



# GOVERNMENT OF NAGALAND NAGALAND STATE AIDS CONTROL SOCIETY



## Department of Health & Family Welfare

NSACS/TEC/RRC/2021-22 / 184)

/Dated Kohima, the 17<sup>th</sup> of July, 2021

### MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding is made at Kohima on this day of 17<sup>th</sup> of July, (hereafter referred to as "MOU") by and between Nagaland State AIDS Control Society (hereafter referred to as "NSACS") and Don Bosco College, Kohima having its institution at Kohima District, Nagaland (hereafter referred to as "RRC institution") Whereas, Red Ribbon Club has been formed in the institution on \_\_\_\_\_ the institution shall continue to carry out RRC activities according to the following guidelines of National AIDS Control Organisation as under:

### ROLE & RESPONSIBILITIES:

While the Institution may be persuaded to support RRC activities financially and introduce RRC and its events into the permanent entities and event calendar of the institution. The major roles of the institution will include:

- Designate the Faculty teacher or NSS Coordinator as Nodal Officer/ Programme Officer for RRC.
- Mainstreaming of HIV/AIDS programme by including it in the institution curriculum & programme.
- Advocacy at the highest level to support the programme on self-sustainable basis.
- Encouraging the contribution of RRC members by highlighting it in institution newsletter or other publications.
- In order to make RRC Programme effective and to spread awareness, activities will be conducted in the form of Awareness Campaign within and outside the institution Campus through Blood Donation Camps, Seminars on HIV & AIDS, Programs on debate competition, essay competition, painting competition, Poster Competition, Slogan Competition; Exposure visit to the Service Centres on HIV/AIDS available at hospitals; and other youth-related activities on HIV & AIDS.

For effective constitution and functioning of RRC, it is proposed to constitute a committee. The Committee

1. **Chairperson:** Principal/Head of the institute.
2. **Convener:** Nodal Officer (N.O) /Nodal Officer/ Programme Officer.
3. **Star Members:** A students holding positions of President, Vice-President, General Secretary, and Asst. Secretary as **Star Members** of the RRC with other RRC members also acting as an active part of the formal structure. The selected students should act as **Peer-Educators**.

↳ The Advisory Committee should meet periodically to review the activities of the RRC and plan future activity as per the annual activity plan and also review and approve new activities proposed by the RRC members.





# GOVERNMENT OF NAGALAND NAGALAND STATE AIDS CONTROL SOCIETY



## Department of Health & Family Welfare

### AIMS & OBJECTIVES OF RRC:

- **To harness** the potential of the Youth by equipping them with correct information on HIV/AIDS Prevention, Care and Support and Treatment.
- **To build** their capacities as peer educators in spreading messages on positive health behaviour in an enabling environment
- **To reduce** new HIV infection among Youth by raising their risk perception through awareness on HIV/AIDS.
- **To induce** among Youth, the spirit to help and support People Living with HIV (PLHIV), thereby reducing stigma and discrimination against PLHIV.
- **To motivate** Youth and build their capacity as peer educators and change agents by developing their skills on leadership, negotiation, and team building.

### REPORTING & FINANCE:

- In order to conduct RRC activities, a one-time grant of Rs.9000/- will be provided for the first year of RRC formation and thereafter a grant of Rs.4000/- annually or as allocated by National AIDS Control Organisation (NACO) on a yearly basis for effective implementation of the activities.
- Fund will be disbursed to the institution only after signing of MoU with NSACS.
- The fund granted will be utilized only for RRC activities.
- Reports along with photographs and Utilization Certificate / Statement of Expenditure (SOE) for conducting the activities should be submitted to NSACS, **15 days** after completion of the activity or before 1<sup>st</sup> week of February. The Utilization Certificate / Statement of Expenditure can be prepared on the UC format available at NSACS office or on the Institution letterhead, duly signed and sealed by the Nodal Officer/ Programme Officer for RRC & the Principal.
- On ground of non-performance or non-submission of report/SOE by the institution, NSACS reserves the right to withdraw funding for RRC at any point of time.

*\*This MoU is subjected to change based on new guidelines and policy received from National AIDS Control Organization, New Delhi.*

  
**Project Director**  
Nagaland State AIDS Control Society  
Nagaland : Kohima

Signature and Seal of the Project Director NSACS \_\_\_\_\_

Signature and Seal of the Principal/Administrator RRC \_\_\_\_\_

  
Principal  
Don Bosco College  
PB. - 430  
Kohima-797001 Nagaland





**GOVERNMENT OF NAGALAND  
NAGALAND STATE AIDS CONTROL SOCIETY**

**NSACS**

**Department of Health & Family Welfare**

/Dated Kohima, the 16<sup>th</sup> of June, 2022

NSACS/IEC/RRC/ 2021-22/ 1841

To

The Principal  
Don Bosco College  
Nagaland: Kohima

**Sub: - Letter of acceptance for the formation of Red Ribbon Club**

Dear Sir/Madam,

We are in receipt of your letter No.Nil, dated the 10<sup>th</sup> August, 2021. We acknowledge and appreciate your prompt response to our letter requesting for formation of Red Ribbon Club in your institution. The following formalities need to be done for formation of the same:-

1. Signing of Memorandum of Understanding (MoU)/ Terms of Reference between the Project Director, NSACS and the Head of the institution. Copy of the MoU is available in our office and can be sent to you by post. The MoU has to be signed on both sides of the pages. .
2. Briefing on RRC guidelines and activities (RRC programmes relating to HIV/AIDS like conducting seminars, painting/slogan/essay competitions and organizing blood donation camps etc). Our district office at Kohima i.e., District AIDS Prevention Control Unit (DAPCU) can be contacted for the same.
3. Bank account details.

You are requested to kindly provide us your address details so that we may carry forward the required formalities mentioned above. Once again, thank you for your positive response to join hands with us to combat the issues relating to HIV/AIDS.

For any queries/ clarification/information, kindly contact Mr. K. Puthenhenmei, Asst. Director Youth Affairs, NSACS, Contact No: 9089467943 or write to us at [nagalandsacs@gmail.com](mailto:nagalandsacs@gmail.com)

Thanking you.

Yours faithfully,

  
(DR.AKUO SORHIE)  
Project Director,NSACS

/Dated Kohima, the 16<sup>th</sup> of June, 2022

NSACS/IEC/RRC/ 2021-22/

Copy to:-

1. The DPO,Kohima, DAPCU for necessary action
2. Office copy

  
(DR.AKUO SORHIE)  
Project Director,NSACS