

# DON BOSCO COLLEGE KOHIMA



# **Department of History**

# **Capacity Building Program**

Effective Management of the Interview Process and Resume Writing

> Date: 19<sup>th</sup> July, 2022 Time: 8.00 AM Venue: T2, DBCK

**Resource** Person

Miss Alovely Aye (Certified Management Skills for Fresher in Career Guidance)

# Capacity Building Program on *Effective Management of the Interview Process and Resume Writing*

Don Bosco College Kohima Department of History 19<sup>th</sup> July, 2022 Kohima, Nagaland

On the 19<sup>th</sup> of July, a Capacity Building Program was organised by the Department of History, DBCK at Hall T2 for guiding the students of 1st, 3rd and 5th semester students of the Department of History of Don Bosco College. The program started from 8:00 Am to 10:00 AM. The program was held to educate and give a brief enquiry on effective management of the interview process and resume writing. There was a series of studies done of the management of time in an interview. The management and introduction to it was taken by the Resource person, Miss Alovi. She is certified in Management Skills for Fresher in Career Guidance. The students were taught on interview management which included communication skills, on the leadership skills, experience, and qualification of the individual, the background and academics. The workshop consisted of the golden rules of interview process and the commonly asked questions and the ace of base which commodates on making students more confident in the future. The training workshop had the objective to showcase on the different managements. There was active participation among the students when questions or opinions were raised. The participants gave prominent answers which intrigued more on the subject and were asked to focus on specific objectives, to identify priorities, bring about certain skills in an interview.

The main objective of the workshop was to teach in advance the matters of interview management, on the confidence, conflict resolution, resourcefulness, non-verbal communication, productivity, time management, strategic storytelling, stress management, leadership, growth mindset, public speaking. It also follows up on to prepare a list of questions, maintain good eye contact. Students would be more prepared in future endeavors. The program turned out for the best since there was student's participation in huge number, the presentation carried out was subtle and clear and even online links were provided to further help the cause of students. Alongside, Miss Alovi, other teachers were present to look after the program, Miss Tsutshowe-u Sekhamo, Dr. Lanuakumla Ao, Mr. Lokho Anthony and Miss Senjano N Murry. The workshop resulted in a vast participation of individuals and gave much impetus to bring about measures while taking an interview. It ended at 10:00 AM and the students and the teachers gathered for a photo session and dispersed after taking their attendance. The Capacity Building Program was taken to build up the confidence of students while seeking for employment in the future and to receive a better outlook of themselves in it.

Atenjenba Class Representative of 3<sup>rd</sup> Semester Department of History, DBCK







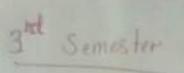
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Department of History. DBCK

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🤎 DON BOSCO COLLEGE KOHIMA 🌱		aseelan K (IAS), Principal Director of School 1, Government of Nagaland.
	Chairperson : Ms. M. El	bibeniNgullie (5 <sup>0</sup> Semester)
Department of Political Science		
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Capacity Building Programme	On	der of the Programme
On	下 2013年	
	Invocation	: Ms. Keneisenuo Kulnu(5 <sup>th</sup> Semester)
"Career Counseling and motivational		
talk on Civil Services"	Introduction of the speak	ter : Ms. Nutsolii Swiiro, Asst. Professor, Department of Political Science
	Talk	: Speaker
escurce Person: Mr. Thavaseelan. K(IAS), Principal Director of SchoolEducation, overnment of Nagaland.		A STATISTICS OF THE STATISTICS OF
overnment or vagatano.	Interactive Session	: 10 Minutes
	Vote of thanks	: Mr. Zupenthung Shitiri, Asst. Professor
ate : 19 <sup>(h)</sup> July 2022		Department of Political Science.
me :2:00 pm	College Anthem	: Mr. Kekhriezhanyii Albert(5 <sup>th</sup> Semester

## **REPORT ON CAPACITY BUILDING PROGRAMME**

#### DEPARTMENT OF POLITICAL SCIENCE, DBCK.

by Hovika Lohe (3<sup>rd</sup> Sem)

A capacity building programme was conducted on 19<sup>th</sup> of July at DBCK by the Dept. of Political Science. The programme started with the invocation by Ms. Keneisenuo (5<sup>th</sup> Sem), followed by introduction of the speaker by Miss Nutsolu Swuro, Asst. Professor Dept. of Political Science.

