenge, enjoyment, and exposure to new knowledge and ideas, thinking in different or unusual ways and risk-taking. BEEA is for all students and not only for a selected few. Get involved in BEEA and have the whole world open up to you!



**NSS**

Mrs. Pinky Sagolsem  
 Dr. Adenuo Shirat Luikham  
 Ms. Otoli V. Yeptho

: Coordinator  
 : Assistant Coordinator  
 : Assistant Coordinator

**Bosco Sports Academy**

Mr Sanihe Ariijii  
 Dr. Aosunep

: Coordinator  
 : Assistant Coordinator

**Rovers & Rangers**

Ms. Tsutshowe-U Sekhamo

: Coordinator

**Music Club**

Mr. N Zupenthung Shitiri  
 Dr Aosunep

: Coordinator  
 : Assistant Coordinator

**Fine Arts**

Ms Vikaholi Chishi

: Coordinator

**Eco Club**

Ms Vehutalu Vero

: Coordinator

**Peace Channel**

Ms Vipheseno Yhokha

: Coordinator

**Movie Club**

Dr. Adenuo Shirat Luikham

: Coordinator

**Dance Club**

Ms. Otoli V. Yeptho

: Coordinator

**SPIRITUAL MOVEMENTS****Jesus Youth**

Dr. Toshimenla

: Coordinator

**Youth for Christ**

Mr Sanihe Ariijii

: Coordinator

**7. ACADEMIC & ADMINISTRATIVE STAFF****English Department**

Mrs. Pinky Sagolsem, HOD, Assistant Professor  
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 Ms. Otoli V. Yeptho, Assistant Professor  
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 Dr. Adenuo Shirat Luikham, Assistant Professor  
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Ms. Senuile, Assistant Professor  
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**Sociology Department**

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 Mr. Sanihe Ariijii, Assistant Professor  
 uripfosemei@gmail.com  
 Ms. Vipheseno Yhokha, Assistant Professor  
 viphesenoyhokha@gmail.com

**10. ACADEMIC CALENDAR****May 2018**

1	TUE	Staff Training, Shillong
2	WED	Staff Training, Shillong
3	THU	Staff Training, Shillong
4	FRI	Staff Training, Shillong
5	SAT	Staff Training, Shillong
6	SUN	Holiday
7	MON	Holiday
8	TUE	Holiday
9	WED	Holiday
10	THU	Holiday
11	FRI	Holiday
12	SAT	Holiday
13	SUN	Holiday
14	MON	Holiday
15	TUE	Holiday
16	WED	Holiday
17	THU	Holiday
18	FRI	Holiday
19	SAT	Holiday
20	SUN	Holiday
21	MON	Admission for First Year Students
22	TUE	Admission for First Year Students
23	WED	Admission for First Year Students
24	THU	Admission for First Year Students
25	FRI	Admission for First Year Students
26	SAT	Admission for First Year Students
27	SUN	Holiday
28	MON	Holiday
29	TUE	First year Skill development
30	WED	Second year Skill development
31	THU	Second year Skill development



## June 2018

1	FRI	Third year Skill development
2	SAT	Third year Skill development
3	SUN	Holiday
4	MON	Class - Inauguration of Academic Year
5	TUE	Class- World Environment Day
6	WED	Class -Mentoring 1 <sup>st</sup> Year Students
7	THU	Class-Mentoring 2 <sup>nd</sup> Year Students
8	FRI	Class-Mentoring 3 <sup>rd</sup> Year Students
9	SAT	Study Leave
10	SUN	Holiday
11	MON	Class
12	TUE	Class
13	WED	Class- Quiz (1-500 questions)
14	THU	Class
15	FRI	Class
16	SAT	Holiday - Idul-Fitr
17	SUN	Holiday
18	MON	Class - Quiz (501-1000 questions)
19	TUE	Class
20	WED	Class
21	THU	Class
22	FRI	Class - Freshers day
23	SAT	Holiday
24	SUN	Holiday
25	MON	Class - 1 <sup>st</sup> Assignment Submission
26	TUE	Class
27	WED	Class
28	THU	Class
29	FRI	Class- Quiz Time 2018
30	SAT	Class - Field Trip

## July 2018

1	SUN	Holiday
2	MON	Class
3	TUE	Class
4	WED	Class - CIA TEST I
5	THU	Class
6	FRI	Class - Prayer Service & Eucharist
7	SAT	Class - Graduation day
8	SUN	Holiday
9	MON	Class- CIA TEST I
10	TUE	Class
11	WED	Class
12	THU	Class
13	FRI	Class
14	SAT	Study Leave
15	SUN	Holiday
16	MON	Class - CIA TEST I
17	TUE	Class
18	WED	Class
19	THU	Class
20	FRI	Class
21	SAT	Class
22	SUN	Holiday
23	MON	Class - CIA TEST I
24	TUE	Class-2 <sup>nd</sup> Assignment Submission
25	WED	Class
26	THU	Class
27	FRI	Class - CIA TEST I
28	SAT	Study Leave
29	SUN	Holiday
30	MON	Class - CIA TEST I
31	TUE	Class

**August 2018**

1	WED	Class
2	THU	Class
3	FRI	Class-Prayer Service & Eucharist
4	SAT	Class
5	SUN	Holiday
6	MON	Class - CIA TEST II
7	TUE	Class
8	WED	Class
9	THU	Class
10	FRI	Class-Last date for Presentation
11	SAT	Study Leave
12	SUN	Holiday
13	MON	Class - CIA TEST II
14	TUE	Class
15	WED	Holiday - Independence Day
16	THU	Class
17	FRI	Class
18	SAT	Class
19	SUN	Holiday
20	MON	Class - CIA TEST II
21	TUE	Class
22	WED	Holiday - Bakrid
23	THU	Class
24	FRI	Class
25	SAT	Holiday
26	SUN	Holiday
27	MON	Class - CIA TEST II
28	TUE	Class
29	WED	Class
30	THU	Class
31	FRI	Class

**September 2018**

1	SAT	Class
2	SUN	Holiday
3	MON	Holiday - Janmashtami
4	TUE	Class - CIA TEST II
5	WED	Class - Mentoring First Year Students
6	THU	Class - Mentoring Second Year Students
7	FRI	Class - Mentoring Third Year Students
8	SAT	Study Leave
9	SUN	Holiday
10	MON	Class - CIA TEST II
11	TUE	Class
12	WED	Class
13	THU	Class
14	FRI	Class
15	SAT	Study Leave
16	SUN	Holiday
17	MON	Class - Selection Exam
18	TUE	Class - Selection Exam
19	WED	Class - Selection Exam
20	THU	Class - Selection Exam
21	FRI	Class - Selection Exam
22	SAT	Study Leave
23	SUN	Holiday
24	MON	Class - Selection Exam
25	TUE	Class - Selection Exam
26	WED	Class - Selection Exam
27	THU	Class - Selection Exam
28	FRI	Class - Selection Exam
29	SAT	Study Leave
30	SUN	Holiday



## October 2018

1	MON	Study Leave
2	TUE	Holiday - Mahatma Gandhi Birthday
3	WED	Study Leave
4	THU	Selection Exam Results preparation
5	FRI	Selection Exam Results preparation
6	SAT	Selection Exam Results preparation
7	SUN	Holiday
8	MON	Selection Exam Results preparation
9	TUE	Selection Exam Results preparation
10	WED	Selection Exam Results preparation
11	THU	Selection Exam Results preparation
12	FRI	Parents Teachers Meeting & Issue of Admit card
13	SAT	
14	SUN	Holiday
15	MON	
16	TUE	
17	WED	
18	THU	Holiday - Durga Puja
19	FRI	Holiday - Durga Puja
20	SAT	NU End Semester Examination (1 <sup>st</sup> , 3 <sup>rd</sup> , 5 <sup>th</sup> Semester)
21	SUN	Holiday
22	MON	NU End Semester Examination (1 <sup>st</sup> , 3 <sup>rd</sup> , 5 <sup>th</sup> Semester)
23	TUE	NU End Semester Examination (1 <sup>st</sup> , 3 <sup>rd</sup> , 5 <sup>th</sup> Semester)
24	WED	NU End Semester Examination (1 <sup>st</sup> , 3 <sup>rd</sup> , 5 <sup>th</sup> Semester)
25	THU	NU End Semester Examination (1 <sup>st</sup> , 3 <sup>rd</sup> , 5 <sup>th</sup> Semester)
26	FRI	NU End Semester Examination (1 <sup>st</sup> , 3 <sup>rd</sup> , 5 <sup>th</sup> Semester)
27	SAT	NU End Semester Examination (1 <sup>st</sup> , 3 <sup>rd</sup> , 5 <sup>th</sup> Semester)
28	SUN	Holiday
29	MON	NU End Semester Examination (1 <sup>st</sup> , 3 <sup>rd</sup> , 5 <sup>th</sup> Semester)
30	TUE	NU End Semester Examination (1 <sup>st</sup> , 3 <sup>rd</sup> , 5 <sup>th</sup> Semester)
31	WED	NU End Semester Examination (1 <sup>st</sup> , 3 <sup>rd</sup> , 5 <sup>th</sup> Semester)

## November 2018

1	THU	NU End Semester Examination (1 <sup>st</sup> , 3 <sup>rd</sup> , 5 <sup>th</sup> Semester)
2	FRI	NU End Semester Examination (1 <sup>st</sup> , 3 <sup>rd</sup> , 5 <sup>th</sup> Semester)
3	SAT	NU End Semester Examination (1 <sup>st</sup> , 3 <sup>rd</sup> , 5 <sup>th</sup> Semester)
4	SUN	Holiday
5	MON	NU End Semester Result Preparation/ Cultural & Sports Festival Preparation
6	TUE	NU End Semester Result Preparation/ Cultural & Sports Festival Preparation
7	WED	NU End Semester Result Preparation/ Cultural & Sports Festival Preparation
8	THU	NU End Semester Result Preparation/ Cultural & Sports Festival Preparation
9	FRI	NU End Semester Result Preparation/ Cultural & Sports Festival Preparation
10	SAT	NU End Semester Result Preparation/ Cultural & Sports Festival Preparation
11	SUN	Holiday
12	MON	NU End Semester Result Preparation/ Cultural & Sports Festival Preparation
13	TUE	NU End Semester Result Preparation/ Cultural & Sports Festival Preparation
14	WED	NU End Semester Result Preparation/ Cultural & Sports Festival Preparation
15	THU	NU End Semester Result Preparation/ Cultural & Sports Festival Preparation
16	FRI	Result Day
17	SAT	Class
18	SUN	Holiday
19	MON	Class - Cultural & Sports Festival
20	TUE	Class - Cultural & Sports Festival
21	WED	Class - Cultural & Sports Festival
22	THU	Class - Cultural & Sports Festival
23	FRI	Class - Cultural & Sports Festival
24	SAT	Class - Cultural & Sports Festival
25	SUN	Holiday
26	MON	Study Leave
27	TUE	Class
28	WED	Class
29	THU	Class - Inter-collegiate Program
30	FRI	Class

**December 2018**

1	SAT	Holiday - State Inauguration Day
2	SUN	Holiday
3	MON	Class
4	TUE	Class
5	WED	Class
6	THU	Class
7	FRI	Class-Pre-Christmas Celebrations
8	SAT	Winter Break
9	SUN	Winter Break
10	MON	Winter Break
11	TUE	Winter Break
12	WED	Winter Break
13	THU	Winter Break
14	FRI	Winter Break
15	SAT	Winter Break
16	SUN	Winter Break
17	MON	Winter Break
18	TUE	Winter Break
19	WED	Winter Break
20	THU	Winter Break
21	FRI	Winter Break
22	SAT	Winter Break
23	SUN	Winter Break
24	MON	Winter Break
25	TUE	Christmas
26	WED	Winter Break
27	THU	Winter Break
28	FRI	Winter Break
29	SAT	Winter Break
30	SUN	Winter Break
31	MON	Winter Break

**January 2019**

	TUE	New Year
1	WED	Winter Break
2	THU	Winter Break
3	FRI	Winter Break
4	SAT	Winter Break
5	SUN	Winter Break
6	MON	Winter Break
7	TUE	Class resumes
8	WED	Class
9	THU	Class
10	FRI	Class
11	SAT	Holiday
12	SUN	Holiday
13	MON	Class
14	TUE	Class
15	WED	Class
16	THU	Class
17	FRI	Class
18	SAT	Class
19	SUN	Holiday
20	MON	Class
21	TUE	Class
22	WED	Class
23	THU	Class
24	FRI	Class
25	SAT	Holiday - Republic Day
26	SUN	Holiday
27	MON	Class - CIA TEST I
28	TUE	Class
29	WED	Class
30	THU	Holiday - Don Bosco Feast
31		



## February 2019

1	FRI	Class
2	SAT	Class - Prayer Service & Eucharist
3	SUN	Holiday
4	MON	Class
5	TUE	Class - CIA TEST I
6	WED	Class
7	THU	Class
8	FRI	Class
9	SAT	Study Leave
10	SUN	Holiday
11	MON	Class - CIA TEST I
12	TUE	Class
13	WED	Class
14	THU	Class
15	FRI	Class
16	SAT	Class
17	SUN	Holiday
18	MON	Class - CIA TEST I
19	TUE	Class
20	WED	Class
21	THU	Class
22	FRI	Class
23	SAT	Study Leave
24	SUN	Holiday
25	MON	Class - CIA TEST I
26	TUE	Class
27	WED	Class
28	THU	Class-2 <sup>nd</sup> Assignment Submission

## March 2019

1	FRI	Class - Prayer Service & Eucharist
2	SAT	Class-Last date for Presentation
3	SUN	Holiday
4	MON	Class-CIA TEST I
5	TUE	Class-Mentoring 1 <sup>st</sup> Year Students
6	WED	Holiday - Ash Wednesday
7	THU	Class-Mentoring 2 <sup>nd</sup> Year Students
8	FRI	Class-Mentoring 3 <sup>rd</sup> Year Students
9	SAT	Class - Gratitude day
10	SUN	Holiday
11	MON	Selection Exam
12	TUE	Selection Exam
13	WED	Selection Exam
14	THU	Selection Exam
15	FRI	Selection Exam
16	SAT	Study leave
17	SUN	Holiday
18	MON	Selection Exam
19	TUE	Selection Exam
20	WED	Selection Exam
21	THU	Selection Exam
22	FRI	Selection Exam
23	SAT	Study leave
24	SUN	Holiday
25	MON	Result Preparation
26	TUE	Result Preparation
27	WED	Result Preparation
28	THU	Result Preparation
29	FRI	Parents Teachers Meeting
30	SAT	Study leave
31	SUN	Holiday

1	MON	Study leave
2	TUE	NU End Semester Examination
3	WED	NU End Semester Examination
4	THU	NU End Semester Examination
5	FRI	NU End Semester Examination
6	SAT	NU End Semester Examination
7	SUN	Holiday
8	MON	NU End Semester Examination
9	TUE	NU End Semester Examination
10	WED	NU End Semester Examination
11	THU	NU End Semester Examination
12	FRI	NU End Semester Examination
13	SAT	NU End Semester Examination
14	SUN	Palm Sunday
15	MON	NU End Semester Examination
16	TUE	NU End Semester Examination
17	WED	Holiday - Mahavir Jayanti
18	THU	NU End Semester Examination
19	FRI	Holiday - Good Friday
20	SAT	NU End Semester Examination
21	SUN	Holiday - Easter Sunday
22	MON	Result Prepration
23	TUE	Result Prepration
24	WED	Result Prepration
25	THU	Result Prepration
26	FRI	Result Prepration
27	SAT	Result Day
28	SUN	Holiday
29	MON	NSS SPECIAL CAMP
30	TUE	NSS SPECIAL CAMP





**DON BOSCO COLLEGE, KOHIMA  
NAGALAND**

**HANDBOOK & ACADEMIC CALENDAR 2019-20**



**DON BOSCO COLLEGE  
KOHIMA  
NAGALAND**



## College Motto

Duty and Joy is the motto of our college. Duty is a term that conveys a sense of moral commitment or obligation to someone or something. Typically, "the demands of justice, honor, and reputation are deeply bound up" with duty. Don Bosco once exhorted his student Dominic Savio, "Do your duty as best as you can and you must be cheerful always." Rabindranath Tagore wrote, "I slept and dreamt that life was joy. I awoke and saw that life was service. I acted and behold, service was joy." There is a marvelous medicinal power in joy. Most medicines are distasteful; but this, which is the best of all medicines, is sweet to the taste, and comforting to the heart.

## Rector Major of the Salesian Society

The Rector Major, the superior of the Salesian Society, is the successor of Don Bosco, the father and centre of unity of the Salesian Family. Fr Ángel Fernández Artime was elected by the General Chapter 27 as the new Rector Major of the Salesian Congregation and the 10th Successor of Don Bosco. He was born in August 21, 1960 in Luanco-Gozon, Asturias, Spain; ordained a priest on July 4, 1987, in León.



*Fr Ángel Fernández Artime*  
Rector Major of the Salesian Society

## 5. ADMINISTRATION

### Board of Management of the Don Bosco College Kohima

- |                               |                           |
|-------------------------------|---------------------------|
| 1. Fr Joseph Kuruvachira      | : President               |
| 2. Fr James TP                | : Vice President          |
| 3. Fr. Dr. P. Suresh Innocent | : Secretary and Principal |
| 4. Fr. Innocent P             | : Treasurer               |
| 5. Fr. Paul Punii             | : Member                  |
| 6. Fr Ashuli Lonuo Linus      | : Member                  |
| 7. Fr Vattoh Thomas           | : Member                  |
| 8. Fr. Nellisseril Joseph     | : Member                  |

### Members of Governing Body

- |                                   |                           |
|-----------------------------------|---------------------------|
| 1. Fr. Kuruvachira Jose           | : President               |
| 2. Fr James TP                    | : Vice President          |
| 3. Fr. Dr. P. Suresh Innocent     | : Secretary and Principal |
| 4. Fr. Innocent P                 | : Treasurer               |
| 5. Fr. Lakra Nazarius             | : Member                  |
| 6. Fr. Palackel Mathew            | : Member                  |
| 7. Fr. Vattoth Thomas             | : Member                  |
| 8. Fr. Dr. Aelavanthara Sebastian | : Member                  |
| 9. Fr. Paul Punii                 | : Member                  |
| 10. Fr Ashuli Lonuo Linus         | : Member                  |
| 11. Fr. Nellisseril Joseph        | : Member                  |
| 12. Prof. N Das                   | : NU Representative       |
| 13. Dr. M. Catherine Rutsa        | : Member                  |
| 14. Dr. Kiyasetuo Vizo            | : Member                  |
| 15. Mrs. Azenuo Pienyü            | : Member                  |
| 16. Dr. Seyiekhrietuo John        | : Member                  |
| 17. Mr. Lohrü Mathew              | : Member                  |
| 18. Ms. Jarani Mao                | : Staff Representative    |
| 19. Dr. Velhou Koza               | : Staff Representative    |



## ACADEMIC COMMITTEES

### Internal Quality Assurance Cell (IQAC)

Fr. Dr. P. Suresh Innocent	: Principal & Chairman
Ms. Jarani Mao	: IQAC Co-ordinator
Dr. Imtinaro Longkumer	: NAAC Co-ordinator
Dr. Velhou Koza	: Member
Mr. N Zupenthung Shitiri	: Member
Dr. Lanukumla Ao	: Member
Dr. Pinky Sagolsem	: Member
Mrs. Kezienuo	: Member
Dr. Aosunep	: Member
Fr. P. Innocent	: Member
Mr. Johny	: Member
Ms. Kevisedenuo Christina	: Member
Ms. Vilanienuo Agnes	: Member
Mr. Keniengu Albert	: Member
Dr. N. Tiwary	: Member
Mr. Vituozo Phewhuo	: Member
Fr. T.P. James	: Member
Prof. N. Das	: NU Representative

### Academic Council

Fr. Dr. P. Suresh Innocent	: Principal & Chairman
HOD of English	: Dr. Pinky Sagolsem
HOD of Political Science	: Mr. N Zupenthung Shitiri
HOD of History	: Dr. Lanukumla Ao
HOD of Education	: Ms. Jarani Mao
HOD of Sociology	: Dr. Velhou Koza

### Staff Development Programme

Fr. Dr. P. Suresh Innocent	: Principal & Chairman
Ms. Otoli V. Yeptho	: Convener
Dr Adenuo Shirat Luikham	: Member

### Research Cell

Fr. Dr. P. Suresh Innocent	: Principal & Chairman
Dr. Lanukumla Ao	: Convener
Ms. Sentuile	: Member
Dr. Velhou Koza	: Member
Dr. Pinky Sagolsem	: Member

Dr. Aosunep	: Member
Mr. Lokho Anthony	: Member

### Staff Grievance Redressal Cell

Fr. Dr. P. Suresh Innocent	: Principal & Chairman
Fr. James	: Convener
Fr. Manayil Alexander	: Member

### Admission Committee

Fr. Dr. P. Suresh Innocent	: Principal & Chairman
Fr. Manayil Alexander	: Treasurer
Fr. James TP.	: Member
Ms. Jarani Mao	: Convener
Dr. Toshimenla	: Member

### Examination Committee

Fr. Dr. P. Suresh Innocent	: Principal & Chairman
Mrs Kezienuo	: Convener
Ms. Jarani Mao	: Member
Dr. Aosunep	: Member
Mr Sanihe Arüjü	: Member

### Library Committee

Fr. Dr. P. Suresh Innocent	: Principal & Chairman
Mr. Ningthoujam Geethchandra Singh	: Convener
Dr. Lanukumla Ao	: Member
Ms. Jarani Mao	: Member

### College magazine committee

Fr. Dr. P. Suresh Innocent	: Principal & Chairman
Ms. Otoli V. Yeptho	: Convener
Dr. Lanukumla Ao	: Member

## STUDENT WELFARE COMMITTEES

### Students Forum

Fr. Dr. P. Suresh Innocent	: Principal & Chairman
Dr. Aosunep	: Convener
Dr. Pinky Sagolsem	: Member
Mr. Lokho Anthony	: Member
Dr. Adenuo Shirat Luikham	: Member

**BEEA Committee**

Fr. Dr. P. Suresh Innocent : Principal & Chairman  
 Dr. Velhou Koza : Convener

**Mentoring Committee**

Fr. Dr. P. Suresh Innocent : Principal & Chairman  
 Dr. Pinky Sagolsem : Convener  
 Mr. N Zupenthung Shitiri : Member  
 Dr. Lanukumla Ao : Member  
 Mrs. Viphreseno Yhokha : Member

**Women Cell**

Fr. Dr. P. Suresh Innocent : Principal & Chairman  
 Dr. Imtinaro Longkumer : Convener  
 Ms. Kezienuo : Member  
 Ms. Jarani Mao : Member  
 Dr. Toshimenla : Member

**Anti-Ragging Committee**

Fr. Dr. P. Suresh Innocent : Principal & Chairman  
 Mrs. Zavelu Vero : Convener  
 Mr. Lokho Anthony : Member  
 Ms. Otolu V. Yeptho : Member

**Eucharist & Prayer Service Committee**

Fr. Dr. P. Suresh Innocent : Principal & Chairman  
 Dr. Lanukumla Ao : Convener  
 Mr. Lokho Anthony : Member  
 Mr Sanihe Arüjü : Member

**Assembly Committee**

Fr. Dr. P. Suresh Innocent : Principal & Chairman  
 Dr. Aosunep : Convener  
 Ms. Jarani Mao : Member  
 Dr. Toshimenla : Member  
 Ms. Kezienuo : Member

**Parent - Teachers' Association Committee**

Fr. Dr. P. Suresh Innocent : Principal & Chairman  
 Mr. N Zupenthung Shitiri : Convener

Mrs. Viphreseno Yhokha : Member  
 Co-ordinator and Associate Co-ordinator representing the parents

**Canteen Committee**

Fr. Dr. P. Suresh Innocent : Principal & Chairman  
 Fr. Manayil Alexander : Treasurer  
 Ms. Kezienuo : Convener  
 Ms. Jarani Mao : Member

**Student's Satisfaction Survey Committee**

Fr. Dr. P. Suresh Innocent : Principal & Chairman  
 Dr. Aosunep : Convener  
 Dr. Pinky Sagolsem : Member  
 Mr. Lokho Anthony : Member  
 Dr. Adenuo Shirat Luikham : Member

**PROGRAMME COMMITTEES****Invited Talk**

Ms Tsutshowe-U Sekhamo : Convener  
 Dr. Imtinaro Longkumer : Member  
 Dr. Aosunep : Member  
 Ms. Jarani Mao : Member

**Freshers Day Committee**

Fr. Dr. P. Suresh Innocent : Principal & Chairman  
 Mr. Lokho Anthony : Convener  
 Dr. Pinky Sagolsem : Member  
 Mr Sanihe Arüjü : Member

**Graduation day Committee**

Fr. Dr. P. Suresh Innocent : Principal & Chairman  
 Dr. Adenuo Shirat Luikham : Convener  
 Ms Tsutshowe-U Sekhamo : Member  
 Ms. Otolu Yepthomi : Member

**Euphoria (College Week) Committee**

Fr. Dr. P. Suresh Innocent : Principal & Chairman  
 Ms Tsutshowe-U Sekhamo : Convener  
 Mr. N Zupenthung Shitiri : Member  
 Dr. Lanukumla Ao : Member

**Pre-Christmas Committee**

Fr. Dr. P. Suresh Innocent : Principal & Chairman  
 Mrs. Viphreseno Yhokha : Convener

Ms. Jarani Mao : Member  
 Ms. Kezienuo : Member  
 Dr. Imtinaro Longkumer : Member

#### **Gratitude Day Committee**

Fr. Dr. P. Suresh Innocent : Principal & Chairman  
 Dr. Toshimenla : Convener  
 Ms Sentuile : Member  
 Mr. N Zupenthung Shitiri : Member

#### **Quiz Committee**

Dr. Imtinaro Longkumer : Convener  
 Dr. Velhou Koza : Member  
 Ms. Jarani Mao : Member

#### **Inter collegiate Committee**

Fr. Dr. P. Suresh Innocent : Principal & Chairman  
 Dr. Velhou Koza : Convener  
 Dr. Adenuo Shirat Luikham : Member  
 Mr. Lokho Anthony : Member

#### **Placement Cell**

Fr. Dr. P. suresh Innocent : Principal & Chairman  
 Mr. Viphreseno Yhokha : Convener  
 Ms. Zavelu : Member  
 Ms. Sentuile : Member

#### **Discipline Committee**

Fr. Dr. P. suresh Innocent : Principal & Chairman  
 Dr. Toshimenla : Convener  
 Dr. Aosunep : Member

#### **Alumni Association**

Fr. Dr. P. suresh Innocent : Principal & Chairman  
 Mr. N. Zupenthung Shitiri : Convener  
 Dr. Lanukumla Ao : Member

## **6. CO-CURRICULAR ACTIVITIES**

### **Bosco Extension & Enrichment Activities (BEEA)**

BEEA provide students with the opportunities to put their studies into practice, as well as network with like-minded students and professors.

BEEA facilitate in the development of various domains of mind and personality such as intellectual, emotional, social, moral and aesthetic development. BEEA offers openings for challenge, enjoyment, and exposure to new knowledge and ideas, thinking in different or unusual ways and risk-taking. BEEA is for all students and not only for a selected few. Get involved in BEEA and have the whole world open up to you!

### **BOSCO MUSIC CLUB**

Mr. Zupenthung : Coordinator  
 Dr. Aosunep : Asst. Coordinator  
 Mrs. Kezienuo : Asst. Coordinator  
 Dr. Velhou : Asst. Coordinator

### **BOSCO SPORTS ACADEMY**

Mr. Sanihe : Coordinator  
 Mr. Zupenthung : Asst. Coordinator  
 Dr. Aosunep : Asst. Coordinator  
 Mrs. Zavelu : Asst. Coordinator

### **DANCE CLUB**

Ms. Otoli : Coordinator  
 Ms. Sentuile : Asst. Coordinator

### **FINE ARTS**

Dr. Adenuo : Coordinator  
 Ms. Sentuile : Coordinator  
 Ms. Vehutalu : Asst. Coordinator

### **JESUS YOUTH**

Dr. Toshimenla : Coordinator  
 Dr. Lanukumla : Asst. Coordinator

### **LITERARY CLUB**

Dr. Imtinaro Longkumer : Coordinator  
 Dr. Pinky : Asst. Coordinator  
 Dr. Toshimenla : Asst. Coordinator



## 7. ACADEMIC & ADMINISTRATIVE STAFF

### MOVIE CLUB

Dr. Pinky : Coordinator  
Dr. Adenuo : Asst. Coordinator  
Mrs. Viphreseno : Asst. Coordinator

### NSS – UNIT (1)

Mrs. Zavelu : Coordinator  
Fr. Dr. P. Suresh : Asst. Coordinator  
Dr. Pinky : Asst. Coordinator  
Ms. Jarani : Asst. Coordinator  
Dr. Aosunep : Asst. Coordinator

### NSS- UNIT (2)

Ms. Vehutalu : Coordinator  
Dr. Lanukumla : Asst. Coordinator  
Ms. Tsutsoweu : Asst. Coordinator

### PEACE CHANNEL

Ms. Viphreseno : Coordinator  
Ms. Vehutalu : Asst. Coordinator

### ROVERS & RANGERS

Ms. Tsutshoweu : Coordinator  
Dr. Imtinaro Longkumer : Asst. Coordinator

### YOUTH FOR CHRIST

Mr. Sanihe : Coordinator  
Ms. Otolu : Asst. Coordinator

### English Department

Dr. Pinky Sagolsem, HOD, Assistant Professor  
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Dr. Toshimenla, Assistant Professor  
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Dr. Adenuo Shirat Luikham, Assistant Professor  
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### Political Science Department

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### History Department

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Mr. Lokho Anthony  
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### Education Department

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Dr. Imtinaro Longkumer, Assistant Professor  
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Ms. Sentuile, Assistant Professor  
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### Sociology Department

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Ms. Viphreseno Yhokha, Assistant Professor  
[viphresenoyhokha@gmail.com](mailto:viphresenoyhokha@gmail.com)

### Environmental Study

Fr. Dr. P. Suresh Innocent  
DBCKprincipal@gmail.com

Mrs. Zavelu Vero  
[Zavelkez@gmail.com](mailto:Zavelkez@gmail.com)

### ADMINISTRATIVE STAFF

Ningthoujam Geethchandra Singh : **Assistant Librarian**  
[Geetchandra88@gmail.com](mailto:Geetchandra88@gmail.com)  
Mr. Thomning : **Office Accountant**  
[thboipu837@gmail.com](mailto:thboipu837@gmail.com)  
Johny Barla : **Office Assistant**  
[johnya@gmail.com](mailto:johnya@gmail.com)  
Khoso Pfotte : **Office Assistant**  
[khosoethel@gmail.com](mailto:khosoethel@gmail.com)  
Mr. Albert : **Peon**

## 8. ADMISSION PROCEDURES

### B.A. Degree Courses Offered Honours & Pass Course Subject Combination

English Honours	History Honours	Political Science Honours	Education Honours	Sociology Honours	General
English Honours	History Honours	Political Sci. Honours	Education Honours	Sociology Honours	General English
General English	General English	General English	General English	General English	Elective Pol. Sci
Elective Pol. Sci	Elective Pol. Sci	Elective Pol. Sci	Elective Pol. Sci	Elective Pol. Sci	Elective History
Elective History	Elective History	Elective History	Elective History	Elective History	Elective Sociology/
Elective English	Elective Sociology / Education	Elective Sociology / Education	Elective Education	Elective Sociology	Education

### ELIGIBILITY

Students who have passed 10+2 examination or any other equivalent examination from any recognized University/Board shall be eligible to seek admission to the first semester of the Three Year Degree Pass Course

- Students seeking admission in Honours Course must secure 45% total aggregate in 10+2 level or 45% in the concerned subject.
- Students who have completed Diploma/Certificate course after passing class10 with minimum duration of two or more years from recognised University/Board, UGC and AICTE are eligible to seek admission to First Semester
- Students may shift from Science stream to Commerce, Arts, Commerce stream to Arts provided he/she secured 45% of marks in aggregate in 10+2 level.
- Science and Commerce students securing 45% marks in

**10. ACADEMIC CALENDAR****May 2019**

1	WED	NSS Camp/readmission of 3 <sup>rd</sup> sem begins
2	THU	NSS Camp
3	FRI	NSS Camp
4	SAT	NSS Camp
5	SUN	Holiday
6	MON	NSS Camp/ Form Issue for 1 <sup>st</sup> sem
7	TUE	NSS Camp/Form Issue for 1 <sup>st</sup> sem
8	WED	Form Issue for 1 <sup>st</sup> sem
9	THU	Form Issue for 1 <sup>st</sup> sem
10	FRI	Form Issue for 1 <sup>st</sup> sem
11	SAT	Form Issue for 1 <sup>st</sup> sem
12	SUN	Holiday
13	MON	Common Entrance test for Admission
14	TUE	Result Declaration/Admission for 1 <sup>st</sup> Year
15	WED	Admission for 1 <sup>st</sup> Year
16	THU	Admission for 1 <sup>st</sup> Year
17	FRI	Admission for 1 <sup>st</sup> Year
18	SAT	Admission for 1 <sup>st</sup> Year
19	SUN	Admission for 1 <sup>st</sup> Year
20	MON	Admission for 1 <sup>st</sup> Year
21	TUE	Admission for 1 <sup>st</sup> Year
22	WED	Admission for 1 <sup>st</sup> Year
23	THU	Admission for 1 <sup>st</sup> Year
24	FRI	Admission for 1 <sup>st</sup> Year
25	SAT	Admission for 1 <sup>st</sup> Year
26	SUN	Holiday

**June 2019**

1	SAT	Skill Development Programme for 1 <sup>st</sup> year
2	SUN	Holiday
3	MON	Inauguration of Academic year
4	TUE	Class/ Election of BEEA Representatives
5	WED	Holiday/ World Environment Day/Id-UI-Fitr
6	THU	Class/BEEA Investiture ceremony/ readmission of 3rd sem ends
7	FRI	Class/ Prayer Service and Mass/ Election of Class Representatives
8	SAT	Holiday
9	SUN	Holiday
10	MON	Class/ Mentoring /Election of Students' Forum
11	TUE	Class/ Mentoring /Students' Forum Investiture ceremony
12	WED	Class/Mentoring
13	THU	Class/Mentoring
14	FRI	Class/Mentoring/Meeting of Canteen Committee
15	SAT	Class/BEEA Activity-1
16	SUN	Holiday
17	MON	Class/ Mentoring/Library Orientation for 1 <sup>st</sup> sem
18	TUE	Class/ Mentoring/Library Orientation for 3 <sup>rd</sup> sem
19	WED	Class/ Mentoring/Library Orientation for 5 <sup>th</sup> sem
20	THU	Class/ Mentoring/Rehearsal for



**July 2019**

1	MON	Class/ CIA I
2	TUE	Class
3	WED	Class
4	THU	Class
5	FRI	Class/ Prayer Service and Mass/Quiz-1 (1-500)
6	SAT	Class/ BEEA Activity 2/Staff meeting
7	SUN	Holiday
8	MON	Class/ CIA I/ Research Committee- Drafting of Procedure
9	TUE	Class
10	WED	Class/ Orientation on accessing NDL Resources
11	THU	Class
12	FRI	Graduation Day
13	SAT	Holiday
14	SUN	Holiday
15	MON	Class / CIA I
16	TUE	Class
17	WED	Class
18	THU	Class
19	FRI	Class/ Quiz-2 (500-1000)
20	SAT	Departmental Field Trip
21	SUN	Holiday
22	MON	Class/ CIA I/Meeting with 2 <sup>nd</sup> and 4 <sup>th</sup> Sem students with backlog
23	TUE	Class
24	WED	Class
25	THU	Class
26	FRI	Class
27	SAT	Holiday/Soft skill training/IQAC Meeting

**August 2019**

1	THU	Class/ Meeting with failure students from CIA-1
2	FRI	Class/ Prayer Service and Mass/DBCK Quiz-Time 2019
3	SAT	Remedial Class
4	SUN	Holiday
5	MON	Class/ CIA II/ Evaluation on Canteen update
6	TUE	Class
7	WED	Class
8	THU	Class
9	FRI	Class/ Invited talk (Evangelization)
10	SAT	Holiday/Soft skill training
11	SUN	Holiday
12	MON	Holiday/Id Bakrid
13	TUE	Class/ CIA II
14	WED	Class
15	THU	Holiday/ Independence Day
16	FRI	Class
17	SAT	Departmental Activity
18	SUN	Holiday
19	MON	Class/ CIA II
20	TUE	Class/ Last date for 2 <sup>nd</sup> Assignment submission
21	WED	Class
22	THU	Class
23	FRI	Class/Submission of SSR reports by the seven teams
24	SAT	Holiday/Soft skill training
25	SUN	Holiday
26	MON	Class/ CIA II

**September 2019**

1	SUN	Holiday
2	MON	Class/ CIA II
3	TUE	Class/ Last date for PPT
4	WED	Class
5	THU	Class/Meeting with failure students
6	FRI	Class/ Prayer Service and Mass/IQAC Meeting (internal)
7	SAT	CIA II
8	SUN	Holiday
9	MON	Study Leave
10	TUE	Model Exam
11	WED	Model Exam/Staff visit to Dimapur
12	THU	Model Exam
13	FRI	Model Exam
14	SAT	Model Exam
15	SUN	Holiday
16	MON	Model Exam
17	TUE	Model Exam
18	WED	Model Exam
19	THU	Model Exam
20	FRI	Model Exam
21	SAT	Result Preparation
22	SUN	Holiday
23	MON	Result Preparation
24	TUE	Result Preparation
25	WED	Result Preparation/Staff meeting
26	THU	Result Preparation

**October 2019**

1	TUE	NU Exam
2	WED	Holiday/ Gandhi Jayanti
3	THU	NU Exam
4	FRI	NU Exam
5	SAT	NU Exam
6	SUN	Holiday
7	MON	Holiday/ Dussehra
8	TUE	Holiday/ Dussehra
9	WED	NU Exam
10	THU	NU Exam
11	FRI	NU Exam
12	SAT	NU Exam
13	SUN	Holiday
14	MON	NU Exam
15	TUE	NU Exam
16	WED	NU Exam
17	THU	NU Exam
18	FRI	NU Exam
19	SAT	NU Exam/ IQAC meeting
20	SUN	Holiday
21	MON	NU Exam
22	TUE	Result Preparation
23	WED	Result Preparation
24	THU	Result Preparation
25	FRI	Result Preparation/ Staff meeting
26	SAT	Result Declaration
27	SUN	Holiday
28	MON	Readmission of 2 <sup>nd</sup> , 4 <sup>th</sup> and 6 <sup>th</sup> sem begins/ Preparation for Euphoria
29	TUE	Preparation for Euphoria

**November 2019**

1	FRI	Preparation for Euphoria
2	SAT	Staff Picnic/Preparation for Euphoria
3	SUN	Holiday
4	MON	Class/ Cultural and Sports festival (Euphoria)
5	TUE	Class/ Cultural and Sports festival (Euphoria)
6	WED	Class/ Cultural and Sports festival (Euphoria)
7	THU	Class/ Cultural and Sports festival (Euphoria)
8	FRI	Class/ Cultural and Sports festival (Euphoria)
9	SAT	Class/ Cultural and Sports festival (Euphoria)
10	SUN	Holiday
11	MON	Holiday
12	TUE	Holiday/Guru Nanak Birthday
13	WED	Class Resume
14	THU	Class
15	FRI	Class
16	SAT	Class
17	SUN	Holiday
18	MON	Class
19	TUE	Class
20	WED	Class
21	THU	Class
22	FRI	Class
23	SAT	Holiday/Soft skill training
24	SUN	Holiday
25	MON	Class/ Invited Talk (Women Cell)

**December 2019**

1	SUN	Holiday
2	MON	Class
3	TUE	Class
4	WED	Class/Research Day
5	THU	Class
6	FRI	Class/ Preparation for Pre Christmas
7	SAT	Pre Christmas Celebration
8	SUN	Holiday
9	MON	Education Tour
10	TUE	Education Tour
11	WED	Education Tour
12	THU	Education Tour
13	FRI	Education Tour
14	SAT	Holiday
15	SUN	Holiday
16	MON	Education Tour
17	TUE	Education Tour
18	WED	Education Tour
19	THU	Education Tour
20	FRI	Education Tour
21	SAT	Education Tour
22	SUN	Holiday
23	MON	Winter Break
24	TUE	Winter Break
25	WED	Winter Break
26	THU	Winter Break
27	FRI	Winter Break
28	SAT	Holiday
29	SUN	Holiday
30	MON	Winter Break



**January 2020**

1	WED	Winter Break
2	THU	Winter Break
3	FRI	Winter Break
4	SAT	Winter Break
5	SUN	Holiday
6	MON	Winter Break
7	TUE	Class Resumes
8	WED	Class/ Staff meeting
9	THU	Class/ Examination Committee meeting
10	FRI	Class
11	SAT	Holiday/Soft skill training
12	SUN	Holiday
13	MON	Class
14	TUE	Class
15	WED	Class
16	THU	Class
17	FRI	Class/ Last date for 1 <sup>st</sup> Assignment submission
18	SAT	Class/ BEEA Activity-1
19	SUN	Holiday
20	MON	Class/ Mentoring 1 <sup>st</sup> year
21	TUE	Class/ Mentoring 1 <sup>st</sup> year
22	WED	Class/ Mentoring 1 <sup>st</sup> year
23	THU	Class/ Mentoring 2 <sup>nd</sup> year
24	FRI	Class/ Mentoring 2 <sup>nd</sup> year
25	SAT	Holiday/Soft skill training
26	SUN	Holiday/Republic Day
27	MON	Class/ Mentoring 2 <sup>nd</sup> year/CIA
28	TUE	Class/ Mentoring 3 <sup>rd</sup> year
29	WED	Class/ Mentoring 3 <sup>rd</sup> year

**February 2020**

1	SAT	Class/ BEEA Activity-2
2	SUN	Holiday
3	MON	Class/ CIA
4	TUE	Class
5	WED	Class
6	THU	Class
7	FRI	Class/ Prayer Service and Mass
8	SAT	Holiday/Soft skill training
9	SUN	Holiday
10	MON	Class/ CIA
11	TUE	Class
12	WED	Class
13	THU	Class
14	FRI	Class/ Last date for 2 <sup>nd</sup> Assignment submission
15	SAT	Departmental Activity
16	SUN	Holiday
17	MON	Class / CIA
18	TUE	Class
19	WED	Class
20	THU	Class
21	FRI	Class
22	SAT	Holiday/Soft skill training
23	SUN	Holiday
24	MON	Class / CIA
25	TUE	Class
26	WED	Holiday/Ash Wednesday
27	THU	Class
28	FRI	Class/ Last date for PPT / Research Day

**March 2020**

1	SUN	Holiday
2	MON	Class/ CIA
3	TUE	Class
4	WED	Class/ Observation of Womens' Day
		(Women Cell)
5	THU	Class/ Staff meeting
6	FRI	Class/ Prayer service and Mass
7	SAT	Gratitude Day
8	SUN	Holiday
9	MON	Study Leave
10	TUE	Model Exam
11	WED	Model Exam
12	THU	Model Exam
13	FRI	Model Exam
14	SAT	Model Exam
15	SUN	Holiday
16	MON	Model Exam
17	TUE	Model Exam
18	WED	Model Exam
19	THU	Model Exam
20	FRI	Model Exam
21	SAT	Result Preparation
22	SUN	Holiday
23	MON	Result Preparation
24	TUE	Result Preparation
25	WED	Result Preparation
26	THU	Result Preparation
27	FRI	Result Preparation
28	SAT	Parent-Teacher Meeting

**April 2020**

1	WED	NU Exam
2	THU	NU Exam
3	FRI	NU Exam
4	SAT	NU Exam
5	SUN	Holiday/ Palm Sunday
6	MON	NU Exam
7	TUE	NU Exam
8	WED	NU Exam
9	THU	NU Exam
10	FRI	Holiday/ Good Friday
11	SAT	NU Exam
12	SUN	Holiday/ Easter Sunday
13	MON	NU Exam
14	TUE	NU Exam
15	WED	NU Exam
16	THU	NU Exam
17	FRI	NU Exam
18	SAT	NU Exam
19	SUN	Holiday
20	MON	NU Exam
21	TUE	NU Exam
22	WED	Result Preparation
23	THU	Result Preparation
24	FRI	Result Preparation
25	SAT	Holiday
26	SUN	Result Preparation
27	MON	Result Declaration for 2 <sup>nd</sup>
	Semester	
28	TUE	NSS Special Camp
29	WED	NSS Special Camp
30	THU	NSS Special Camp/



**DON BOSCO COLLEGE, KOHIMA  
NAGALAND**

**HANDBOOK & ACADEMIC CALENDAR 2020-21**



**DON BOSCO COLLEGE  
KOHIMA  
NAGALAND**





# HANDBOOK & ACADEMIC CALENDAR

2020-21



**DON BOSCO COLLEGE, KOHIMA**  
**Affiliated to Nagaland University**  
**KOHIMA-797001**

**Email: [donboscocollegekohima@gmail.com](mailto:donboscocollegekohima@gmail.com)**

**Website: [www.dbckohima.ac.in](http://www.dbckohima.ac.in)**

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## 1. STUDENT PROFILE

### Personal Information

Name.....