Thereafter the speaker, Mr. Thavaseelan K (IAS), Principal Director of School Education, Government of Nagaland, reflected his profound knowledge on the topic. He also gave a presentation on Civil Service exam and the tips, ideas and methods to crack the exam.

An interactive session was held after the presentation, where the students put forward the questions of their interest and cleared their doubts.

The programme concluded with a vote of thanks by Mr. Zupenthung Shitiri, Asst. Professor Dept. of Political Science, followed by College Anthem led by Mr. Kekhriezhanyii Albert (5<sup>th</sup> Sem).

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Head, Department of Political Science

DBCK





## DON BOSCO COLLEGE

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# Student Nominal Roll (2022 - 2023)

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5	22679	1.	PEARL KIKON PLAN
6	22680		KELHOUKHRIEU THEUNUD KUKPURKHINEL
7	22681		ASHOK BASNET Aduk
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112	22788	VIPHREZONUO USEKingapuo
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# Student Nominal Roll (2022 - 2023)

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1	4 21028	AH21530181	RACHEL MAGH ROCKel
	5 21039	AH21530190	TIMOTHY TEP CEMETRY
6	5 21040	AH21530136	KENEISANUO MEPFÃŒO
7	21045	AH21530142	
8	21046	AH21530135	KEZHAKIETUO KHEZHIE Kolatatue
9	21050	AH21530128	KEKHRIEZHAKUO KHOUBVE Juhlaurgen
1	0 21056	AH21530141	HANNAH J KIHO Mannah
1	1 21062	AH21530175	KEVISAHO CHAYA Kerrisaho
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	21169	AH21530179	INUVETO THEYO
34	21170	AH21530182	RENBENTKIKON HOARD KIL
35	21172	AH21530187	TEMJENKALA IMSONG TOMPANTA LA
36	21174	AH21530195	VILHOUKHO MERHIESO VIREALLA
37	21178	AH21530203	LODEWO VICTOR R Stehenno
38	21179	AH21530204	ZUYANI YANTHAN Zuyani
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# Date: 28<sup>th</sup> July 2022

# **Notice**

This is to bring to your notice that the Imperial IAS Academy will be organizing Mega Scholarship test on Competitive exams on Tuesday  $2^{nd}$  August 2022 from 9:00Am to 10:00 Am in Hall T1 and Hall T2 which will be followed by Orientation from 10:00 AM to 11:00 Am in Hall T2 for the 5<sup>th</sup> Semester Students.

Dress code: Full Uniform

Sd/-

Dean of Student Affairs DBCK

P.B. 430, Kohima - 797 001, Nagaland

Website : dbckohima.ac.in : E-mail : donboscocollegekohima@gmail.com Ph. No. : 9436283185



# **Report on Scholarship test and Orientation**

Don Bosco college Kohima in collaboration with Imperial IAS Academy Organized Mega Scholarship test on Competitive exams on Tuesday 2<sup>nd</sup> August 2022 from 9:00Am to 10:00 Am in Hall T1 and Hall T2 which was will be followed by Orientation from 10:00 AM to 11:00 Am in Hall T2 for the 5<sup>th</sup> Semester Students.

The orientation began with a scholarship test which was attempted by more than 100 students. The test consisted of 50 questions in the form of multiple choice covering polity, geography, economy, history, Nagaland .current affairs, general science, and mathematics with equal weight age of 200 marks.

After the test, the management faculty members from imperial IAS Academy spoke on the importance of competitive exam and benefits of the government jobs. They also encourage the students to take up challenge and strive for competitive exam as this, lead people to exposure in various organizations and fields.

Submitted by: Medosielie Methodius Sote IQAC Assistant Co-ordinator











Affiliated to Nagaland University

Date : 31<sup>st</sup> January, 2023

#### NOTICE

This is to notify all the **Teaching Staffs** and **Students** of **Commerce Department, DBCK** that there will be **Departmental Activity, "Workshop on Entrepreneurship and Innovation as a Career Opportunity"** on **4**<sup>th</sup> **February, 2023** at **10:00 am** in **Hall S1.** 

Attendance is compulsory. Absentees will be fined ₹ 500.