DBCK Admission No.....

NU Roll No.....NU REG NO.....

Class.....

BEEA.....

Present address.....

.....

PIN.....Phone.....

Mobile.....

Email.....

Blood Group.....

Bank A/C No.....

Permanent Address .....

.....

PIN.....Phone.....

In case of Emergency

Parent/Guardian .....

Ph.....Mobile.....

*This Handbook & Calendar must be brought to college every day.*

## 2. PRAYER

### Lord's Prayer

Our Father, who art in heaven,  
Hallowed be thy name.  
Thy Kingdom come,  
Thy will be done,  
On earth as it is in heaven  
Give us this day our daily bread.  
And forgive us our trespasses,  
As we forgive those who trespass against us.  
And lead us not into temptation,  
But deliver us from evil. Amen

### Assembly Prayer

Lord we pray / you let all our actions / be prompted / by  
your holy inspirations / and further them by your gracious  
help/ so that every prayer and work of ours / may begin always  
from you / and by you be happily ended. / Amen

## 3. PRAYER SONG

### A Servant in Your Heavenly House

I'd rather be a servant in Your heavenly house  
than to be a king living anywhere else.  
I'd rather spend one day in Your heavenly house  
than a thousand days living anywhere else.  
Now I offer myself to You.

All to You I freely offer,  
all to You I freely give.  
I'll forever love and trust You,  
in Your presence freely give.  
I'd rather be a servant in Your heavenly house....

O Lord, I offer all back to You  
as thanks for all You give me Lord,  
I offer all back to You  
in thanks for all You give me.  
For all You give, I lift my life to You.

### WELCOME SONG

### Welcome to the Family

Welcome to the family  
We're glad that you have come  
To share your life with us  
As we grow in the love and  
May we always be to you  
What God would have us be  
A family always there  
To be strong and to lean on

### Chorus

May we Learn to love each other  
More with each new day  
May words of love be on our lips  
In everything we say  
May the spirit melt our hearts  
And teach us how to pray  
That we might be a true family



## Indian National Anthem

Janagana mana adhinayaka jaya, he  
Bharata bhagya vidhata,  
Punjaba, Sindhu, Gujarata Maratha,  
Dravida, Utkal, Banga;  
Vindya, Himachala, Yamuna Ganga,  
Uchhala jaladhi Taranga;  
Taba subha name jage,  
Taba subha ashisa mage,  
Gahe taba jaya gatha.  
Janagana Mangala dayaka jaya he,  
Bharata bhagya vidhata.  
Jaya he, jaya he, jaya he,  
Jaya, jaya, jaya, jaya he.

## Translation of the National Anthem

Thou art the ruler of the minds of all people  
Dispenser of India's destiny  
Thy name rouses the hearts of the Punjab  
Sind, Gujarat and Maratha  
Of the Dravida and Orissa and Bengal  
It echoes in the hills of Vindhya and Himalaya  
Mingles in the music of the Yamuna and Ganges,  
And is chanted by the waves of the Indian sea  
They pray for thy blessing and sing thy praise  
Thou dispenser of India's destiny  
Victory, Victory, Victory, to thee.

## DBCK Anthem

1. Shining bright as lone star in the sky 'bove  
And as lovely flower sweet in its full bloom  
Stands our College magnificent and splendid  
Spreading knowledge and light far and wide  
D-O-N B-O-S-C-O Don Bosco  
Is the name of our college you know it  
It's our Alma Mater and we love her  
It's our pride, our joy non can deny.

*For Don Bosco is our Guide and Father  
Showing the path of true knowledge and virtue  
Yes Don Bosco is great friend of all youth  
Let us sing of his glory and praise.*

2. We're the students of Don Bosco Kohima,  
You can tell it from our smile and smartness  
In the class, in the field and everywhere,  
We all do all our duties with cheer

Gently flutters the flag of our college,  
Neath its shadow we all march to conquer  
Whether sunshine or rain doesn't matter,  
With Don Bosco there's nothing to fear.

3. We may go North and South and East even West  
And yet we'll never forget our college,  
It's the cradle of love and joy purest  
It's the source of our wisdom and light  
Here we work, study, pray, sing and we play  
There is no room for gloom and idleness:  
For to be good and learned we all seek,  
With our motto of DUTY and JOY.

## 4. DON BOSCO COLLEGE HISTORY

### **Don Bosco**

Don Bosco lost his father when he was two, an event that shaped his whole life. Growing up without a father's love made him sensitive to young people on the margins, lost and in danger, to whom he became a father; a father to the 'fatherless'.

The gospel image he found most expressive was that of the Good Shepherd who knows his sheep by name and is prepared to give his life for them. In his own life this became, 'For you I study, for you I work, for you I live, for you I am even willing to give my life'. As the burden of caring grew, he gathered around him men and women, willing in similar fashion, to share their lives with the young and the poor. He chose Francis de Sales as patron for his gentleness and patience to guide them.

His life's direction was confirmed by certain recurring dreams, the first of which, at nine years of age, never left him. It describes a field of young people at play and the young Giovanni getting involved with loud words and fists to stop them 'swearing'. A man dressed in a white cloak appears whose face is dazzling. He calls the boy by name and asks him to take charge of the others but says that they can only be won over by gentleness and love. He then points to the lady beside him who takes the boy's hand. She will teach him how to be sensitive to the most troubled hearts.

This then becomes his whole life, this desire to bring the good news of unconditional love to the young and to bring young people to accept Jesus as their closest friend. In the context of education (in the broadest sense), based entirely on 'reason, religion and loving kindness', he found a way to do this.

Don Bosco's way is about presence, about family, about 'being there' for young people sharing time, fun, prayer, encouragement, love. The credo of the Salesian family reads: 'we believe that God awaits us in the young to offer us the grace of serving Him'.

### **The Salesian Way**

Our spirituality is above all a spirituality of the heart that reaches out to people in practical life-supporting and life-enhancing ways, especially to the young, and among them those most at risk. It is at once contemplative and active. Salesian spirituality always seeks to recognise and uphold the dignity and respect due to all living beings. Anything less is considered a failure of understanding, a failure of spirit and heart. Tendencies to blame and exclude are recognised for what they are and are put aside in favour of attitudes of welcome and hospitality. Joy, like compassion and a gentle spirit, is intentional. There is no place here for the regressive ways of repression and violence, no place for unreasonable harshness or the arrogant selfishness of power. We believe that true spirituality plants seeds of integrity, care, compassion, kindness and happiness in the world and for the world.

### **Salesians World Wide**

We, the Salesians of Don Bosco, formally known as the Society of St Francis of Sales, was founded in 1859 by Saint John Bosco, there are currently 15,298 members in the Salesian Congregation, working in 132 countries around the world. Besides the Society of St. Francis de Sales, John Bosco also founded the Institute of the Daughters of Mary Help of Christians (Salesian Sisters), and the Association of Salesian Cooperators. Saint John Bosco always wanted to have lay people as part of his work and mission. The magnetism of his personality and the attractiveness of his educational philosophy have attracted many lay groups to become part of the Salesian Family. Thirty such groups have been

officially recognised that have a total of 4, 02,500 members. These groups live in communion with each other, share the same spirit and, with specifically distinct vocations, continue the mission he began. Don Bosco's Charism continues to inspire people of good will.

### **Salesian Province of Dimapur**

The Salesian province of Dimapur, one of the ten in India, came into existence by bifurcation of the Guwahati Province and was canonically erected on 8th December 1981 with the Rector Major Very Rev. Fr. Egidio Vigano's decree of canonical erection. The inauguration of the Province dedicated to St. Francis de Sales, was held on 18th June 1982 with Fr. Pulingathil Mathew as the first provincial. Late Bishop Alangimattathil Abraham, sdb of Kohima diocese presided over the inaugural ceremony. The province comprises the States of Arunachal Pradesh, Upper Assam, Manipur and Nagaland with an area of 2,55,168 sq. km having a population of 38.4 million. The provincial headquarters was established at Dimapur, a big town and the commercial hub of the state of Nagaland, situated at the boarder of Nagaland and Assam. At present the province has 52 centers and 246 Salesians serve in the province.

### **Don Bosco College Kohima**

Salesians have been present in Kohima for over past 60 years, having established the Christ King Parish from where the confreres opened the present Don Bosco High school in 1971, which has served the people of Kohima Village for the past 41 years. The school has been upgraded into higher secondary level from 1995. The people and the Catholic Elders Association of Kohima Village have made a written request to upgrade the present Higher Secondary School into an Institute of Higher Education (Graduate College), to cater to the needs of the young people of the locality. Hence, Don Bosco College, Kohima came into existence

and it is a gift given by the Salesian Province of Dimapur to the people of Nagaland, to commemorate the bicentenary of the birth of St. John Bosco (1815-2015). It was officially inaugurated and established on 31<sup>st</sup> August by Rev. Fr. Nestor Guria SDB, Provincial and blessed by Most. Rt. Rev. James Thopill D.D Bishop of the Diocese of Kohima.

Academically, the college is blossoming to a great height. The college takes pride for making a niche in University Ranks by securing gold medals in 2015 and 2016 batches

### **Our Vision**

To mould young persons into intellectually competent, morally upright, socially committed and spiritually inspired citizens at the service of Nagaland and the whole of India of today and tomorrow, by imparting holistic and personalized education.

### **Objectives of the College**

- To enhance quality of life through the development of individuals
- To enable students to become contributors in economic, social and political development of Nagaland
- To provide higher education for the economically poor students
- To provide employment-oriented courses in emerging areas of contemporary technology and service

### **College Logo**

The spirit of the College has been encapsulated in its Logo. The College Logo represents Don Bosco and the Salesians walking with the young in the world

## College Motto

Duty and Joy is the motto of our college. Duty is a term that conveys a sense of moral commitment or obligation to someone or something. Typically, "the demands of justice, honor, and reputation are deeply bound up" with duty. Don Bosco once exhorted his student Dominic Savio, "Do your duty as best as you can and you must be cheerful always." Rabindranath Tagore wrote, "I slept and dreamt that life was joy. I awoke and saw that life was service. I acted and behold, service was joy." There is a marvelous medicinal power in joy. Most medicines are distasteful; but this, which is the best of all medicines, is sweet to the taste, and comforting to the heart.

## Rector Major of the Salesian Society

The Rector Major, the superior of the Salesian Society, is the successor of Don Bosco, the father and centre of unity of the Salesian Family. Fr Ángel Fernández Artime was elected by the General Chapter 27 as the new Rector Major of the Salesian Congregation and the 10th Successor of Don Bosco. He was born in August 21, 1960 in Luanco-Gozon, Asturias, Spain; ordained a priest on July 4, 1987, in León.



*Fr Ángel Fernández Artime*  
Rector Major of the Salesian Society

## 5. ADMINISTRATION

### Board of Management of the Don Bosco College Kohima

- |                               |                           |
|-------------------------------|---------------------------|
| 1. Fr Joseph Kuruvachira      | : President               |
| 2. Fr James TP                | : Vice President          |
| 3. Fr. Dr. P. Suresh Innocent | : Secretary and Principal |
| 4. Fr. Innocent P             | : Treasurer               |
| 5. Fr. Paul Punii             | : Member                  |
| 6. Fr Ashuli Lonuo Linus      | : Member                  |
| 7. Fr Vattoh Thomas           | : Member                  |
| 8. Fr. Nellisseril Joseph     | : Member                  |

### Members of Governing Body

- |                                   |                           |
|-----------------------------------|---------------------------|
| 1. Fr. Kuruvachira Jose           | : President               |
| 2. Fr James TP                    | : Vice President          |
| 3. Fr. Dr. P. Suresh Innocent     | : Secretary and Principal |
| 4. Fr. Innocent P                 | : Treasurer               |
| 5. Fr. Lakra Nazarius             | : Member                  |
| 6. Fr. Palackel Mathew            | : Member                  |
| 7. Fr. Vattoth Thomas             | : Member                  |
| 8. Fr. Dr. Aelavanthara Sebastian | : Member                  |
| 9. Fr. Paul Punii                 | : Member                  |
| 10. Fr Kangba Rang Antony         | : Member                  |
| 11. Fr. Nellisseril Joseph        | : Member                  |
| 12. Prof. N Das                   | : NU Representative       |
| 13. Dr. M. Catherine Rutsa        | : Member                  |
| 14. Dr. Kiyasetuo Vizo            | : Member                  |
| 15. Mrs. Azenuo Pienyü            | : Member                  |
| 16. Dr. Seyiekhrietuo John        | : Member                  |
| 17. Mr. Lohrü Mathew              | : Member                  |
| 18. Ms. Jarani Mao                | : Staff Representative    |
| 19. Dr. Velhou Koza               | : Staff Representative    |



## ACADEMIC COMMITTEES

### Internal Quality Assurance Cell (IQAC)

Fr. Dr. P. Suresh Innocent	: Principal & Chairman
Ms. Jarani Mao	: IQAC Co-ordinator
Dr. Imtinaro Longkumer	: NAAC Co-ordinator
Dr. Velhou Koza	: Member
Mr. N Zupenthung Shitiri	: Member
Dr. Lanukumla Ao	: Member
Dr. Pinky Sagolsem	: Member
Mrs. Kezienuo	: Member
Dr. Tovika Swu	: Member
Fr. P. Innocent	: Member
Mr. Khollo Manikho	: Member
Ms. Kevisedenuo Christina	: Member
Mr. Heutwateung N. Hau	: Member
Mr. Keniengu Albert	: Member
Dr. N. Tiwary	: Member
Mr. Vituozo Phewhuo	: Member
Fr. T.P. James	: Member
Prof. N. Das	: NU Representative

### Academic Council

Fr. Dr. P. Suresh Innocent	: Principal & Chairman
HOD of English	: Dr. Pinky Sagolsem
HOD of Political Science	: Mr. N Zupenthung Shitiri
HOD of History	: Dr. Lanukumla Ao
HOD of Education	: Dr. Imtinaro Longkumer
HOD of Sociology	: Dr. Velhou Koza

### Staff Development Programme

Fr. Dr. P. Suresh Innocent	: Principal & Chairman
Ms. Otoli V. Yeptho	: Convener
Dr Adenuo Shirat Luikham	: Member

### Research Cell

Fr. Dr. P. Suresh Innocent	: Principal & Chairman
Dr. Lanukumla Ao	: Convener
Ms. Sentuile	: Member
Dr. Velhou Koza	: Member
Dr. Pinky Sagolsem	: Member

Dr. Tovika Swu	: Member
Mr. Lokho Anthony	: Member

### Staff Grievance Redressal Cell

Fr. Dr. P. Suresh Innocent	: Principal & Chairman
Fr. James	: Convener
Ms. Tsutshowe-U Sekhamo	: Coordinator

### Admission Committee

Fr. Dr. P. Suresh Innocent	: Principal & Chairman
Fr. Innocent	: Treasurer
Fr. James TP.	: Member
Ms. Jarani Mao	: Convener
Dr. Toshimenla	: Member

### Examination Committee

Fr. Dr. P. Suresh Innocent	: Principal & Chairman
Mrs. Kezienuo	: Convener
Ms. Jarani Mao	: Member
Dr. Tovika Swu	: Member
Mr. Sanihe Arüjü	: Member

### Library Committee

Fr. Dr. P. Suresh Innocent	: Principal & Chairman
Mr. Ningthoujam Geethchandra Singh	: Convener
Dr. Lanukumla Ao	: Member
Ms. Jarani Mao	: Member

### College magazine committee

Fr. Dr. P. Suresh Innocent	: Principal & Chairman
Ms. Otoli V. Yeptho	: Convener
Dr. Lanukumla Ao	: Member

## STUDENT WELFARE COMMITTEES

### Students Forum

Fr. Dr. P. Suresh Innocent	: Principal & Chairman
Dr. Tovika Swu	: Convener
Dr. Pinky Sagolsem	: Member
Mr. Lokho Anthony	: Member
Dr. Adenuo Shirat Luikham	: Member

**BEEA Committee**

Fr. Dr. P. Suresh Innocent : Principal & Chairman  
 Dr. Velhou Koza : Convener

**Mentoring Committee**

Fr. Dr. P. Suresh Innocent : Principal & Chairman  
 Dr. Pinky Sagolsem : Convener  
 Mr. N Zupenthung Shitiri : Member  
 Dr. Lanukumla Ao : Member  
 Mrs. Viphreseno Yhokha : Member

**Women Cell**

Fr. Dr. P. Suresh Innocent : Principal & Chairman  
 Dr. Imtinaro Longkumer : Convener  
 Ms. Kezienuo : Member  
 Ms. Jarani Mao : Member  
 Dr. Toshimenla : Member

**Anti-Ragging Committee**

Fr. Dr. P. Suresh Innocent : Principal & Chairman  
 Mrs. Zavelu Vero : Convener  
 Mr. Lokho Anthony : Member  
 Ms. Otolu V. Yeptho : Member

**Eucharist & Prayer Service Committee**

Fr. Dr. P. Suresh Innocent : Principal & Chairman  
 Dr. Lanukumla Ao : Convener  
 Mr. Lokho Anthony : Member  
 Mr. Sanihe Arüjü : Member

**Assembly Committee**

Fr. Dr. P. Suresh Innocent : Principal & Chairman  
 Dr. Tovika Swu : Convener  
 Ms. Jarani Mao : Member  
 Dr. Toshimenla : Member  
 Ms. Kezienuo : Member

**Parent - Teachers' Association Committee**

Fr. Dr. P. Suresh Innocent : Principal & Chairman  
 Mr. N Zupenthung Shitiri : Convener

Mrs. Viphreseno Yhokha : Member  
 Co-ordinator and Associate Co-ordinator representing the parents

**Canteen Committee**

Fr. Dr. P. Suresh Innocent : Principal & Chairman  
 Fr. Innocent. P : Treasurer  
 Ms. Kezienuo : Convener  
 Ms. Jarani Mao : Member

**Student's Satisfaction Survey Committee**

Fr. Dr. P. Suresh Innocent : Principal & Chairman  
 Dr. Tovika Swu : Convener  
 Dr. Pinky Sagolsem : Member  
 Mr. Lokho Anthony : Member  
 Dr. Adenuo Shirat Luikham : Member

**PROGRAMME COMMITTEES****Invited Talk**

Ms Tsutshowe-U Sekhamo : Convener  
 Dr. Imtinaro Longkumer : Member  
 Dr. Tovika Swu : Member  
 Ms. Jarani Mao : Member

**Freshers Day Committee**

Fr. Dr. P. Suresh Innocent : Principal & Chairman  
 Mr. Lokho Anthony : Convener  
 Dr. Pinky Sagolsem : Member  
 Mr. Sanihe Arüjü : Member

**Graduation day Committee**

Fr. Dr. P. Suresh Innocent : Principal & Chairman  
 Dr. Adenuo Shirat Luikham : Convener  
 Ms. Tsutshowe-U Sekhamo : Member  
 Ms. Otolu Yepthomi : Member

**Euphoria (College Week) Committee**

Fr. Dr. P. Suresh Innocent : Principal & Chairman  
 Ms. Tsutshowe-U Sekhamo : Convener  
 Mr. N Zupenthung Shitiri : Member  
 Dr. Lanukumla Ao : Member

**Pre-Christmas Committee**

Fr. Dr. P. Suresh Innocent : Principal & Chairman  
 Mrs. Viphreseno Yhokha : Convener

Ms. Jarani Mao : Member  
 Ms. Kezienuo : Member  
 Dr. Imtinaro Longkumer : Member

**Gratitude Day Committee**

Fr. Dr. P. Suresh Innocent : Principal & Chairman  
 Dr. Toshimenla : Convener  
 Ms Sentuile : Member  
 Mr. N Zupenthung Shitiri : Member

**Quiz Committee**

Dr. Imtinaro Longkumer : Convener  
 Dr. Velhou Koza : Member  
 Ms. Jarani Mao : Member

**Inter collegiate Committee**

Fr. Dr. P. Suresh Innocent : Principal & Chairman  
 Dr. Velhou Koza : Convener  
 Dr. Adenuo Shirat Luikham : Member  
 Mr. Lokho Anthony : Member

**Placement Cell**

Fr. Dr. P. Suresh Innocent : Principal & Chairman  
 Mr. Viphreseno Yhokha : Convener  
 Ms. Zavelu : Member  
 Ms. Sentuile : Member

**Discipline Committee**

Fr. Dr. P. Suresh Innocent : Principal & Chairman  
 Dr. Toshimenla : Convener  
 Dr. Tovika Swu : Member

**Alumni Association**

Fr. Dr. P. Suresh Innocent : Principal & Chairman  
 Mr. N. Zupenthung Shitiri : Convener  
 Dr. Lanukumla Ao : Member

**6. CO-CURRICULAR ACTIVITIES**

**Bosco Extension & Enrichment Activities (BEEA)**

BEEA provide students with the opportunities to put their studies into practice, as well as network with like-minded students and professors.

BEEA facilitate in the development of various domains of mind and personality such as intellectual, emotional, social, moral and aesthetic development. BEEA offers openings for challenge, enjoyment, and exposure to new knowledge and ideas, thinking in different or unusual ways and risk-taking. BEEA is for all students and not only for a selected few. Get involved in BEEA and have the whole world open up to you!

**BOSCO MUSIC CLUB**

Mr. Zupenthung : Coordinator  
 Dr. Tovika Swu : Asst. Coordinator  
 Mrs. Kezienuo : Asst. Coordinator  
 Dr. Velhou : Asst. Coordinator

**BOSCO SPORTS ACADEMY**

Mr. Sanihe : Coordinator  
 Mr. Zupenthung : Asst. Coordinator  
 Dr. Tovika Swu : Asst. Coordinator  
 Mrs. Zavelu : Asst. Coordinator

**DANCE CLUB**

Ms. Otoli : Coordinator  
 Ms. Sentuile : Asst. Coordinator

**FINE ARTS**

Dr. Adenuo : Coordinator  
 Ms. Sentuile : Coordinator  
 Mr. Lokho Anthony : Asst. Coordinator

**JESUS YOUTH**

Dr. Toshimenla : Coordinator  
 Dr. Lanukumla : Asst. Coordinator

**LITERARY CLUB**

Dr. Imtinaro Longkumer : Coordinator  
 Dr. Pinky : Asst. Coordinator  
 Dr. Toshimenla : Asst. Coordinator

## 7. ACADEMIC & ADMINISTRATIVE STAFF

### MOVIE CLUB

Dr. Pinky : Coordinator  
Dr. Adenuo : Asst. Coordinator  
Mrs. Viphreseno : Asst. Coordinator

### NSS – UNIT (1)

Mrs. Zavelu : Coordinator  
Fr. Dr. P. Suresh : Asst. Coordinator  
Dr. Pinky : Asst. Coordinator  
Ms. Jarani : Asst. Coordinator  
Dr. Tovika Swu : Asst. Coordinator

### NSS- UNIT (2)

Mr. Lokho Anthony : Coordinator  
Dr. Lanukumla : Asst. Coordinator  
Ms. Tsutsoweu : Asst. Coordinator

### PEACE CHANNEL

Ms. Viphreseno : Coordinator  
Mr. Lokho Anthony : Asst. Coordinator

### ROVERS & RANGERS

Ms. Tsutshoweu : Coordinator  
Dr. Imtinaro Longkumer : Asst. Coordinator

### YOUTH FOR CHRIST

Mr. Sanihe : Coordinator  
Ms. Otolu : Asst. Coordinator

### NCC

Ms. Rokovinuo : Care Taker Officer (CTO)

### English Department

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### Sociology Department

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### Environmental Study

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### CERTIFICATE COURSE

Tally Certificate Course  
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### ADMINISTRATIVE STAFF

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Mr. Nirmal : **Peon**

## 8. ADMISSION PROCEDURES

### B.A. Degree Courses Offered Honours & Pass Course Subject Combination

English Honours	History Honours	Political Science Honours	Education Honours	Sociology Honours	General
English Honours	History Honours	Political Sci. Honours	Education Honours	Sociology Honours	General English
General English	General English	General English	General English	General English	Elective Pol. Sci
Elective Pol. Sci	Elective Pol. Sci	Elective Pol. Sci	Elective Pol. Sci	Elective Pol. Sci	Elective History
Elective History	Elective History	Elective History	Elective History	Elective History	Elective Sociology/
Elective English	Elective Sociology / Education	Elective Sociology / Education	Elective Education	Elective Sociology	Education

### ELIGIBILITY

Students who have passed 10+2 examination or any other equivalent examination from any recognized University/Board shall be eligible to seek admission to the first semester of the Three Year Degree Pass Course

- Students seeking admission in Honours Course must secure 45% total aggregate in 10+2 level or 45% in the concerned subject.
- Students who have completed Diploma/Certificate course after passing class 10 with minimum duration of two or more years from recognised University/Board, UGC and AICTE are eligible to seek admission to First Semester
- Students may shift from Science stream to Commerce, Arts, Commerce stream to Arts provided he/she secured 45% of marks in aggregate in 10+2 level.
- Science and Commerce students securing 45% marks in

English in their 10+2 level examination shall also be eligible to take admission to English Honours.

#### **A SIMPLE SEVEN-STEPS ADMISSION PROCESS**

- i) Purchase the Application form from the college office
- ii) Submit the filled-in Application form along with the required documents
- iii) Appear for the interview with the Original documents
- iv) Pay the required fees
- v) Obtain College ID card
- vi) Place an order for your college uniform
- vii) Attend the orientation programme

#### **EACH APPLICATION MUST BE ACCOMPANIED BY**

- **NBSE Registration Card in Original**
- **Migration Certificate in Original** for applicants coming from outside Nagaland Board
- One self attested Xerox copy of HSLC & HSSLC Examination **Mark Sheets**
- One self attested Xerox copy of HSLC & HSSLC Examination **Admit Cards**
- Xerox copy of **Birth Certificate**
- Xerox copy of **Schedule Tribe/ Community Certificate**
- Two copies of recent Passport size and stamp size **photos**
- Parish priest letter for **Catholic applicants**.

#### **YOU SHOULD KNOW**

- Spot admission for first division students.
- Preference for catholic students at the time of admission
- In case of withdrawal of admission, a nominal fee will be deducted.

#### **FEES**

##### **FEE TO BE PAID DURING ADMISSION:**

**B.A. Honours :** ₹ 11600 (Semester Fee ₹ 5000 + 6 Months Tuition Fee ₹ 6600)

**B.A. General :** ₹ 10400 (Semester Fee ₹ 5000 + 6 Months Tuition Fee ₹ 5400)

**Semester Fee :** ₹ 5000 (Five thousand for a Semester)  
(Semester fee includes Admission, establishment, maintenance, development, electricity, water supply, library, university registration, departmental activity, ID card, BEEA activities, CIA tests, College Magazine, E management, Social Function Freshers day, Gratitude day, Euphoria, Pre Christmas)

##### **Tuition Fee:**

**B.A. Honours :** ₹ 1100/- per month for 6 months  
( ₹ 1100 x 6 = ₹ 6600)

**B.A. General :** ₹ 900/- per month for 6 months  
( ₹ 900 x 6 = ₹ 5400)

**University Examination Fee :** ₹ 840 (Eight hundred and forty per semester)

**College magazine, e-Management :** ₹ 500 (Yearly)

##### **Note to Parents**

Parents and Guardians are requested to follow the student's progress in studies and his/her general conduct in and outside the college. Their co-operation is solicited especially to ensure regular attendance and academic progress. They are exhorted to co-operate with the College authorities in the formation of their wards. For any further information kindly, visit the college website [www.dbckohima.ac.in](http://www.dbckohima.ac.in)

## 9. NORMS & GUIDELINES

### Attendance

- Regular attendance not only fetches you high score of marks but also is an enriching experience with your classmates and teachers. Therefore, all the students should attend classes regularly. If there are some important and compelling reasons such as family celebration, ill health etc., students can avail leave after obtaining permission from the Principal.
- For every hour, the attendance of students is marked in attendance register by individual course teacher.
- Monthly attendance percentage of students will be displayed on the notice board. In case of any discrepancy, they can get it rectified by contacting the teacher concerned and the Principal within three days. Any request for correction in the attendance after three days will not be entertained.
- After the final attendance list is displayed on the notice board at the end of a semester, any request for correction of attendance will not be accepted.
- Minimum class/subject attendance required to be eligible to sit for any Examination of the college/University is 80%.
- Award/Merit certificates will be given to all who obtain 100% attendance for all the courses.
- Any student, who continuously absents from classes for 10 calendar days without information and intimation, will have his/her name struck off from the college register. The attendance at the first day of class after long vacation/holidays is compulsory and its non-compliance shall incur a fine.
- When absence is caused by unforeseen events, application for leave signed by the student & parent should be submitted to the Principal not later than three days after returning to the class, along with proof for reasons.
- Application for leave of absence may be rejected by the Principal if its genuineness is not satisfactor.

### Evaluation System

Semester system will be followed as per Nagaland University directive. Each academic year is divided into two semesters. From June to November are the **Odd Semesters** and from December to May are **Even Semesters**. Every eligible student will take admission into every semester.

Examination Routine and the End Semester Examinations shall be notified by the University, which shall be of 3 hours duration.

A student shall be deemed qualified to appear the End-Semester Examinations only if he/she secures minimum qualifying marks in the internal assessment Tests and maintains 80% Attendance separately in every subject.

The performance of a student will be evaluated on a 30:70 basis i.e. 30 marks for internal assessment and 70 marks for end semester examination. A student should secure a minimum of 45% in the internal assessment, and 45% marks in the end semester exam. 45% of 30 Marks is 13.5 Marks. One should secure a minimum of 14 marks in the Internal Assessment. 45% of 70 Marks is 31.5 Marks. One should secure a minimum of 32 marks in the End-Semester Examination. (14+32=46) One should secure 46 marks to pass the End-Semester Examination.

Continuous internal assessment includes two organized tests and other components such as assignments, presentations, quiz, seminar, etc. Both the Continuous Internal Assessment tests are compulsory to students.

A student who fails to appear for **selection examination** will be debarred from appearing the University Examination. The Principal's decision in this regard will be final and binding.

#### Examinations

CA Tests	:	At the beginning of each Month
Selection Exam	:	Before the University Exam
University Exam	:	As per affiliating University's schedule
Assignments/Term Papers/ Project Reports	:	At the discretion of the Teachers

## DBCK ATMOSPHERE

Don Bosco College is a shrine of learning and everyone is expected to create a favourable atmosphere for it.

### DRESS CODE

Dress is not about what is handy to wear as boys and girls but influential to wear as **Bosconians**. Hence, students are requested to wear set dress code.

- Black blazer, Black trousers, Black shoes, black socks, black belt, black sweater, with a white collared shirt for Monday, Tuesday, Thursday, Friday and Saturday
- College T-Shirt for Wednesday, Department T-Shirt for Thursday

### APPEARANCE

- Bleaching and colouring of hair is strictly prohibited for both boys and girls. Only black-dye may be used if and when circumstances demand.
- Inappropriate short hair is strictly prohibited for girls.
- Shaved haircut, bald cut (brush-cut over the ears) bald head-cut and growing long hair are strictly prohibited for boys.
- Spiked hair dress and fancy hair styles of any kind are strictly prohibited.
- No students shall keep his/her hair in any manner which can make the hair look unusual or over stylish than the normal student look.
- Tattoos of all kinds are strictly NOT allowed.

### FOR FEMALE STUDENTS

- Hair must be neat and clean. Shoulder length hair or longer than shoulder length should be tied up.

- Only one ear-stud per ear is allowed and the ear studs for both ears must be of the same design.
- Ear-studs must be of a simple design and not fanciful.
- Dangling earrings are NOT allowed.

## BOSCONIANS

- Bosconians must wear proper uniform and identity card, whenever they come to the college.
- Daily attendance at the start of the college for a short prayer session in the college hall is mandatory.
- The students are expected to be in the college campus during the entire period of the college hours.
- Possession and use of addictive substances like tobacco, supari, pan, etc. are completely forbidden in the College campus.

### Regulations

- Students must be present on the re-opening day after every vacation and on the last day before every vacation, major or minor. Those who fail to do shall pay a fine.
- Punctuality is to be observed by all at the college campus. Late comers may be permitted to attend classes on submission of the fine slip. Names of late comers will be posted on the notice board once a month. Repeated late comers will be asked to discontinue from the college.
- Students may not leave the college campus during lecture hours without the permission of the Principal. When such leave is granted a leave-slip will be issued to the student. Students are required to present the leave slip to the college office before leaving the college.
- Usage of **mobile phone is prohibited** in the campus. Any unauthorized use will incur confiscation.



- Students must not join any club or society or involve in any engagements that would interfere with their studies without the prior permission of the Principal.
- Students are forbidden to organize or attend any meeting within the college, or collect money for any purpose or to circulate among the students any notice or petition of any kind or paste it on the college notice board without the written permission of the Principal.
- Active participation in politics is not compatible with the academic life of students and such students are not expected to indulge in public activities, which are of a political nature.

### **Classroom Behaviour**

- Students shall respect the direction of the teachers. Any disrespect shown to the teachers in the class or outside shall result in serious punishment and even expulsion.
- Students who absent themselves from classes (absent themselves from one or more lectures without permission) will lose attendance for the day. Names of absentees will be posted on the notice board on the following day and clarification, if any, should be made on the same day. Repeated absentees will be asked to discontinue from the college or they may be detained in the selection exam.
- Students may not leave the classroom without the permission or until the teacher has left the room or asked the class to disperse.
- Proper class room behaviour is expected from all. Eating, chewing, littering of rubbish, spitting, writing on desk, wall, black boards etc., are strictly forbidden.
- Students who leave classrooms should get a leave-slip from the teacher. Students who leave class rooms without

permission are admitted to the class only after obtaining permission from the Principal.

### **Fines**

Non-compliance with any of the rules and regulations of the college regarding general campus culture such as uniform, camera phone, attendance, late coming etc., shall incur a fine as reformatory/transformatory measure.

## **STANDARD OPERATING PROCEDURES (SOP) FOR STUDENTS**

### **A. After admission process**

- After payment of fee, submission of original documents, signing of contract and orientation, every first year students or a transfer student is expected to do the following at the college office
- Apply for the college identification card
- Confirm all data entered in the student profile is up to date and correct
- Enroll yourself in a College club and association of your choice

### **B. Leaving college**

- After finishing college or in case of a transfer/withdrawal, a student is expected to do the following:
- Write an application to the principal, requesting for required documents (eg: transfer certificate, character certificate, provisional certificate and return of all original documents submitted) and submit to the college office.
- Collect the clearance form from the college office and get required signature from the HOD and Librarian

- If a student wishes to take Transfer Certificate during the year he/She has to clear all fees of the installment period and if the TC is applied for after three months, then the entire fees of the year will have to be cleared.
- A fee of Rs. 100 has to be paid for Transfer Certificates and Rs. 50 each for other certificates.
- No Certificates will be handed over to anyone else other than the candidate, parents or one who produces any original certificate of the candidate.
- Collect all the documents on the given date from the college office.

### **C. During Examinations**

#### **Regarding Admit cards**

- Collect clearance slip from the college office.
- Get required signatures from the HOD and Librarian
- Signatures will only be given if the student has required attendance, no fees due, and no library fines or no books to be returned.
- Return the duly signed clearance form to the college office & collect the Admit card

#### **Discipline regarding examination**

- Report to college at least 30 minutes before the examination time
- All students are expected to be in the examination hall 5 minutes before the examination begin
- Bags, Mobile Phones or electronic gadgets are not allowed inside the examination hall

- Borrowing of stationery is not allowed in the examination hall
- Students are not supposed to write their names in the answer script, rather write only the college/university registration & roll number
- Students will not be allowed to enter the examination hall, 15 minutes after the commencement of exams
- Doubt clarification of the question paper will be done at the first 15 minutes only
- Malpractices in examinations will lead to cancellation of all the examinations and expulsion from the College.

### **D. Student Support**

#### **Loss of identity card**

Request for replacement of lost identity card must be given in writing to the Principal. A new card may be issued on the payment of Rs. 100.

#### **Loss/Damage of library book**

After the matter is informed by the student to the librarian, s/he will issue a memo to the college office directing him/her to collect the required amount of money for the book. The student should make the payment at the cash counter

#### **Damage to college property**

Any damage to the college property should immediately be reported to the Administrator .

The administrator will issue a memo to the college cash counter through the student. The student should make the payment at the cash counter for the damages done. The above applies to the undesired graffiti on desks, walls and Boards

## **Suggestions & Complaints**

Suggestions are always welcome in the mode of signed notes in the letter box. Complaints may be registered to the concerned authorities depending on the nature of grievance. No anonymous complaints or suggestions will be taken up for action.

## **Library/Music & sports equipment's**

Students can avail Library books at the prescribed library hours using their ID card.

Using of Musical instruments and sports equipment are allowed at the prescribed hours. A student should enter his details in the register/record book, and submit the ID card to the concerned coordinators.

## **E. Sanctioned leave, late arrival and early departure**

- Get the signature from respective faculty and from the principal
- Regularity record in the handbook must also be signed by the Principal

## **Absence due to family function**

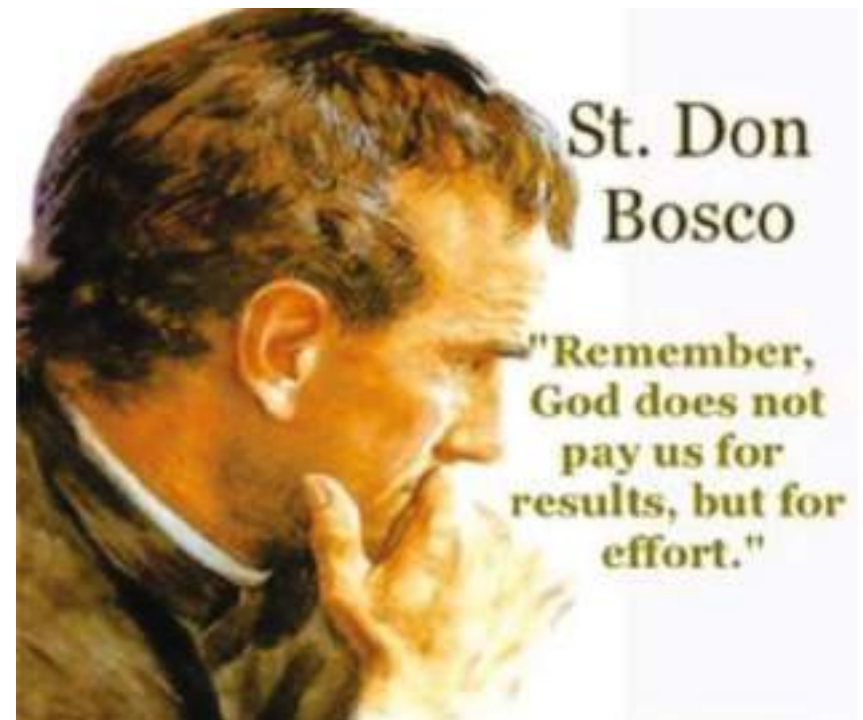
Follow the above mentioned procedure but this leave can be only sanctioned provided you apply in anticipation of the family function

## **Sick Leave**

- Get the signature from respective faculty and from the principal
- Regularity record in the handbook must also be signed by the Principal
- Attach your medical certificate (in case of absence for more than 3 days) with the form

## **Late arrival/Uniform**

- Pay the stipulated fine at the college office
- Write your reason for being late, meet the Principal and make an entry in your handbook
- Three such entries will lead to suspension from college



**10. ACADEMIC CALENDAR**

**May 2020**

1	FRI	College Closed for COVID-19
2	SAT	College Closed for COVID-19
3	SUN	College Closed for COVID-19
4	MON	College Closed for COVID-19
5	TUE	College Closed for COVID-19
6	WED	College Closed for COVID-19
7	THU	College Closed for COVID-19
8	FRI	College Closed for COVID-19
9	SAT	College Closed for COVID-19
10	SUN	College Closed for COVID-19
11	MON	College Closed for COVID-19
12	TUE	College Closed for COVID-19
13	WED	College Closed for COVID-19
14	THU	College Closed for COVID-19
15	FRI	College Closed for COVID-19
16	SAT	College Closed for COVID-19
17	SUN	College Closed for COVID-19
18	MON	College Closed for COVID-19
19	TUE	College Closed for COVID-19
20	WED	College Closed for COVID-19
21	THU	College Closed for COVID-19
22	FRI	College Closed for COVID-19
23	SAT	College Closed for COVID-19
24	SUN	College Closed for COVID-19
25	MON	College Closed for COVID-19
26	TUE	College Closed for COVID-19
27	WED	College Closed for COVID-19
28	THU	College Closed for COVID-19
29	FRI	College Closed for COVID-19
30	SAT	College Closed for COVID-19/ Online Research Day
31	SUN	College Closed for COVID-19

**June 2020**

1	MON	College Closed for COVID-19/ Online Admission for 1st Semester
2	TUE	College Closed for COVID-19/ Online Admission for 1st Semester
3	WED	College Closed for COVID-19/ Online Admission for 1st Semester
4	THU	College Closed for COVID-19/ Online Admission for 1st Semester
5	FRI	College Closed for COVID-19/ Online Admission for 1st Semester
6	SAT	College Closed for COVID-19/ Online Admission for 1st Semester
7	SUN	College Closed for COVID-19/ Online Admission for 1st Semester
8	MON	College Closed for COVID-19/ Online Admission for 1st Semester
9	TUE	College Closed for COVID-19/ Online Admission for 1st Semester
10	WED	College Closed for COVID-19/ Online Admission for 1st Semester
11	THU	College Closed for COVID-19/ Online Admission for 1st Semester
12	FRI	College Closed for COVID-19/ Online Admission for 1st Semester
13	SAT	College Closed for COVID-19
14	SUN	College Closed for COVID-19
15	MON	College Closed for COVID-19/ Annual Governing Body Meeting
16	TUE	College Closed for COVID-19
17	WED	College Closed for COVID-19
18	THU	College Closed for COVID-19
19	FRI	College Closed for COVID-19
20	SAT	College Closed for COVID-19
21	SUN	College Closed for COVID-19
22	MON	College Closed for COVID-19
23	TUE	College Closed for COVID-19
24	WED	College Closed for COVID-19
25	THU	College Closed for COVID-19
26	FRI	College Closed for COVID-19
27	SAT	College Closed for COVID-19
28	SUN	College Closed for COVID-19
29	MON	College Closed for COVID-19
30	TUE	College Closed for COVID-19/ Online Research Day