Sd/-

Kevisenuo Nancy Belho Head and Assistant Professor, Department of Commerce, DBCK

P.B. 430, Kohima - 797 001, Nagaland

Website : dbckohima.ac.in : E-mail : donboscocollegekohima@gmail.com Ph. No. : 9436283185

#### **Report on Departmental activity**

#### **Department of Commerce**

On 4<sup>th</sup> February, 2023, Don Bosco College, Kohima, Department of Commerce conducted departmental activity on Workshop on "Entrepreneurship and Innovation as a Career Opportunity". The activity started at 10: 00 am in Hall S1. The resource person for the day was Mr. Lichan Humtsoe, Founder and CEO of Ete Coffee. He gave a brief introduction on entrepreneurship and encouraged the students to excel in whatever they do. He also inspired the students and gave examples from real life experiences. He engaged the students in a very interactive way and there was active participation from the students.

2 staffs and 16 students were present. The program was a success.







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Don Bosco College Kohima, NAGALAND In association with Don Bosco Job Placement Network India



# A VIRTUAL LEARNING SESSION ON

# **Career Next**

"Find Your Path to Career Success!" in Government & Private Sectors

14 Feb 2023 | Tuesday | 11:00am - 1:00pm

# **Dr R Victor Lazarus**

#### Principal Bishop Thorp College Dharapuram, Tamil Nadu

-He has served in Indian Railway as Chief Training Officer for two decades.

-Served as an Associate professor & Dean of Training and Placements, 8+ years in Bishop Heber College

Connect with Google Meet : https://meet.google.com/ugn-ogdu-ypv

Visit Our Website | www.donboscojobs.org

# Career Next Report

Kohima, 14<sup>th</sup> February 2023: A Virtual Learning Program was organized by the Don Bosco College Kohima for the outgoing 6<sup>th</sup> Semesters Students at 11:00 P.M. in T2 Classroom . Dr R Victor Lazarus Principal of Bishop Heber College Tiruchirappalli , Tamil Nadu was the resources person. In his speech he gave idea on how one should approach the exam or Interview in Public as well as Private sector. He encourages the student to be confident, hardworking and determined to achieve their goals. He future stated that Public and Private sector has become equally an Important role of employment for the country. Dr. Victor concludes the session with the management of time as one of the greatest enemy as well as a blessing for the one who know how to invest in it. The Session was an inspiring and a success.







# DON BOSCO COLLEGE, KOHIMA

Affiliated to Nagaland University

Date: 9th February, 2023

## NOTICE

This is to bring to your notice that there will be a programme on skill development and placement of students in various industries by Emporium Skill Training Institute (ESTI) on 18<sup>th</sup> February 2023 in hall T2 at 9:00 AM to 10:00 AM for the 6<sup>th</sup> Semester Students. Attendance will be compulsory.

> Sd/-Zavelu Kezo DBCK DSA

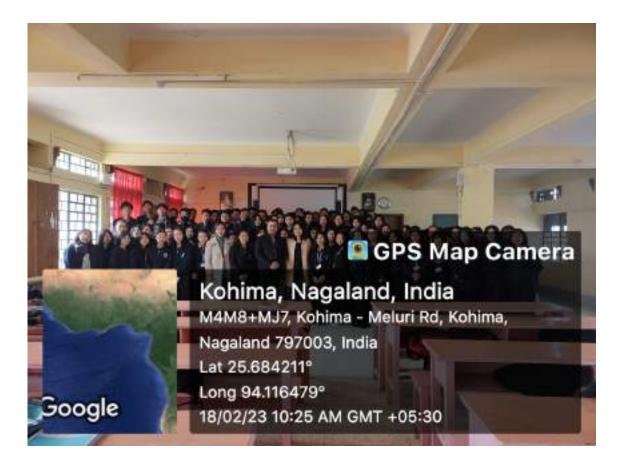
## **Report on Skill development and placement**