**July 2020**

1	WED	College Closed for COVID-19
2	THU	College Closed for COVID-19
3	FRI	College Closed for COVID-19
4	SAT	College Closed for COVID-19
5	SUN	College Closed for COVID-19
6	MON	Online class
7	TUE	Online class
8	WED	Online class
9	THU	Online class
10	FRI	Online class
11	SAT	HOLIDAY
12	SUN	HOLIDAY
13	MON	Online class
14	TUE	Online class
15	WED	Online class
16	THU	Online class
17	FRI	Online class
18	SAT	Online class
19	SUN	HOLIDAY
20	MON	Online class
21	TUE	Online class
22	WED	Online class
23	THU	Online class
24	FRI	Online class
25	SAT	HOLIDAY
26	SUN	HOLIDAY
27	MON	Online class
28	TUE	Online class
29	WED	Online class
30	THU	Online class/ Class Representative Election
31	FRI	Online class/ Staff Development Programme

**August 2020**

1	SAT	Online class
2	SUN	HOLIDAY
3	MON	Online class
4	TUE	Online class
5	WED	Online class
6	THU	Online class
7	FRI	Online class
8	SAT	HOLIDAY
9	SUN	HOLIDAY
10	MON	Online class/Workshop on "Basic of Online Teaching"/ Mentoring 5th Sem
11	TUE	Online class/Workshop on "Basic of Online Teaching"/ Mentoring 5th Sem
12	WED	Online class/Workshop on "Basic of Online Teaching"/ Mentoring 3rd Sem
13	THU	Online class/Mentoring 3rd Semester
14	FRI	Online class
15	SAT	Online class
16	SUN	HOLIDAY
17	MON	Online class/Mentoring 1st Semester/ BEEA Investiture Programme
18	TUE	Online class/Mentoring 1st Semester
19	WED	Online class
20	THU	Online class
21	FRI	Online class
22	SAT	Online 1st BEEA Activity
23	SUN	HOLIDAY
24	MON	Online class
25	TUE	Online class
26	WED	Online class
27	THU	Online class
28	FRI	Online Department Activity
29	SAT	Online Invited Talk/ 2nd BEEA Activity
30	SUN	HOLIDAY
31	MON	Online class/ Online Research Day

**September 2020**

1	TUE	Online class/ Students Forum Investiture Programme
2	WED	Online class
3	THU	Online class
4	FRI	Online class
5	SAT	Online class
6	SUN	HOLIDAY
7	MON	Online class
8	TUE	Online class
9	WED	Online class/ Online training on soft skills
10	THU	Online class
11	FRI	Online class
12	SAT	Online class
13	SUN	HOLIDAY
14	MON	Online class
15	TUE	Online class
16	WED	Online class
17	THU	Online class
18	FRI	Online class
19	SAT	Online 3rd BEEA Activity
20	SUN	HOLIDAY
21	MON	Online class/ Online NU Examination 6th semester
22	TUE	Online class/ Online NU Examination 6th semester
23	WED	Online class/ Online NU Examination 6th semester
24	THU	Online class/ Online NU Examination 6th semester
25	FRI	Online class/ Online NU Examination 6th semester
26	SAT	Online Department Activity/ Online NU Examination 6th semester
27	SUN	Online class/ Online NU Examination 6th semester
28	MON	HOLIDAY
29	TUE	Online class/ Online NU Examination 6th semester
30	WED	Online class/ Online NU Examination 6th semester/ Online training on soft skills/ Online Research Day

**October 2020**

1	THU	Online class/ Online NU Examination 6th semester
2	FRI	Online class/ Online NU Examination 6th semester
3	SAT	Online class/ Online NU Examination 6th semester
4	SUN	HOLIDAY
5	MON	Online class/ Online NU Examination 6th semester
6	TUE	Online class
7	WED	Online class
8	THU	Online class
9	FRI	Online class
10	SAT	HOLIDAY
11	SUN	HOLIDAY
12	MON	Online class
13	TUE	Online class
14	WED	Online class
15	THU	Online class
16	FRI	Online class
17	SAT	Online class
18	SUN	HOLIDAY
19	MON	Online class/ Online Programme on Menstrual Health
20	TUE	Online class
21	WED	Online class
22	THU	Online class
23	FRI	Online class
24	SAT	HOLIDAY
25	SUN	HOLIDAY
26	MON	Online class
27	TUE	Online class
28	WED	Online class
29	THU	Online class
30	FRI	Online Career Guidance Training/ Online Research Day
31	SAT	Research Day

**November 2020**

1	SUN	HOLIDAY
2	MON	Online class
3	TUE	Online class
4	WED	Online class
5	THU	Online class
6	FRI	HOLIDAY
7	SAT	Online Graduation Day
8	SUN	HOLIDAY
9	MON	Staff Picnic
10	TUE	Online Model Examination 1st, 3rd & 5th semesters
11	WED	Online Model Examination 1st, 3rd & 5th semesters
12	THU	Online Model Examination 1st, 3rd & 5th semesters
13	FRI	Online Model Examination 1st, 3rd & 5th semesters
14	SAT	Online Model Examination 1st, 3rd & 5th semesters
15	SUN	HOLIDAY
16	MON	Online Model Examination 1st, 3rd & 5th semesters
17	TUE	Result Preparation/ National Level Lecture Series
18	WED	Result Preparation
19	THU	Result Preparation
20	FRI	Result Preparation/ IQAC Internal Meeting
21	SAT	HOLIDAY
22	SUN	HOLIDAY
23	MON	Result Preparation/ Invited Talk
24	TUE	Result Preparation/ National Level Lecture Series
25	WED	Result Preparation
26	THU	Result Preparation
27	FRI	Online Model Exam Result Declaration
28	SAT	HOLIDAY
29	SUN	HOLIDAY
30	MON	HOLIDAY

**December 2020**

1	TUE	HOLIDAY
2	WED	HOLIDAY
3	THU	Online Department Activity
4	FRI	HOLIDAY
5	SAT	4rd BEEA Activity
6	SUN	HOLIDAY
7	MON	Online National Level Lecture Series
8	TUE	HOLIDAY
9	WED	HOLIDAY
10	THU	Online Literary and Art Competition
11	FRI	HOLIDAY
12	SAT	HOLIDAY
13	SUN	HOLIDAY
14	MON	National Level Lecture Series/ PTA Meeting 5th Semester
15	TUE	PTA Meeting 3rd Semester
16	WED	PTA Meeting 1st Semester
17	THU	Online Pre- Christmas Celebration/ Annual College Magazine released
18	FRI	Winter Break
19	SAT	Winter Break
20	SUN	Winter Break
21	MON	National Level Lecture Series
22	TUE	Winter Break
23	WED	Winter Break
24	THU	Winter Break
25	FRI	Winter Break
26	SAT	Winter Break
27	SUN	Winter Break
28	MON	Winter Break
29	TUE	Winter Break
30	WED	Winter Break
31	THU	Winter Break

**January 2021**

1	FRI	Winter Break
2	SAT	Winter Break
3	SUN	Winter Break
4	MON	Winter Break
5	TUE	Online National Level Lecture Series
6	WED	Winter Break
7	THU	Winter Break
8	FRI	Winter Break
9	SAT	Winter Break
10	SUN	Winter Break
11	MON	Winter Break
12	TUE	Winter Break
13	WED	Winter Break
14	THU	Winter Break
15	FRI	Staff Meeting
16	SAT	HOLIDAY
17	SUN	HOLIDAY
18	MON	Online NU Examination 1st, 3rd & 5th semesters/ Re-opening of College
19	TUE	Online NU Examination 1st, 3rd & 5th semesters
20	WED	Online NU Examination 1st, 3rd & 5th semesters
21	THU	Online NU Examination 1st, 3rd & 5th semesters
22	FRI	Online NU Examination 1st, 3rd & 5th semesters
23	SAT	Online NU Examination 1st, 3rd & 5th semesters
24	SUN	HOLIDAY
25	MON	Online NU Examination 1st, 3rd & 5th semesters
26	TUE	Online NU Examination 1st, 3rd & 5th semesters
27	WED	Online NU Examination 1st, 3rd & 5th semesters
28	THU	Online NU Examination 1st, 3rd & 5th semesters
29	FRI	Online NU Examination 1st, 3rd & 5th semesters
30	SAT	Online NU Examination 1st, 3rd & 5th semesters
31	SUN	Research Day

**February 2021**

1	MON	Online NU Examination 1st, 3rd & 5th semesters
2	TUE	Online NU Examination 1st, 3rd & 5th semesters/IQAC Internal Meeting
3	WED	Online NU Examination 1st, 3rd & 5th semesters
4	THU	Online NU Examination 1st, 3rd & 5th semesters
5	FRI	Result Preparation
6	SAT	HOLIDAY
7	SUN	HOLIDAY
8	MON	Result Preparation
9	TUE	Result Preparation
10	WED	Result Preparation
11	THU	Result Preparation
12	FRI	Result Preparation
13	SAT	HOLIDAY
14	SUN	HOLIDAY
15	MON	1st Day of Class
16	TUE	Class
17	WED	Class
18	THU	Class
19	FRI	Class
20	SAT	Class
21	SUN	Class
22	MON	Class
23	TUE	Class
24	WED	Class
25	THU	Class
26	FRI	Class
27	SAT	Class/ Parents and Students Orientation for NAAC
28	SUN	HOLIDAY



**March 2021**

1	MON	Class
2	TUE	Class
3	WED	Cultural and Sports Festival (Euphoria)
4	THU	Cultural and Sports Festival (Euphoria)
5	FRI	Cultural and Sports Festival (Euphoria)
6	SAT	Cultural and Sports Festival (Euphoria)
7	SUN	HOLIDAY
8	MON	Class/ International Womens Day
9	TUE	Class/ Staff and Alumni Orientation for NAAC
10	WED	Class
11	THU	Class
12	FRI	Class/ NCC Investiture Programme
13	SAT	Class
14	SUN	HOLIDAY
15	MON	Class/ NAAC Mock Drill
16	TUE	Class/NAAC Mock Drill
17	WED	Class
18	THU	Class
19	FRI	Class
20	SAT	Class/Last date of Submission of Assignment
21	SUN	HOLIDAY
22	MON	Class/CIA 6th Sem
23	TUE	Class/CIA 4rd Sem
24	WED	Class/CIA 2nd Sem
25	THU	Class
26	FRI	Class
27	SAT	Class
28	SUN	HOLIDAY
29	MON	NAAC Peer Team Visit
30	TUE	NAAC Peer Team Visit
31	WED	HOLIDAY

**April 2021**

1	THU	Class
2	FRI	Good Friday
3	SAT	HOLIDAY
4	SUN	Easter Sunday
5	MON	Class/CIA 6th Sem
6	TUE	Class/CIA 4th Sem
7	WED	Class/CIA 2nd Sem
8	THU	Class
9	FRI	Class/CIA 4rd Sem
10	SAT	Class/CIA 2nd Sem
11	SUN	HOLIDAY
12	MON	Class/CIA 6th Sem
13	TUE	Class/CIA 4rd Sem
14	WED	Class/CIA 2nd Sem
15	THU	Class/CIA 6th Sem/Mentoring 6th Semester
16	FRI	Class/CIA 4rd Sem/Mentoring 4th Semester
17	SAT	Class/CIA 2nd Sem/ Mentoring 2nd Semester
18	SUN	HOLIDAY
19	MON	Class/CIA 6th Sem/Mentoring 6th Semester
20	TUE	Class/Mentoring 4th Semester/ Tally Theory Exam
21	WED	Class/Mentoring 2nd Semester
22	THU	Class/Mentoring 6th Semester
23	FRI	Class/Mentoring 4th Semester
24	SAT	Department Activity
25	SUN	HOLIDAY
26	MON	Class/Mentoring 2nd Semester
27	TUE	Class
28	WED	Class
29	THU	Class
30	FRI	Class/ Research Day

**May 2021**

1	SAT	Class/ 5th BEEA Activity
2	SUN	HOLIDAY
3	MON	Class
4	TUE	Class
5	WED	Gratitude Day
6	THU	Study Leave
7	FRI	Model Exam
8	SAT	Model Exam
9	SUN	HOLIDAY
10	MON	Model Exam
11	TUE	Model Exam
12	WED	Model Exam
13	THU	Model Exam
14	FRI	Model Exam
15	SAT	Model Exam
16	SUN	HOLIDAY
17	MON	Model Exam
18	TUE	Model Exam
19	WED	Model Exam
20	THU	HOLIDAY
21	FRI	Model Exam Result Declaration
22	SAT	PTA Meeting
23	SUN	HOLIDAY
24	MON	NU Exam
25	TUE	NU Exam
26	WED	NU Exam
27	THU	NU Exam
28	FRI	NU Exam
29	SAT	NU Exam
30	SUN	HOLIDAY
31	MON	NU Exam/ Research Day

**June 2021**

1	TUE	NU Exam/Admission for 1st Year
2	WED	NU Exam/Admission for 1st Year
3	THU	NU Exam/Admission for 1st Year
4	FRI	NU Exam/Admission for 1st Year
5	SAT	NU Exam/Admission for 1st Year
6	SUN	HOLIDAY
7	MON	NU Exam/Admission for 1st Year
8	TUE	NU Exam/Admission for 1st Year
9	WED	NU Exam/Admission for 1st Year
10	THU	NU Exam/Admission for 1st Year
11	FRI	NU Exam/Admission for 1st Year
12	SAT	NU Exam
13	SUN	HOLIDAY
14	MON	NU Exam
15	TUE	Result Preparation
16	WED	Result Preparation
17	THU	Result Preparation
18	FRI	Result Preparation
19	SAT	Result Preparation
20	SUN	HOLIDAY
21	MON	Summer Break
22	TUE	Summer Break
23	WED	Summer Break
24	THU	Summer Break
25	FRI	Summer Break
26	SAT	HOLIDAY
27	SUN	HOLIDAY
28	MON	Summer Break
29	TUE	Summer Break
30	WED	Research Day

## 5. ADMINISTRATION

### Board of Management of the Don Bosco College Kohima

1. Fr Joseph Kuruvachira : President
2. Fr James TP : Vice President
3. Fr. Dr. P. Suresh Innocent : Secretary and Principal
4. Fr. Innocent P : Treasurer
5. Fr. Paul Punii : Member
6. Fr Ashuli Lonuo Linus : Member
7. Fr Vattoh Thomas : Member
8. Fr. Nellisseril Joseph : Member

### Members of Governing Body

1. Fr. Kuruvachira Jose : President
2. Fr James TP : Vice President
3. Fr. Dr. P. Suresh Innocent : Secretary and Principal
4. Fr. Innocent P : Treasurer
5. Fr. Lakra Nazarius : Member
6. Fr. Palackel Mathew : Member
7. Fr. Vattoth Thomas : Member
8. Fr. Dr. Aelavanthara Sebastian : Member
9. Fr. Paul Punii : Member
10. Fr Kangba Rang Antony : Member
11. Fr. Nellisseril Joseph : Member
12. Prof. N Das : NU Representative
13. Dr. M. Catherine Rutsa : Member
14. Dr. Kiyasetuo Vizo : Member
15. Mrs. Azenuo Pienyü : Member
16. Dr. Seyiekhrietuo John : Member
17. Mr. Lohrü Mathew : Member
18. Ms. Jarani Mao : Staff Representative
19. Dr. Velhou Koza : Staff Representative
20. Mr Keningu Albert : CKCCU Representative



## ACADEMIC COMMITTEES

### Internal Quality Assurance Cell (IQAC)

Fr. Dr. P. Suresh Innocent	: Principal & Chairman
Ms. Jarani Mao	: IQAC Co-ordinator
Dr. Imtinaro Longkumer	: NAAC Co-ordinator
Dr. Velhou Koza	: Member
Mr. N Zupenthung Shitiri	: Member
Dr. Lanukumla Ao	: Member
Dr. Pinky Sagolsem	: Member
Mrs. Kezienuo	: Member
Dr. Tovika Swu	: Member
Fr. P. Innocent	: Member
Mr. Khollo Manikho	: Member
Ms. Kevisedenuo Christina	: Member
Mr. Heutwateung N. Hau	: Member
Mr. Keniengu Albert	: Member
Dr. N. Tiwary	: Member
Mr. Vituczo Phewhuo	: Member
Fr. T.P. James	: Member
Prof. N. Das	: NU Representative

### Academic Council

Fr. Dr. P. Suresh Innocent	: Principal & Chairman
HOD of English	: Dr. Pinky Sagolsem
HOD of Political Science	: Mr. N Zupenthung Shitiri
HOD of History	: Dr. Lanukumla Ao
HOD of Education	: Dr. Imtinaro Longkumer
HOD of Sociology	: Dr. Velhou Koza

### Staff Development Programme

Fr. Dr. P. Suresh Innocent	: Principal & Chairman
Ms. Otoli V. Yeptho	: Convener
Dr. Adenuo Shirat Luikham	: Member

### Research Cell

Fr. Dr. P. Suresh Innocent	: Principal & Chairman
Dr. Lanukumla Ao	: Convener
Ms. Sentaile	: Member
Dr. Velhou Koza	: Member
Dr. Pinky Sagolsem	: Member

Dr. Tovika Swu	: Member
Mr. Lokho Anthony	: Member

### Staff Grievance Redressal Cell

Fr. Dr. P. Suresh Innocent	: Principal & Chairman
Fr. James	: Convener
Ms. Tsutshowe-U Sekhamo	: Coordinator

### Admission Committee

Fr. Dr. P. Suresh Innocent	: Principal & Chairman
Fr. Innocent	: Treasurer
Fr. James TP.	: Member
Ms. Jarani Mao	: Convener
Dr. Toshimenla	: Member

### Examination Committee

Fr. Dr. P. Suresh Innocent	: Principal & Chairman
Mrs. Kezienuo	: Convener
Ms. Jarani Mao	: Member
Dr. Tovika Swu	: Member
Mr. Sanihe Artijò	: Member

### Library Committee

Fr. Dr. P. Suresh Innocent	: Principal & Chairman
Mr. Ningthoujam Geethchandra Singh	: Convener
Dr. Lanukumla Ao	: Member
Ms. Jarani Mao	: Member

### College magazine committee

Fr. Dr. P. Suresh Innocent	: Principal & Chairman
Ms. Otoli V. Yeptho	: Convener
Dr. Lanukumla Ao	: Member

## STUDENT WELFARE COMMITTEES

### Students Forum

Fr. Dr. P. Suresh Innocent	: Principal & Chairman
Dr. Tovika Swu	: Convener
Dr. Pinky Sagolsem	: Member
Mr. Lokho Anthony	: Member
Dr. Adenuo Shirat Luikham	: Member



**BEEA Committee**  
Fr. Dr. P. Suresh Innocent  
Dr. Velhou Koza

: Principal & Chairman  
: Convener

**Mentoring Committee**  
Fr. Dr. P. Suresh Innocent  
Dr. Pinky Sagolsem  
Mr. N Zupenthung Shitiri  
Dr. Lanukumla Ao  
Mrs. Viphreseno Yhokha

: Principal & Chairman  
: Convener  
: Member  
: Member  
: Member

**Women Cell**

Fr. Dr. P. Suresh Innocent  
Dr. Imtinaro Longkumer  
Ms. Kezienuo  
Ms. Jarani Mao  
Dr. Toshimenla

: Principal & Chairman  
: Convener  
: Member  
: Member  
: Member

**Anti-Ragging Committee**

Fr. Dr. P. Suresh Innocent  
Mrs. Zavelu Vero  
Mr. Lokho Anthony  
Ms. Otolu V. Yephtho

: Principal & Chairman  
: Convener  
: Member  
: Member

**Eucharist & Prayer Service Committee**

Fr. Dr. P. Suresh Innocent  
Dr. Lanukumla Ao  
Mr. Lokho Anthony  
Mr. Sanihe Arjju

: Principal & Chairman  
: Convener  
: Member  
: Member

**Assembly Committee**

Fr. Dr. P. Suresh Innocent  
Dr. Tovika Swu  
Ms. Jarani Mao  
Dr. Toshimenla  
Ms. Kezienuo

: Principal & Chairman  
: Convener  
: Member  
: Member  
: Member

**Parent - Teachers' Association Committee**

Fr. Dr. P. Suresh Innocent  
Mr. N Zupenthung Shitiri

: Principal & Chairman  
: Convener

Mrs. Viphreseno Yhokha : Member  
Co-ordinator and Associate Co-ordinator representing the parents

**Canteen Committee**

Fr. Dr. P. Suresh Innocent  
Fr. Innocent. P  
Ms. Kezienuo  
Ms. Jarani Mao

: Principal & Chairman  
: Treasurer  
: Convener  
: Member

**Student's Satisfaction Survey Committee**

Fr. Dr. P. Suresh Innocent  
Dr. Tovika Swu  
Dr. Pinky Sagolsem  
Mr. Lokho Anthony  
Dr. Adenuo Shirat Luikham

: Principal & Chairman  
: Convener  
: Member  
: Member  
: Member

**PROGRAMME COMMITTEES**

**Invited Talk**

Ms. Tsutshowe-U Sekhamo  
Dr. Imtinaro Longkumer  
Dr. Tovika Swu  
Ms. Jarani Mao

: Convener  
: Member  
: Member  
: Member

**Freshers Day Committee**

Fr. Dr. P. Suresh Innocent  
Mr. Lokho Anthony  
Dr. Pinky Sagolsem  
Mr. Sanihe Arjju

: Principal & Chairman  
: Convener  
: Member  
: Member

**Graduation day Committee**

Fr. Dr. P. Suresh Innocent  
Dr. Adenuo Shirat Luikham  
Ms. Tsutshowe-U Sekhamo  
Ms. Otolu Yephthomi

: Principal & Chairman  
: Convener  
: Member  
: Member

**Euphoria (College Week) Committee**

Fr. Dr. P. Suresh Innocent  
Ms. Tsutshowe-U Sekhamo  
Mr. N Zupenthung Shitiri  
Dr. Lanukumla Ao

: Principal & Chairman  
: Convener  
: Member  
: Member

**Pre-Christmas Committee**

Fr. Dr. P. Suresh Innocent  
Mrs. Viphreseno Yhokha

: Principal & Chairman  
: Convener

Ms. Jarani Mao	: Member
Ms. Kezienuo	: Member
Dr. Intinano Longkumer	: Member
<b>Gratitude Day Committee</b>	
Fr. Dr. P. Suresh Innocent	: Principal & Chairman
Dr. Toshimenla	: Convener
Ms. Sentiile	: Member
Mr. N. Zupenthung Shitiri	: Member
<b>Quiz Committee</b>	
Dr. Intinano Longkumer	: Convener
Dr. Velhou Koza	: Member
Ms. Jarani Mao	: Member
<b>Inter collegiate Committee</b>	
Fr. Dr. P. Suresh Innocent	: Principal & Chairman
Dr. Velhou Koza	: Convener
Dr. Adenuo Shirat Luikham	: Member
Mr. Lokho Anthony	: Member
<b>Placement Cell</b>	
Fr. Dr. P. Suresh Innocent	: Principal & Chairman
Mr. Viphreseno Yhokha	: Convener
Ms. Zavelu	: Member
Ms. Sentiile	: Member
<b>Discipline Committee</b>	
Fr. Dr. P. Suresh Innocent	: Principal & Chairman
Dr. Toshimenla	: Convener
Dr. Tovika Swu	: Member
<b>Alumni Association</b>	
Fr. Dr. P. Suresh Innocent	: Principal & Chairman
Mr. N. Zupenthung Shitiri	: Convener
Dr. Lanukumla Ao	: Member

## 6. CO-CURRICULAR ACTIVITIES

### Bosco Extension & Enrichment Activities (BEEA)

BEEA provide students with the opportunities to put their studies into practice, as well as network with like-minded students and professors

BEEA facilitate in the development of various domains of mind and personality such as intellectual, emotional, social, moral and aesthetic development. BEEA offers openings for challenge, enjoyment, and exposure to new knowledge and ideas, thinking in different or unusual ways and risk-taking. BEEA is for all students and not only for a selected few. Get involved in BEEA and have the whole world open up to you!

### BOSCO MUSIC CLUB

Mr. Zupenthung	: Coordinator
Dr. Tovika Swu	: Asst. Coordinator
Mrs. Kezienuo	: Asst. Coordinator
Dr. Velhou	: Asst. Coordinator

### BOSCO SPORTS ACADEMY

Mr. Sanihc	: Coordinator
Mr. Zupenthung	: Asst. Coordinator
Dr. Tovika Swu	: Asst. Coordinator
Mrs. Zavelu	: Asst. Coordinator

### DANCE CLUB

Ms. Otoli	: Coordinator
Ms. Sentiile	: Asst. Coordinator

### FINE ARTS

Dr. Adenuo	: Coordinator
Ms. Sentiile	: Coordinator
Mr. Lokho Anthony	: Asst. Coordinator

### JESUS YOUTH

Dr. Toshimenla	: Coordinator
Dr. Lanukumla	: Asst. Coordinator

### LITERARY CLUB

Dr. Intinano Longkumer	: Coordinator
Dr. Pinky	: Asst. Coordinator
Dr. Toshimenla	: Asst. Coordinator



## MOVIE CLUB

Dr. Pinky

Dr. Adenuo

Mrs. Viphreseno

: Coordinator  
: Asst. Coordinator  
: Asst. Coordinator

## NSS- UNIT (1)

Mrs. Zavelu

Fr. Dr. P. Suresh

Dr. Pinky

Ms. Jarani

Dr. Tovika Swu

: Coordinator  
: Asst. Coordinator  
: Asst. Coordinator  
: Asst. Coordinator  
: Asst. Coordinator

## NSS- UNIT (2)

Mr. Lokho Anthony

Dr. Lamukumla

Ms. Tsutsoweu

: Coordinator  
: Asst. Coordinator  
: Asst. Coordinator

## PEACE CHANNEL

Ms. Viphreseno

Mr. Lokho Anthony

: Coordinator  
: Asst. Coordinator

## ROVERS & RANGERS

Ms. Tsutshoweu

Dr. Imtinaro Longkumer

: Coordinator  
: Asst. Coordinator

## YOUTH FOR CHRIST

Mr. Sanihe

Ms. Otoli

: Coordinator  
: Asst. Coordinator

## NCC

Ms. Rokovinuo : Care Taker Officer (CTO)

## 7. ACADEMIC & ADMINISTRATIVE STAFF

### English Department

Dr. Pinky Sagolsem, HOD, Assistant Professor  
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Dr. Toshimenla, Assistant Professor  
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Ms. Otoli V. Yeptho, Assistant Professor  
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Dr. Adenuo Shirat Luikham, Assistant Professor  
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### Political Science Department

Mrs. Kezienuo, Assistant Professor  
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Dr. Tovika Swu, Assistant Professor  
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### History Department

Ms. Tsutshoweu U Sekhama, Assistant Professor  
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Mr. Lokho Anthony  
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### Education Department

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Ms. Sentuile, Assistant Professor  
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### **Sociology Department**

Dr. Velhou Koza, HOD, Assistant Professor  
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Mr. Sanihe Ariijii, Assistant Professor  
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Ms. Viphreseno Yhokha, Assistant Professor  
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### **Environmental Study**

Fr. Dr. P. Suresh Innocent  
[dbckprincipal@gmail.com](mailto:dbckprincipal@gmail.com)

Mrs. Zavelu Vero  
[zavelkez@gmail.com](mailto:zavelkez@gmail.com)

### **CERTIFICATE COURSE**

Tally Certificate Course

Ms. Alovely Aye, Course Instructor  
[aloviayemi@gmail.com](mailto:aloviayemi@gmail.com)

### **ADMINISTRATIVE STAFF**

Zevisanuo Khate <a href="mailto:zevisanuokhate@gmail.com">zevisanuokhate@gmail.com</a>	: Assistant Coordinator IQAC
Ningthoujam Geethchandra Singh <a href="mailto:Geetchandra88@gmail.com">Geetchandra88@gmail.com</a>	: Assistant Librarian
Kollo Manikho <a href="mailto:manikhochachei123@gmail.com">manikhochachei123@gmail.com</a>	: Office Accountant
Keneisevor Chiizho <a href="mailto:aneichuzho@yahoo.com">aneichuzho@yahoo.com</a>	: Office Assistant
Zhokholu Ritse <a href="mailto:ritsezhokholu@gmail.com">ritsezhokholu@gmail.com</a>	: Office Assistant
Mr. Nirmal	: Peon



**DON BOSCO COLLEGE KOHIMA**  
**ACADEMIC YEAR 2021-2022**  
**JANUARY TO JULY 2022**

Date	Day	Events	WD
01-01-22	Sat		
02-01-22	Sun		
03-01-22	Mon		
04-01-22	Tue		
05-01-22	Wed		
06-01-22	Thu		
07-01-22	Fri		
08-01-22	Sat		
09-01-22	Sun		
10-01-22	Mon		
11-01-22	Tue		
12-01-22	Wed	<b>National Youth Day- NSS Unit I</b>	
13-01-22	Thu	<b>Inauguration of the Centenary Celebrations (Arrival of salesian to North East India)</b>	
14-01-22	Fri		
15-01-22	Sat		
16-01-22	Sun		
17-01-22	Mon		
18-01-22	Tue		
19-01-22	Wed	<b>Online Staff meeting ( 9 am to 12noon)</b>	
20-01-22	Thu	<b>Class/ Gratitude Day Preparation(4th Sem)/ Discipline Committee Meeting/ Assembly Committee Meeting/First Assignment begins/ Identifying the slow learners &amp; Advance learners/ IQAC Internal Meeting</b>	1
21-01-22	Fri	<b>Class/ Students Orientation on Code of Conduct/ Library Committee Meeting/ Advanced Learners Committee Meeting/</b>	2
22-01-22	Sat		
23-01-22	Sun		

24-01-22	Mon	Class/ 400th Birth Anniversary of Francis de Sales/ National Girl Child Day(Women Cell) IQAC External Meeting/ Alumni Executive Meeting/ BICC Alumni Grievance/ Remedial Class begins	3
25-01-22	Tue	Class/ Orientation on Anti- Sexual Harrassment (Anti- Sexual Harrassment Cell)/ National Voters Day	4
26-01-22	Wed	Holiday - Republic Day	
27-01-22	Thu	Class/ Mentoring	5
28-01-22	Fri	Class/ Mentoring	6
29-01-22	Sat	Class/ Mentoring	7
30-01-22	Sun	Holiday -	
31-01-22	Mon	Holiday - Don Boso Feast	
01-02-22	Tue	Class/	8
02-02-22	Wed	Class/	9
03-02-22	Thu	Cross Country (NSS Unit 2)	
04-02-22	Fri	Euphoria 2022	
05-02-22	Sat	Euphoria 2022	
06-02-22	Sun	Holiday -	
07-02-22	Mon	Euphoria 2022	
08-02-22	Tue	Euphoria 2022	
09-02-22	Wed	Euphoria 2022	
10-02-22	Thu	Euphoria 2022	
11-02-22	Fri	Euphoria 2022	
12-02-22	Sat	Holiday -	
13-02-22	Sun	Holiday -	
14-02-22	Mon	Class	10
15-02-22	Tue	Class/CIA Test I	11
16-02-22	Wed	Class/ Visit to DBCK Adopted Village	12
17-02-22	Thu	Class/ PTA Executive Meeting/ Staff Meeting	13
18-02-22	Fri	Class/	14
19-02-22	Sat	Class/CIA Test I/Department Activity	15
20-02-22	Sun	Holiday -	

21-02-22	Mon	Class/ Submission of First Assignment	16
22-02-22	Tue	Class/	17
23-02-22	Wed	Class/Visit to DBCK Adopted Village/Mid- Semester Reporting to IQAC	18
24-02-22	Thu	Class/ CIA Test I/ BICC Students Grievance	19
25-02-22	Fri	Class/ Researcher Day (Research Cell)	20
26-02-22	Sat	Holiday -	
27-02-22	Sun	Holiday -	
28-02-22	Mon	Class/ FDP/ Second Assignment begins	21
01-03-22	Tue	Class/ Visit to DBCK Adopted Village	22
02-03-22	Wed	Holiday - Ash Wednesday / Class/ Zero Discrimination Day (NSS Unit 3)	
03-03-22	Thu	Class/ Employee Appreciation Day	23
04-03-22	Fri	Class/ CIA Test I	24
05-03-22	Sat	Class /Mass and Fellowship	25
06-03-22	Sun	Holiday -	
07-03-22	Mon	Class	26
08-03-22	Tue	Class/ International Womens Day (NSS Unit 4)	27
09-03-22	Wed	Class/ Visit to DBCK Adopted Village	28
10-03-22	Thu	Class/ No Smoking Day (NCC)	29
11-03-22	Fri	Class/ CIA Test I	30
12-03-22	Sat	Holiday -	
13-03-22	Sun	Holiday -	
14-03-22	Mon	Class	31
15-03-22	Tue	Class/ World Consumer Rights Day (NSS Unit 5)	32
16-03-22	Wed	Class/ Visit to DBCK Adopted Village	33
17-03-22	Thu	Class / CIA Test I	34
18-03-22	Fri	Holiday - Holi	
19-03-22	Sat	Class/ Department Activity/ Green Project Field Work- Bosco Green Alliance	35
20-03-22	Sun	Holiday -	
21-03-22	Mon	Class/ World Forestry Day (NSS Unit 6)	36
22-03-22	Tue	Class/ Examination Committee Meeting/ Visit to DBCK Adopted Village	37
23-03-22	Wed	Class/ Submission of Second Assignment/SQA	38



21-02-22	Mon	Class/ Submission of First Assignment	16
22-02-22	Tue	Class/	17
23-02-22	Wed	Class/Visit to DBCK Adopted Village/Mid- Semester Reporting to IQAC	18
24-02-22	Thu	Class/ CIA Test I/ BICC Students Grievance	19
25-02-22	Fri	Class/ Researcher Day (Research Cell)	20
26-02-22	Sat	Holiday -	
27-02-22	Sun	Holiday -	
28-02-22	Mon	Class/ FDP/ Second Assignment begins	21
01-03-22	Tue	Class/ Visit to DBCK Adopted Village	22
02-03-22	Wed	Holiday - Ash Wednesday / Class/ Zero Discrimination Day (NSS Unit 3)	
03-03-22	Thu	Class/ Employee Appreciation Day	23
04-03-22	Fri	Class/ CIA Test I	24
05-03-22	Sat	Class /Mass and Fellowship	25
06-03-22	Sun	Holiday -	
07-03-22	Mon	Class	26
08-03-22	Tue	Class/ International Womens Day (NSS Unit 4)	27
09-03-22	Wed	Class/ Visit to DBCK Adopted Village	28
10-03-22	Thu	Class/ No Smoking Day (NCC)	29
11-03-22	Fri	Class/ CIA Test I	30
12-03-22	Sat	Holiday -	
13-03-22	Sun	Holiday -	
14-03-22	Mon	Class	31
15-03-22	Tue	Class/ World Consumer Rights Day (NSS Unit 5)	32
16-03-22	Wed	Class/ Visit to DBCK Adopted Village	33
17-03-22	Thu	Class / CIA Test I	34
18-03-22	Fri	Holiday - Holi	
19-03-22	Sat	Class/ Department Activity/ Green Project Field Work- Bosco Green Alliance	35
20-03-22	Sun	Holiday -	
21-03-22	Mon	Class/ World Forestry Day (NSS Unit 6)	36
22-03-22	Tue	Class/ Examination Committee Meeting/ Visit to DBCK Adopted Village	37
23-03-22	Wed	Class/ Submission of Second Assignment/5QA	38

24-03-22	Thu	Class/ Seminar on Competitive Exams- Placement Cell	39
25-03-22	Fri	Class/ Mock Test on Competitive Exams- Placement Cell	40
26-03-22	Sat	Holiday -	
27-03-22	Sun	Holiday -	
28-03-22	Mon	Class/ Mentoring	41
29-03-22	Tue	Class/ Mentoring/ FDP	42
30-03-22	Wed	Class/ Mentoring	43
31-03-22	Thu	Class/ IQAC Internal Meeting/ Research Day/ Visit to DBCK Adopted Village	44
01-04-22	Fri	Class/ First Friday Mass and Fellowship/ Staff Meeting	45
02-04-22	Sat	Gratitude Day	46
03-04-22	Sun	Holiday -	
04-04-22	Mon	Class/	47
05-04-22	Tue	Class/	48
06-04-22	Wed	Class/Visit to DBCK Adopted Village	49
07-04-22	Thu	Class/	50
08-04-22	Fri	Model Exam	51
09-04-22	Sat	Holiday -	
10-04-22	Sun	Holiday -	
11-04-22	Mon	Model Exam	
12-04-22	Tue	Study Holiday	
13-04-22	Wed	Model Exam	
14-04-22	Thu	Holiday - Holy Thursday	
15-04-22	Fri	Holiday - Good Friday	
16-04-22	Sat	Holiday - Easter Vigil	
17-04-22	Sun	Holiday - Easter Sunday	
18-04-22	Mon	Model Exam/ World Heritage Day (NCC)	
19-04-22	Tue	Study Holiday	
20-04-22	Wed	Model Exam	
21-04-22	Thu	Study Holiday	
22-04-22	Fri	Model Exam	
23-04-22	Sat	Holiday -	



24-04-22	Sun	Holiday -	
25-04-22	Mon	Study Holiday/ Academic Council Meeting	
26-04-22	Tue	Study Holiday	
27-04-22	Wed	Study Holiday	
28-04-22	Thu	Study Holiday/ Results/ Examination Committee Meeting	
29-04-22	Fri	Study Holiday/ PTA/BICC- Parents Grievance	
30-04-22	Sat	Study Holiday/ Research Day	
01-05-22	Sun	Holiday -	
02-05-22	Mon	NU Exam/ FDP	
03-05-22	Tue	Holiday - Id Ul Fitr	
04-05-22	Wed	NU Exam/ Admission Committee Meeting	
05-05-22	Thu	NU Exam/ Extraordinary visitor from Rome	
06-05-22	Fri	NU Exam/ Extraordinary visitor from Rome	
07-05-22	Sat	NU Exam	
08-05-22	Sun	Holiday -	
09-05-22	Mon	NU Exam	
10-05-22	Tue	NU Exam	
11-05-22	Wed	NU Exam	
12-05-22	Thu	NU Exam	
13-05-22	Fri	NU Exam/ BICC- Academic Staff Grievance	
14-05-22	Sat	NU Exam/ BICC- Administrative Staff Grievance	
15-05-22	Sun	Holiday -	
16-05-22	Mon	Holiday - Bhudda Purnima	
17-05-22	Tue	NU Exam/ End Semester Reporting to IQAC/ BICC- College Supporting Staff Grievance	
18-05-22	Wed	NU Exam	
19-05-22	Thu	NU Exam	
20-05-22	Fri	NU Exam	
21-05-22	Sat	NU Exam/ IQAC External Meeting	
22-05-22	Sun	Holiday -	
23-05-22	Mon	NU Exam/ NSS Special Camp	

24-05-22	Tue	NU Exam/ NSS Special Camp	
25-05-22	Wed	NU Exam/ NSS Special Camp	
26-05-22	Thu	NU Exam/ NSS Special Camp	
27-05-22	Fri	NU Exam/ NSS Special Camp	
28-05-22	Sat	NU Exam/ NSS Special Camp	
29-05-22	Sun	Holiday - NSS Special Camp	
30-05-22	Mon	Results/FDP	
31-05-22	Tue	Research Day	
01-06-22	Wed	Admission for 1st & 3rd Semester / Staff Meeting	
02-06-22	Thu	Admission for 1st & 3rd Semester	
03-06-22	Fri	Admission for 1st & 3rd Semester	
04-06-22	Sat	Admission for 1st & 3rd Semester	
05-06-22	Sun	World Environment Day- NSS, NCC, Bosco Green Alliance	
06-06-22	Mon	Admission for 1st & 3rd Semester	
07-06-22	Tue	Admission for 1st & 3rd Semester	
08-06-22	Wed	Admission for 1st & 3rd Semester	
09-06-22	Thu	Admission for 1st & 3rd Semester	
10-06-22	Fri	Admission for 1st & 3rd Semester	
11-06-22	Sat	Holiday -	
12-06-22	Sun	Holiday -	
13-06-22	Mon	ICSSR Sponsored Faculty Development programme	
14-06-22	Tue	ICSSR Sponsored Faculty Development programmeWorld Blood Donors Day- NCC, NSS	
15-06-22	Wed	ICSSR Sponsored Faculty Development programme	
16-06-22	Thu	ICSSR Sponsored Faculty Development programme	
17-06-22	Fri	ICSSR Sponsored Faculty Development programme	
18-06-22	Sat	ICSSR Sponsored Faculty Development programme	
19-06-22	Sun	Holiday -	
20-06-22	Mon	ICSSR Sponsored Faculty Development programme	

21-06-22	Tue	ICSSR Sponsored Faculty Development programme international Day of Yoga- NCC, NSS, World Music Day- Bosco Creativity Club	
22-06-22	Wed	ICSSR Sponsored Faculty Development programme	
23-06-22	Thu	ICSSR Sponsored Faculty Development programme	
24-06-22	Fri	ICSSR Sponsored Faculty Development programme	
25-06-22	Sat	Holiday -	
26-06-22	Sun	Holiday -	
27-06-22	Mon	ICSSR Sponsored Faculty Development programme	
28-06-22	Tue	ICSSR Sponsored Faculty Development programme	
29-06-22	Wed	FDP	
30-06-22	Thu	Research Day/ Student Orientation Programme	
01-07-22	Fri	Student Orientation Programme	
02-07-22	Sat	Student Orientation Programme	
03-07-22	Sun	Holiday -	
04-07-22	Mon	Class for 1st, 3rd, 5th Semester	
05-07-22	Tue	Class	



**DON BOSCO COLLEGE KOHIMA - 2021 - 22**

**ACADEMIC AFFAIRS STAFF ALLOTMENT**

IQAC	- Mrs. Jarani Mao
Academic Council	- HoD's
Examination Committee	- Mrs Kezienuo
Human Resource Development Committee	-IQAC and Ms. Alovely
BICC	
Students Grievance Redressal Cell	- Mrs Zavelu
Parents Grievance Redressal Cell	- Mrs. Viphreseno Yhokha
Alumni Grievance Redressal Cell	- Dr. Imtinaro
Academic Staff Grievance Redressal Cell	- Dr. Toshimenla
Administrative Staff Grievance Redressal Cell	- Dr. Pinky Sagolsem
Anti- Ragging Cell	- Dr. Tovika
Sexual Harassment Cell	- Dr. Lanukumla
Admission Committee	- Dr. Adenuo Shirat Luikham
Library Committee	- Mr. Hangouman Hangsing

**STUDENTS AFFAIRS STAFF ALLOTMENT**

<b>Dean of Students Affairs</b>	<b>- Mrs. Zavelu</b>
Students Forum	- Ms Sentuile
Bosco Sports Academy	- Mr. Medochiilie
Bosco Spiritual Movement	- Ms. Kevisenuo Nancy
Bosco Creativity Club	- Ms. Shiirhonuo
National Cadet Corps	- Ms. Rokovinuo
National Service Scheme	- Ms. Sharon, Ms. Niitsolii, Mr. Lokho, Mr Sanihe Ariijii, Ms. Razouneinuo, Mrs. Sesino Savino
Mentoring Committee	- Ms. Razouneinuo
Remedial Committee	- Ms. Rokovinuo
Advanced Learners Committee	- Ms. Alovely
Bosco Green Alliance	- Mr. Sanihe Ariijii
Discipline Committee	- Mr.Zupenthung
Career counselling and Placement Cell	-Ms.Kevisenuo Nancy
ParentsTeacher Association	- Mrs. Viphreseno
Alumni	- Ms. Tsuthsowe-u

**HANDBOOK & ACADEMIC CALENDAR 2022-23**



**DON BOSCO COLLEGE KOHIMA**

**ARTS, SCIENCE  
&  
COMMERCE**

**NAAC Accredited**



**DBS Kohima Campus, Ziekezou, Kohima.**

Website: <http://www.dbckohima.ac.in/>

Help Desk: 6009730949 (whatsapp), 8798748153





## College Motto

Duty and Joy is the motto of our college. Duty is a term that conveys a sense of moral commitment or obligation to someone or something. Typically, "the demands of justice, honor, and reputation are deeply bound up" with duty. Don Bosco once exhorted his student Dominic Savio, "Do your duty as best as you can and you must be cheerful always." Rabindranath Tagore wrote, "I slept and dreamt that life was joy. I awoke and saw that life was service. I acted and behold, service was joy." There is a marvelous medicinal power in joy. Most medicines are distasteful; but this, which is the best of all medicines, is sweet to the taste, and comforting to the heart.

## Rector Major of the Salesian Society

The Rector Major, the superior of the Salesian Society, is the successor of Don Bosco, the father and centre of unity of the Salesian Family. Fr Ángel Fernández Artime was elected by the General Chapter 27 as the new Rector Major of the Salesian Congregation and the 10th Successor of Don Bosco. He was born in August 21, 1960 in Luanco-Gozon, Asturias, Spain; ordained a priest on July 4, 1987, in León.



*Fr Ángel Fernández Artime*  
Rector Major of the Salesian Society

## 5. ADMINISTRATION

### Board of Management of the Don Bosco College Kohima

1. Fr Joseph Kuruvachira : President
2. Fr James TP. : Vice President
3. Fr. Dr. P. Suresh Innocent : Secretary and Principal
4. Fr. Innocent P : Treasurer
5. Fr. Paul Punii : Member
6. Fr Ashuli Lonuo Linus : Member
7. Fr. Nellisseril Joseph : Member

### Members of Governing Body

1. Fr. Kuruvachira Jose : President
2. Fr James TP : Vice President
3. Fr. Dr. P. Suresh Innocent : Secretary and Principal
4. Fr. Lakra Nazarius : Member
5. Fr. Benny : Member
6. Fr. Dr. Aelavanthara Sebastian : Member
7. Fr. C.M Joseph : Member
8. Fr. Christudoss : Campus Minister
9. Fr. P. J. Varghese : Member
10. Dr. M. Catherine Rutsa : Member
11. Dr. Kiyasetuo Vizo : Member
12. Mrs. Azenuo Pienyü : Member
13. Dr. Seyiekhrietuo John : Member
14. Mr. Lohrü Mathew : Member
15. Prof. G. T. Thong : NU Representative
16. Mrs. Jarani Mao : Staff Representative
17. Mrs. Zavelu Vero Kezo : Staff Representative
18. Mr. Keningu Albert : CKCCU Representative

## ACADEMIC COMMITTEES

### Internal Quality Assurance Cell (IQAC)

Fr. Dr. P. Suresh Innocent	: Chairman
Fr. Christudoss	: Campus Minister
Mrs. Jarani Mao	: IQAC Co-ordinator
Mrs. Jarani Mao	: NAAC Co-ordinator
Fr. T.P. James	: Member
Dr. Velhou Koza	: Member
Mr. N Zupenthung Shitiri	: Member
Dr. Lanukumla Ao	: Member
Dr. Pinky Sagolsem	: Member
Mrs. Kezienuo	: Member
Dr. Tovika Swu	: Member
Mr. Khollo Manikho	: Member
Ms. Kevisedenuo Christina	: Member
Mr. Keniengu Albert	: Member
Mr. Vituozo Phewhuo	: Member
Fr. P. Innocent	: Member
Prof. G. T. Thong	: N U Representative

### Academic Council

Fr. Dr. P. Suresh Innocent	: Principal & Chairman
HOD of English	: Dr. Toshimenla
HOD of Political Science	: Dr. Tovika Swu
HOD of History	: Ms. Tsutshowe-ü Sekhamo
HOD of Education	: Dr. Imtinaro Longkumer
HOD of Sociology	: Mr. Sanihe Ariijii
HOD of Psychology	: Mrs. Razouneinuo
HOD of Commerce	: Ms. Kevisenuo Nancy
HOD of Chemistry	: Dr. Aola Supong
HOD of Botany	: Dr. Kizukala Jamir
HOD of Zoology	: Ms. Patricia Kiewhuo

### Human Resource Committee

Fr. Dr. P. Suresh Innocent	: Principal & Chairman
Fr. Christudoss	: Campus Minister

Ms. Alovely Aye : Convenor

### Research Cell

Fr. Dr. P. Suresh Innocent	: Principal & Chairman
Dr. Velhou Koza	: Convenor
Mrs. Sentuile	: Member
Dr. Velhou Koza	: Member
Dr. Pinky Sagolsem	: Member
Dr. Tovika Swu	: Member
Mr. Lokho Anthony	: Member

## STAFF GRIEVANCE REDRESSAL CELL

Fr. Dr. P. Suresh Innocent	: Principal & Chairman
Fr. Christudoss	: Campus Minister
Fr. James	: Convenor
Ms. Tsutshowe-ü Sekhamo	: Coordinator

### Admission Committee

Fr. Dr. P. Suresh Innocent	: Principal & Chairman
Fr. Christudoss	: Campus Minister
Fr. James TP.	: Member
Dr. Adeno Shirat Luikham	: Convener
Dr. Toshimenla	: Member

### Examination Committee

Fr. Dr. P. Suresh Innocent	: Principal & Chairman
Fr. Christudoss	: Campus Minister
Mrs. Kezienuo	: Convenor
Mrs. Jarani Mao	: Member
Dr. Tovika Swu	: Member
Mr. Sanihe Artüjü	: Member

### Library Committee

Fr. Dr. P. Suresh Innocent	: Principal & Chairman
Fr. Christudoss	: Campus Minister
Mr. Hengouman Hansing	: Convenor

Dr. Lanukumla Ao : Member  
Mrs. Jarani Mao : Member

**College magazine committee**

Fr. Dr. P. Suresh Innocent : Principal & Chairman  
Fr. Christudoss : Campus Minister  
Dr. Lanukumla Ao : Convenor

**Sexual harassment Committee**

Fr. Dr. P. Suresh Innocent : Principal & Chairman  
Fr. Christudoss : Campus Minister  
Mrs. Jarani Mao : IQAC Coordinator  
Dr. Lanukumla Ao : Convenor

**DEAN OF STUDENT AFFAIRS (DSA)**

**Student Welfare Committee**

**Mentoring Committee**

Fr. Dr. P. Suresh Innocent : Principal & Chairman  
Mrs. Zavelu Kezo Vero : Dean of Student Affairs  
Mrs. Razouneinuo : Convenor  
Ms. Sopfunuo Lacey Vizo : Co-Convenor

**Remedial Committee**

Fr. Dr. P. Suresh Innocent : Principal & Chairman  
Mrs. Zavelu Kezo Vero : Dean of Student Affairs  
Ms. Rokovinuo : Convenor  
Mrs. Kiili Rose Fithu : Co-Convenor

**Advance Learner Committee**

Fr. Dr. P. Suresh Innocent : Principal & Chairman  
Mrs. Zavelu Kezo Vero : Dean of Student Affairs  
Ms. Alovely Aye : Convenor  
Ms. Senjano N Murry : Co-Convenor

**Bosco Green Alliance**

Fr. Dr. P. Suresh Innocent : Principal & Chairman  
Fr. Christudoss : Campus Minister

Mrs. Zavelu Kezo Vero : Dean of Student Affairs  
Mr. Sanihe Arijii : Convenor  
Dr. Kazukala Jamir : Co-Convenor

**Discipline Committee**

Fr. Dr. P. Suresh Innocent : Principal & Chairman  
Mrs. Zavelu Kezo Vero : Dean of Student Affairs  
Mr. Zupenthung Shitiri : Convenor  
Mr. Shiirhovolie Tsiirho : Co-Convenor  
Ms. Savitonu Pucho : Member

**Parent – Teachers Committee**

Fr. Dr. P. Suresh Innocent : Principal & Chairman  
Mrs. Zavelu Kezo Vero : Dean of Student Affairs  
Mrs. Viphreseno Yhokha : Convenor  
Ms. Isatoli Aye : Co-Convenor

**Alumni Committee**

Fr. Dr. P. Suresh Innocent : Principal & Chairman  
Mrs. Zavelu Kezo Vero : Dean of Student Affairs  
Ms. Kevisenuo Nancy Belho : Convenor  
Ms. Tsutshowe-ü Sekhamo : Co-Convenor

**Carrer Councelling and Placement Cell**

Fr. Dr. P. Suresh Innocent : Principal & Chairman  
Mrs. Zavelu Kezo Vero : Dean of Student Affairs  
Ms. Kevisenuo Nancy Belho : Convenor

**Anti-Ragging Cell**

Fr. Dr. P. Suresh Innocent : Principal & Chairman  
Mrs. Zavelu Kezo Vero : Dean of Student Affairs  
Dr. Tovika Swu : Convenor

**Assembly Committee**

Fr. Dr. P. Suresh Innocent : Principal & Chairman  
Mrs. Zavelu Kezo Vero : Dean of Student Affairs  
Mrs. Sentuile : Convenor  
Public & Information Secy. DBCKSF : Co-Convenor

**Canteen Committee**

Fr. Dr. P. Suresh Innocent : Principal & Chairman

Mrs. Zavelu Kezo Vero : Dean of Student Affairs  
 Mrs. Sentuile : Convenor  
 Literary & Magazine Secy. DBCKSF : Co- Convenor

**Women Cell**

Fr. Dr. P. Suresh Innocent : Principal & Chairman  
 Fr. Christudoss : Campus Minister  
 Mrs. Zavelu Kezo Vero : Dean of Student Affairs  
 Mrs. Sentuile : Convenor  
 Women Welfare Secy. DBCKSF : Member  
 Asst. Women Welfare Secy. DBCKSF : Member

**ANNUAL PROGRAMME**

**Fresher day**

Fr. Dr. P. Suresh Innocent : Principal & Chairman  
 Fr. Christudoss : Campus Minister  
 Mrs. Zavelu Kezo Vero : Dean of Student Affairs  
 Mrs. Sentuile : Convenor  
 Ms. Nutsolu Swuro : Co-Convenor

**Graduation Day**

Fr. Dr. P. Suresh Innocent : Principal & Chairman  
 Fr. Christudoss : Campus Minister  
 Mrs. Zavelu Kezo Vero : Dean of Student Affairs  
 Mrs. Sentuile : Convenor  
 Mrs. Viphreseno Yhokha : Co- Convenor

**Euophoria Week**

Fr. Dr. P. Suresh Innocent : Principal & Chairman  
 Fr. Christudoss : Campus Minister  
 Mrs. Zavelu Kezo vero : Dean of Student Affairs  
 Mrs. Sentuile : Convenor  
 Mr. Medochülie Chiesotsu : Co-Convenor

**Cultural Day**

Fr. Dr. P. Suresh Innocent : Principal & Chairman  
 Fr. Christudoss : Campus Minister  
 Mrs. Zavelu Kezo vero : Dean of Student Affairs  
 Mrs. Sentuile : Convenor  
 Mr. Sanihe Arijii : Co-Convenor

Dr. Lanukumla Ao : Member  
 Social & Cultural Secy. DBCKSF : Member  
 Asst. Social & Cultural Secy. DBCKSF : Member

**Pre Christmas**

Fr. Dr. P. Suresh Innocent : Principal & Chairman  
 Fr. Christudoss : Campus Minister  
 Mrs. Zavelu Kezo vero : Dean of Student Affairs  
 Mrs. Sentuile : Convenor  
 Dr. Adenuo Shirat Luikham : Co-Convenor

**Gratitude day**

Fr. Dr. P. Suresh Innocent : Principal & Chairman  
 Fr. Christudoss : Campus Minister  
 Mrs. Zavelu Kezo vero : Dean of Student Affairs  
 Mrs. Sentuile : Convenor  
 Mrs. Sesino Savino : Co-Convenor

**Inter Collegiate Programmes**

Fr. Dr. P. Suresh Innocent : Principal & Chairman  
 Fr. Christudoss : Campus Minister  
 Mrs. Zavelu Kezo vero : Dean of Student Affairs  
 Mrs. Sentuile : Convenor  
 Mr. Likhwetso kapfo : Co-Convenor  
 : Co-Curricular Activities

**6. CO-CURRICULAR ACTIVITIES**

**Red Ribbon Club**

Fr. Dr. P. Suresh Innocent : Principal & Chairman  
 Fr. Christudoss : Campus Minister  
 Mrs. Zavelu Kezo vero : Dean of Student Affairs  
 Mr. Medochülie Chiesotsu : Convenor

**NCC**

Fr. Dr. P. Suresh Innocent : Principal & Chairman  
 Fr. Christudoss : Campus Minister  
 Mrs. Zavelu Kezo vero : Dean of Student Affairs  
 Ms. Rokovinuo : Convenor



Student Club Representative : Member  
Student Vice Club Representative: Member

#### **NSS**

Fr. Dr. P. Suresh Innocent : Principal & Chairman  
Fr. Christudoss : Campus Minister  
Mrs. Zavelu Kezo vero : Dean of Student Affairs  
Mr. Lokho Anthony : NSS Unit 1 Coordinator  
Mr. Sanihe Arijii : NSS Unit 2 Coordinator  
Ms. Nutsolu Swuro : NSS Unit 3 Coordinator  
Ms. Sharon Khing : NSS Unit 4 Coordinator  
Mrs. Razouneino Suokhrie : NSS Unit 5 Coordinator  
Mrs. Sesino Savino : NSS Unit 6 Coordinator  
Mr. Khikeya Semy : NSS Unit 7 Coordinator

#### **Bosco Extension & Enrichment Activities (BEEA)**

BEEA provide students with the opportunities to put their studies into practice, as well as network with like-minded students and professors. BEEA facilitate in the development of various domains of mind and personality such as intellectual, emotional, social, moral and aesthetic development. BEEA offers openings for challenge, enjoyment, and exposure to new knowledge and ideas, thinking in different or unusual ways and risk-taking. BEEA is for all students and not only for a selected few. Get involved in BEEA and have the whole world open up to you!

#### **BEEA Committee**

##### **Bosco Sport Academy**

Fr. Dr. P. Suresh Innocent : Principal & Chairman  
Fr. Christudoss : Campus Minister  
Mrs. Zavelu Kezo vero : Dean of Student Affairs  
Mr. Medochülie Chiesotsu : Convenor  
Mr. Imtiwapang T Longkumer : Co-Convenor  
Student Club Representative : Member  
Student Vice Club Representative : Member

#### **Bosco Spiritual Movement**

Fr. Dr. P. Suresh Innocent : Principal & Chairman  
Fr. Christudoss : Campus Minister  
Mrs. Zavelu Kezo vero : Dean of Student Affairs  
Ms. Mhalesinuo Shunyu : Convenor  
Dr. Toshimenla : Co-Convenor  
Class Representative : Member  
Vice Class Representative : Member

#### **Bosco Creativity Club**

Fr. Dr. P. Suresh Innocent : Principal & Chairman  
Fr. Christudoss : Campus Minister  
Mrs. Zavelu Kezo vero : Dean of Student Affairs  
Ms. Shurhonuo Tsurho : Convenor  
Class Representative : Member  
Class Representative : Member

### **7. ACADEMIC & ADMINISTRATIVE STAFF**

#### **English Department**

Dr. Toshimenla, HoD, Assistant Professor  
[toshimenkichu@gmail.com](mailto:toshimenkichu@gmail.com)  
Dr. Pinky Sagolsem, Assistant Professor  
[pinkysagolsem35@gmail.com](mailto:pinkysagolsem35@gmail.com)  
Dr. Adenuo Shirat Luikham, Assistant Professor  
[adenuo@gmail.com](mailto:adenuo@gmail.com)  
Mrs. Shurhonuo Tsurho, Assistant Professor  
[shurhonuotsurho@gmail.com](mailto:shurhonuotsurho@gmail.com)  
Ms. Isatoli Aye  
[isatoliaye23@gmail.com](mailto:isatoliaye23@gmail.com)

#### **Political Science Department**

Dr. Tovika Swu, HoD, Assistant Professor  
[toviswu@gmail.com](mailto:toviswu@gmail.com)  
N. Zupenthung Shitiri, Assistant Professor  
[Zupenthung2016@gmail.com](mailto:Zupenthung2016@gmail.com)

Mrs. Kezienuo, Assistant Professor  
[kezienezhu@yahoo.com](mailto:kezienezhu@yahoo.com)

Ms. Nutsolu Swuro, Assistant Professor  
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Mr. Imtiwapang T Longkumer, Assistant Professor  
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Mrs. Kiili Rose Fithu, Assistant Professor  
[kulifithu@gmail.com](mailto:kulifithu@gmail.com)

Mr. Lhikhwetso Kapfo, Assistant Professor  
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### **History Department**

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Ms. Senjano N Murry, Assistant Professor  
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### **Education Department**

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Mrs. Sentuile, Assistant Professor  
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### **Sociology Department**

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Dr. Velhou Koza, Assistant Professor  
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Ms. Viphreseno Yhokha, Assistant Professor  
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### **Psychology Department**

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Ms. Sopfunuo Lacey Vizo, Assistant Professor  
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### **Environmental Studies**

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### **Commerce**

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Ms. Sharon Khing, Assistant Professor  
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Ms. Savitonu Pucho, Assistant Professor  
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### **Zoology Department**

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Ms. Mhalesienno Shunyu, Assistant Professor  
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### **Botany Department**

Dr. Kizukala Jamir, HoD, Assistant Professor  
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Mr. Khikeya Semy, Assistant Professor  
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## Chemistry Department

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Dr. Shiirhovie Tsiirho, Assistant Professor  
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Fr. Dr. P Suresh  
[dbckprincipal@gmail.com](mailto:dbckprincipal@gmail.com)

## CERTIFICATE COURSE

Tally and Course in Computer Concept  
Ms. A lovely Aye, Course Instructor  
[aloviayemi@gmail.com](mailto:aloviayemi@gmail.com)

## ADMINISTRATIVE STAFF

Medosielie Methodius Sote : **IQAC Office Assistant**  
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Zhokholu Ritse : **Office Assistant**  
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Mr. Nirmal : **Peon**

## 8. ADMISSION PROCEDURES

### A SIMPLE SIX STEPS ADMISSION PROCESS

- i. Purchase the prospectus and application form the college office by paying ₹300.
- ii. Submit the filled-in application form along with the required documents.
- iii. Take spot admission.
- iv. Pay an order for your College ID Card.
- v. Place an order for your college uniform.
- vi. Attend the orientation programme.

## B.A , B.Com, B.Sc Degree Courses are offered at DBCK as per CBCS of Nagaland University Web Link: <https://nagalanduniversity.in>

MORNING SHIFT 7:30 AM - 12:10 PM	AFTERNOON SHIFT 12:30 PM - 5:10 PM
B.A English Honours (55 seats)	B.Sc Botany Honours (40 seats)
B. A Political Science Honours 3 sections - (165 seats)	B.Sc Zoology Honours (40 seats)
B.A History Honours (55 seats)	B.Sc Chemistry Honours (40 seats)
B.A Sociology Honours (55 seats)	B.Com Accounting & Finance Honours (40 seats)
B.A Education Honours (55 seats)	B.A Political Science Honours (55 seats)
	B.A Psychology Honours (40 seats)

## ELIGIBILITY

Students who have passed 10+2 examination or any other equivalent examination from any recognized University/Board shall be eligible to seek admission to the first semester of the Three Year Degree Pass Course

- a) Students seeking admission in Honours Course must secure 45% total aggregate in 10+2 level or 45% in the concerned subject.
- b) Students who have completed Diploma/Certificate course after passing class10 with minimum duration of two or more years from recognised University/Board, UGC and AICTE are eligible to seek admission to First Semester
- c) Students may shift from Science stream to Commerce, Arts, Commerce stream to Arts provided he/she secured 45% of marks in aggregate in 10+2 level.
- d) Science and Commerce students securing 45% marks in English in their 10+2 level examination shall also be eligible to take admission to English Honours.

## EACH APPLICATION MUST BE ACCOMPANIED BY

- **One self attested Xerox copy of NBSE Registration Card**
- **Migration Certificate in Original** for applicants coming from outside Nagaland Board.
- **One self attested Xerox copy of HSLC & HSSLC Examination Mark Sheets**

**10. ACADEMIC CALENDAR****July 2022**

1	Fri	Criteria 1 meeting
2	Sat	Semester Break
3	Sun	Semester Break
4	Mon	Semester Break
5	Tue	Semester Break
6	Wed	Semester Break
7	Thu	Semester Break
8	Fri	Semester Break
9	Sat	Semester Break
10	Sun	(Id-ul-Zuha) Bakrid, Holiday/Semester Break
11	Mon	Semester Break
12	Tue	Reopening of College/ Orientation of 1st semester, Anti Ragging form
13	Wed	Class/Orientation of 3rd semester/Teachers Orientation on Code of Conduct
14	Thu	Class/Orientation of 5th semester/ Slow and Advanced Learners Committee/
15	Fri	Class/Meeting for Committees
16	Sat	Class / Graduation Day
17	Sun	Holiday
18	Mon	Class/Student's Orientation-Code of Conduct/ CR&VCR Election/Remedial Class
19	Tue	Class/Capacity Building Programme for student /IQAC Internal Meeting
20	Wed	Class/ Orientation on BEEA / Filling of Nomination for Student's Forum
21	Thu	Class/Inaugural of New Academic Year
22	Fri	Class/World Youth Skills day (NSS UNIT-1)/ Display of candidate list
23	Sat	Holiday
24	Sun	Holiday
25	Mon	Class/ SF Election & Declaration of result
26	Tue	Class/Student Forum Investiture Ceremony
27	Wed	Class/ Committee meetings
28	Thu	Class/Department Meeting/Formation of Media Cell DBCKSF
29	Fri	Class/1st Assignment topic to be given to students/Tabitha Internship
30	Sat	Class/IQAC External Meeting/Governing Body Meeting/Organic Garden
31	Sun	Holiday

**August 2022**

1	Mon	Class/Mentoring
2	Tue	Class/Mentoring
3	Wed	Class/Mentoring
4	Thu	Class/CIA Test/Yimchungru Festival Metemneo/Staff Meeting
5	Fri	Class/ First Friday Fellowship Mass
6	Sat	Class/Freshers Day
7	Sun	Holiday
8	Mon	Class
9	Tue	Class/2nd Assignment topic to be given to students
10	Wed	Class/ NCC form filling up for recruitment
11	Thu	Class/ Last date of submission of 1st Assignment
12	Fri	Class/CIA Test/ International Youth Day (NSS UNIT-2)
13	Sat	Holiday
14	Sun	Holiday
15	Mon	Holiday/Independence day
16	Tue	Class/ NCC recruitment selection
17	Wed	Class/ Tally and CCC class starts
18	Thu	Class/CIA Test
19	Fri	Holiday- Janmashtami / World Humanitarian Day
20	Sat	Class/1st Department Activity
21	Sun	Holiday
22	Mon	Class/NCC class starts/Culture and Euphoria Team Division
23	Tue	Class
24	Wed	Class/ DBCK Quiz Time Phase-1
25	Thu	Class/ Faculty Development Programme
26	Fri	Class/ CIA Test / Alumni Committee Meeting
27	Sat	Holiday
28	Sun	Holiday
29	Mon	Class/National Sports day (Bosco Sports Club)/ Last date of 2nd Assignment Submission
30	Tue	Class/ Research day
31	Wed	Class



**September 2022**

1	Thu	Class/CIA Test
2	Fri	Class/ First Friday Fellowship Mass
3	Sat	Class/ Mongmong Festival (Sangtam)/ Inter Collegiate Programme (DBCKSF)
4	Sun	Holiday
5	Mon	Class/ Non teaching staff and College Supporting Staff Grievance Meeting
6	Tue	Class/Staff Meeting
7	Wed	Class
8	Thu	Class/CIA Test/International Literacy Day (Creativity Club)
9	Fri	Class/ History Department (National Seminar) Research Cell
10	Sat	Holiday
11	Sun	Holiday
12	Mon	Class/Mentoring
13	Tue	Class/Mentoring
14	Wed	Class/Mentoring
15	Thu	Class/Mentoring
16	Fri	Class/International day for the preservation of the Ozone Layer (NSS UNIT-3)
17	Sat	Class/2nd Department Activity/ Last date of Tally & CCC fee payment
18	Sun	Holiday
19	Mon	Class/Mentoring
20	Tue	Class/Mentoring
21	Wed	Class
22	Thu	Class/Cultural Day
23	Fri	Class/Western Day
24	Sat	Holiday/NSS day
25	Sun	Holiday
26	Mon	Class/ Tally & CCC Assignment / History Department (National Seminar)
27	Tue	Class/Faculty Development Programme
28	Wed	Class/ DBCK Quiz Time Phase-2
29	Thu	Class/ Research Day
30	Fri	Class/Department Meeting/ Sociology Department (Workshop)

**October 2022**

1	Sat	Class/Academic Council/ International day of older person (NSS UNIT-4)
2	Sun	Holiday/Gandhi Jayanti
3	Mon	Class/ Last date for Tally and CCC Assignment
4	Tue	Holiday- Durga Puja
5	Wed	Holiday -Durga Puja
6	Thu	Class/Staff Meeting
7	Fri	Class/First Friday Fellowship Mass
8	Sat	Holiday
9	Sun	Holiday
10	Mon	Class/IQAC Internal Meeting
11	Tue	Class/International day of the Girl Child (Women Cell)
12	Wed	Class/ History Department (National Seminar) Research Cell
13	Thu	Class/DBCK Quiz Time Finale
14	Fri	Class/Tally Model Exam
15	Sat	Class/CCC Model Exam
16	Sun	Holiday
17	Mon	Class/ IQAC External Meeting
18	Tue	Class
19	Wed	Class
20	Thu	Class/History Department (National Seminar) Research Cell
21	Fri	Class/Faculty Development Programme
22	Sat	Holiday - Cross Country Race (NSS Unit-2)
23	Sun	Holiday
24	Mon	Holiday – Diwali
25	Tue	Euphoria- Inaugural
26	Wed	Euphoria-IG Stadium
27	Thu	Euphoria-IG Stadium
28	Fri	Euphoria- Closing Ceremony
29	Sat	Class
30	Sun	Holiday
31	Mon	Class

**November 2022**

1	Tue	Model Exam
2	Wed	Holiday/All souls day
3	Thu	Model Exam/Staff meeting
4	Fri	Model Exam/First Friday fellowship Mass/
5	Sat	Model Exam/ IQAC Internal Meeting
6	Sun	Holiday
7	Mon	Model Exam/Tokhu Emong (Lotha)/PTA Meet (Grievance PTA)
8	Tue	Holiday- Guru Nanak Birthday
9	Wed	Model Exam
10	Thu	Model Exam/World Science Day for Peace and Development
11	Fri	Model Exam
12	Sat	Holiday
13	Sun	Holiday
14	Mon	Class/ IQAC External Meeting
15	Tue	PTA 5th Semester
16	Wed	PTA 3rd Semester
17	Thu	PTA 1st Semester
18	Fri	Study Leave/ Political Science Department (Workshop) Research Cell
19	Sat	Study Leave
20	Sun	Holiday
21	Mon	NU Exam/National Education Day
22	Tue	NU Exam/NCC Day
23	Wed	NU Exam
24	Thu	NU Exam
25	Fri	NU Exam/International Day for Elimination of Violence against Women NSS UNIT-5
26	Sat	Holiday
27	Sun	Holiday
28	Mon	NU Exam/Ngada (Rengma)
29	Tue	NU Exam
30	Wed	NU Exam

**December 2022**

1	Thu	NU Exam/State Inauguration Day/ World AIDS Day (NCC)
2	Fri	NU Exam/National Pollution Control Day (NSS UNIT-6)
3	Sat	NU Exam
4	Sun	Holiday
5	Mon	NU Exam/Grievance Redressal (staff & students)
6	Tue	NU Exam
7	Wed	NU Exam
8	Thu	NU Exam/Staff Meeting
9	Fri	NU Exam/Terhiini (Angami)
10	Sat	Pre Christmas Celebration
11	Sun	Holiday
12	Mon	Educational Tour
13	Tue	Educational Tour
14	Wed	Educational Tour
15	Thu	Educational Tour
16	Fri	Educational Tour
17	Sat	Educational Tour/Winter Break Starts
18	Sun	Educational Tour/Winter Break
19	Mon	Educational Tour/Winter Break
20	Tue	Educational Tour/Winter Break
21	Wed	Educational Tour/Winter Break
22	Thu	Winter Break
23	Fri	Winter Break
24	Sat	Winter Break
25	Sun	Christmas Day
26	Mon	Winter Break
27	Tue	Winter Break
28	Wed	Winter Break
29	Thu	Winter Break
30	Fri	Winter Break
31	Sat	Winter Break

**January 2023**

1	Sun	New Year Day
2	Mon	Winter break
3	Tue	Winter break
4	Wed	Winter break
5	Thu	Winter break
6	Fri	Winter break
7	Sat	Winter break
8	Sun	Winter break
9	Mon	Winter break
10	Tue	Winter break
11	Wed	Winter break
12	Thu	Winter break
13	Fri	Winter break
14	Sat	Winter break
15	Sun	Winter break
16	Mon	Winter break
17	Tue	College Reopens
18	Wed	Class/ Meeting for CommitteeS
19	Thu	Class
20	Fri	Class
21	Sat	Class/Department Meeting
22	Sun	Holiday
23	Mon	Class/Mentoring/ Inaugural of New Academic Year /Remedial Class starts
24	Tue	Class/Mentoring/National Girl Child Day (Women Cell)
25	Wed	Class/Mentoring/National Voter's Day (NSS Unit-1)
26	Thu	Holiday - Republic day
27	Fri	Class/ IQAC Internal Meeting
28	Sat	Holiday
29	Sun	Holiday
30	Mon	Class/Academic Council Meeting/ 1st Assignment topic to be given to the students
31	Tue	Holiday - Don Bosco Feast day

**February 2023**

1	Wed	Class
2	Thu	Class/Staff Meeting
3	Fri	Class/First Friday Fellowship Mass
4	Sat	3rd Departmental Activity
5	Sun	Holiday
6	Mon	Class
7	Tue	Class
8	Wed	Class
9	Thu	Class
10	Fri	Class/English Department Workshop (Research Cell)
11	Sat	Holiday
12	Sun	Holiday
13	Mon	Class/Tally & CCC Class starts/ Last date to submit 1st Assignment
14	Tue	Class/ Capacity Building Program for students (All Departments)
15	Wed	Class
16	Thu	Class
17	Fri	Class/National Deworming Day/CIA Test
18	Sat	Class/ IQAC External Meeting
19	Sun	Holiday
20	Mon	Class/2nd Assignment topic to be given to students
21	Tue	Class/International Mother Language day (English Department)
22	Wed	Holiday - Ash Wednesday
23	Thu	Class/Faculty Development Program
24	Fri	Class/CIA Test/BICC Students Grievance
25	Sat	Holiday
26	Sun	Holiday
27	Mon	Class/Mid- Semester Reporting to IQAC/ Research day
28	Tue	Class/ National Science Day

**March 2023**

1	Wed	Class
2	Thu	Class/ CIA Test/Zero Discrimination day (NSS Unit-3)
3	Fri	Class/ World Wildlife Day
4	Sat	Class/ Alumni Grievance Meeting
5	Sun	Holiday
6	Mon	Class/Last day to submit 2nd assignment
7	Tue	Class
8	Wed	Holi/ International Women's Day (NSS Unit-4)
9	Thu	Class/ CIA Test
10	Fri	Staff Field Trip Smoking Day (NCC)
11	Sat	Holiday
12	Sun	Holiday
13	Mon	Class/Visit to DBCK Adopted Village
14	Tue	Class
15	Wed	Class/World Consumer Rights day (NSS Unit-5)
16	Thu	Class/PTA Executive meeting
17	Fri	Class/CIA Test
18	Sat	Class/4th Department Activity
19	Sun	Holiday
20	Mon	Class
21	Tue	Gratitude Day/World Forestry day (NSS Unit-6)
22	Wed	Class/Visit to DBCK Adopted Village
23	Thu	Class
24	Fri	Class/ CIA Test/Last date to submit 2nd Assignment
25	Sat	Holiday
26	Sun	Holiday
27	Mon	Class/Mentoring/Examination Committee Meeting
28	Tue	Class/Mentoring/Faculty Development Program
29	Wed	Class/Mentoring/Seminar on Competitive Exams (Placement Cell)
30	Thu	Class/Mentoring/Mock test on Competitive Exams ( Placement Cell)/Research day
31	Fri	Class/Mentoring/Visit to DBCK Adopted Village

**April 2023**

1	Sat	Class/Mentoring
2	Sun	Holiday
3	Mon	Model Exam
4	Tue	Model Exam
5	Wed	Model Exam
6	Thu	Holiday - Holy Thursday
7	Fri	Holiday - Good Friday
8	Sat	Holiday
9	Sun	Easter Sunday
10	Mon	Model Exam
11	Tue	Model Exam
12	Wed	Model Exam
13	Thu	Model Exam
14	Fri	Model Exam
15	Sat	Model Exam/ Grievance Redressal Meeting (Staff and Students)
16	Sun	Holiday
17	Mon	Model Exam
18	Tue	Class/World Heritage day (NCC)
19	Wed	Class
20	Thu	Class/Academic Council Meeting
21	Fri	Class/World Creativity and Innovation Day (Creativity Club)
22	Sat	Holiday - Earth Day/ Id-ul-Fitr
23	Sun	Holiday
24	Mon	PTA 6th Semester
25	Tue	PTA 4th Semester
26	Wed	PTA 2th Semester
27	Thu	Study Leave
28	Fri	Study Leave/Research day
29	Sat	Study Leave/Governing Body meeting
30	Sun	Holiday



**May 2023**

1	Mon	NU Exam/BICC Parents Grievance
2	Tue	NU Exam
3	Wed	NU Exam
4	Thu	NU Exam
5	Fri	NU Exam
6	Sat	NU Exam/ IQAC Internal Meeting
7	Sun	Holiday
8	Mon	NU Exam/BICC Staff Grievance
9	Tue	NU Exam
10	Wed	NU Exam/BICC Supporting Staff Grievance
11	Thu	NU Exam
12	Fri	NU Exam/ PTA Meeting (Grievances)/ International Day of Plant Health
13	Sat	Holiday
14	Sun	Holiday
15	Mon	NU Exam
16	Tue	NU Exam/BICC Administrative Staff Grievances
17	Wed	NU Exam
18	Thu	NU Exam/ Admission Committee Meeting
19	Fri	NU Exam
20	Sat	NU Exam/IQAC External Meeting
21	Sun	Holiday
22	Mon	Faculty Development Program
23	Tue	Webinar (Research Cell)
24	Wed	End Semester Reporting to IQAC
25	Thu	Workshop (Research Cell)
26	Fri	Academic Council Meeting
27	Sat	Holiday
28	Sun	Holiday
29	Mon	NSS Special Camp
30	Tue	NSS Special Camp
31	Wed	NSS Special Camp

**June 2023**

1	Thu	NSS Special Camp
2	Fri	NSS Special Camp
3	Sat	NSS Special Camp
4	Sun	Holiday
5	Mon	World Environment Day- NSS, NCC, Bosco Green Alliance
6	Tue	Admission for 1st and 3rd Semester
7	Wed	Admission for 1st and 3rd Semester
8	Thu	Admission for 1st and 3rd Semester
9	Fri	Admission for 1st and 3rd Semester
10	Sat	Holiday
11	Sun	Holiday
12	Mon	Admission for 1st and 3rd Semester
13	Tue	Admission for 1st and 3rd Semester
14	Wed	World Blood Donors day- NSS, NCC
15	Thu	Admission for 1st and 3rd Semester
16	Fri	Faculty Development Program
17	Sat	Research day
18	Sun	Holiday
19	Mon	Workshop for Teaching Staff
20	Tue	Workshop for Teaching Staff
21	Wed	International Yoga Day(NCC)/ World Music Day (Bosco Creativity Club)
22	Thu	Workshop for Teaching Staff
23	Fri	Workshop for Non-Teaching Staff
24	Sat	Holiday
25	Sun	Holiday
26	Mon	Orientation for Teaching staff
27	Tue	Orientation for Teaching staff
28	Wed	Orientation for Non-Teaching and Support Staff
29	Thu	Admission for 1st and 3rd Semester
30	Fri	Admission for 1st and 3rd Semester

## ACADEMIC SUPPORT SERVICES

Academic Year 2022-23

Sl.no	Committees	Coordinator/Coordinator		
1	IQAC	Mrs. Jarani Mao		
2	Dean of Academics	Mrs. Jarani Mao		
3	Academic Council/Head of Departments	Ms. Tsutshowe-ü Sekhamo		
4	Dean of Students' Affairs	Mrs. Zavelü Kezo		
5	Examination	Mrs. Kezienuo & Mr. Lhikhwetso Kapfo		
6	NEP Nodal Officer	Mrs. Jarani Mao		
7	Research & Development Cell	Dr. Velhou Koza		
8	Intellectual Property Right Cell	Dr. Khikeya Semy		
9	Human Resource Development (Staff)	Dr. Lanukumla		
10	Admission Committee	Dr. Tovika Swu		
11	Feedback	Mrs. Sesino Savino		
12	Magazine, Publication & Press	Mr. Rhilo Mero & Dr. Amrita Singh		
13	Collaboration and MOUs	Dr. Imtinaro		
14	Dean of Science	Dr. Khikeya Semy		

## STUDENT SUPPORT SERVICES

Sl.no	Committees	Coordinator/Coordinator		
1	Student Forum	Dr. Tovika Swu		
2	Health and Safety Service			
	i. Canteen	Ms. Kinitoli Saghu		
	ii. First Aid	Dr. Pinky Sagolsem		
	iii. Transportation	Mr. Sanihe Ariijii		
	iv. Anti- Ragging	Ms. Savitonu Pucho		
	v. Sexual Harassment	Dr. Lanukumla Ao		
	vi. Women Cell	Mrs. Sesino Savino		
	vii. Hostel	Ms. Senjano Dr. Pinky Sagolsem		

			Ms. Esther Jungio		
3	Human Resource Development (Students)		Ms. Rokuomenuo Rio		
4	Advance Learner Committee-Quiz		Mr. Zechie Peter Koza		
5	Slow learner Committee-Remedial		Ms. Ruovizokhonuo E. Pienyü		
6	Assembly Committee		Ms. Senjano Murry		
7	Career Counseling & Placement		Dr. Adenuo Shirat & Dr. Kizukala Jamir		
8	Discipline Committee		Mr Zupenthung Shitiri		
9	Mentoring		Ms. Sopfunuo Vizo		
10	Counseling		Mr. Carlos		
11	NSS		Ms. Sharon Khing		
	i.	Unit-1	Mr. Bendang Jamir		
	ii.	Unit-2	Ms. Nutsolu Swuro		
	iii.	Unit-3	Mr. Lokho Anthony		
	iv.	Unit-4	Mr. Bendangnikshi		
	v.	Unit-5	Dr. Neilazonuo		
	vi.	Unit-6	Ms. Mhaleseinuo Shunyu		
	vii.	Unit-7	Ms Esther Jungio		
	viii	Unit-8	Ms. Kinitoli Saghu		
	ix.	Unit-9	Ms. Ruovizokhonuo E. Pienyü		
	x.	Unit-10	Mr. Lirikum		
xi.	Unit-11	Ms. Lhuchaviu Dolie			
12	NCC		Ms. Rokovinuo		
13	Bosco Green Alliance		Mr. Sanihe Ariijii & Ms. Tsutshowe-ü Sekhamo		
14	Important Days		Ms. Nutsolu Swuro		

### Alumni Service

Sl.no	Committees	Coordinator/Convenor	Year	In-charge
1.	Alumni Committee	Mr. Intiwapang Longkumer	<b>English</b>	Dr. Tsohimenla
			<b>Education</b>	Mrs. Sentuile
			<b>History</b>	Ms. Tsutshowe-ü Sekhamo
			<b>Political Science</b>	Dr. Tovika Swu
			<b>Sociology</b>	Mr. Sanihe Ariijii
2.	Alumni Grievance Cell			
3.	Alumni Feedback			
4.	Human Resource			

	Development (Alumni)		
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### Parents Service

Sl.no	Committees	Coordinator/Convenor	Year	In-charge
1.	Parents Teacher Association	Mrs. Viphreseno Yokha	1 <sup>st</sup> Year	Ms. Patricia Kiewhuo
			2 <sup>nd</sup> Year	Ms. Tsutshowe-ü Sekhamo
			3 <sup>rd</sup> Year	Mrs. Zavelü
2.	Parents Grievance			
3.	Parents Feedback			
4.	Human Resource Development (Parents)			

### Bosco Internal Complaint Cell

Sl.no	Committees	Coordinator/Convenor	
1.	Academic Staff Grievance	Dr. Toshimenla Kichu	
2.	Administrative Staff Grievance		
3.	Students Grievance		

### Bosco Extension and Enrichment Activity

Sl.no	Clubs	Coordinator/Convenor	
1.	Bosco Creativity Club	Dr. Yanthungbeni T. Kithan	
2.	Bosco Spiritual Club	Ms. Razoukhrienuo Seletsu	
3.	Bosco Sport Academy	Mr. Zupenthung Shitiri & Mr. Sanihe Ariijii	
4.	Red Ribbon Club	Mr. Bendang Jamir	

### Annual programs

Sl.no	Programs		
1.	Fresher's Day	Programme	Dr. Pinky Sagolsem



		Food Arrangement	Dr. Velhou Koza
		Hall Arrangement	Dr. Khikeya Semy
		Decoration	Dr. Yanthungbeni & Ms. Esther Jungio
2.	Gratitude Day		
		Hall Arrangement	Mr. Lokho Anthony
		Decoration	Ms. Nutsolu Swuro
		Food Arrangement	Ms. Ruokuomenuo Rio & Ms. Tsutshowe-ü Sekhamo
		Programme	Mrs. Sentuile
3.	Graduation Day		
		Hall Arrangement	Mr. Zupenthung Shitiri & Mr. Zechie Peter Koza
		Decoration	Ms. Mhalesienuo Shunyu & Ms. Senjano
		Food Arrangement	Ms. Sharon & Ms. Savitonu Pucho
		Programme	Dr. Toshimenla
4.	Euphoria		
		All the Staff	All the Staff
5.	Pre Christmas	Hall Arrangement	Mr. Bendangnikshi
		Decoration	Ms. Kinitoli Saghu
		Food Arrangement	Ms. Luchaviu Dolie
		Programme	Dr. Adenuo Shirat
6	Inter Collegiate	Hall Arrangement	Mr. Lirikum
		Refreshment	Ms. Patricia Kiewhuo & Dr. Neilazonuo
		Programme	Dr. Lanukumla
		Decoration	Mrs. Sesino Savino & Ms. Lhuchaviu Dolie