Dated 18 February 2023

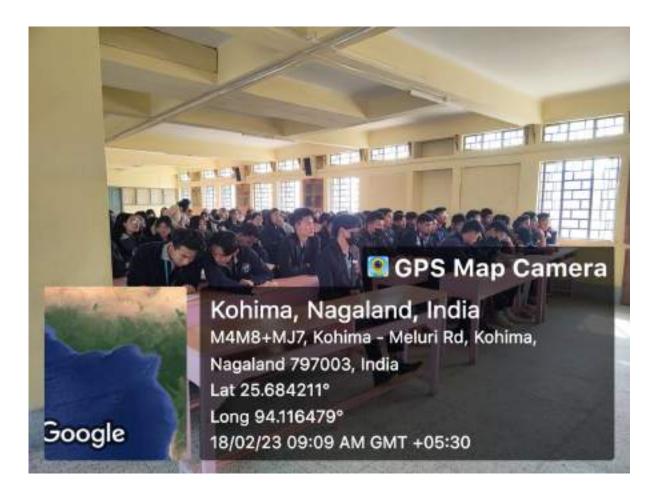
The Don Bosco College Kohima under the initiative of Emporium Skill Training Institute (ESTI) hosted a program on the <u>skill development and placement of students in various industries.</u>

The program was attended by  $6^{th}$  semester students along with the presence of Father Christudas and teachers. The program was initiated to give students aware of the earning sectors after graduation.

The program was led by Sir. Aneerban Mukherjee who gave the talk on the employment opportunities and fields of work. The speaker stated that the Emporium Skill Training Institute have collaboration with Ministry of Tourism, and came to college for purpose of giving direct job opportunity for interested students, in the major field of Aviation, Hostility, and such other like health sector. The speaker enlighten the students on the vast opportunity both in India and in international level under Tourism industry and also mentioned the benefits of such works mainly abroad. The crust of the program was to bring earnings in the early age, and adapting new skills and exploring vast scope after graduation.







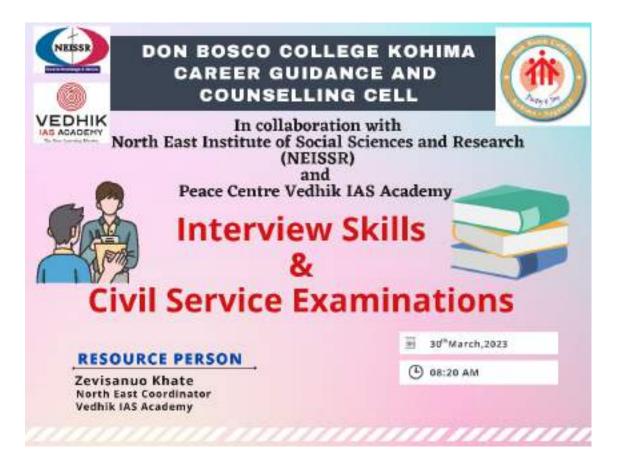
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10	20110	AH20530004	BENJAMIN C B HUMTSOE
11	20111	AH20530002	NIKIVI CHISHI NIKILI
12	20113	AH20530013	RIIGUZOTO KEYHO
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4	20016	AH20530030	IDISING ILUNGLUNG
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17	20095	AH20530037	LORENBENI YANTHAN
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19	20100	AH20530051	SENTIEINLA KICHU
20	20101	AH20530025	BENSI KHING Bensi King
21	20127	AH20530023	ANGTEL M PHOM Angles
22	20132	AH20530039	M. HAKAOMURRY
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8	20008	AH20530102	SOBENCE HIMB
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ON BOSCO COLLEGE, KOHIMA



Affiliated to Nagaland University

Date: 28<sup>th</sup> March, 2023

## NOTICE

Dear Students,

This is to bring to your notice that Peace Centre Vedhik IAS academy will be organizing "Interview on Skills and Career Guidance" for the 4<sup>th</sup> Semester on 30<sup>th</sup> March 2023 at 8:20 AM in Hall T2.

Attendance will be compulsory.

Sd/-DSA DBCK

# Report on "Interview on Skills and Career Guidance" Date: 30th March 2023

On 30th, March 2023, the Don Bosco College in association with the Peace Center Vedhic IAS Academy organized a program on "Interview on Skills and Career Guidance", at 8:20 AM in Hall T2, DBCK. The program was attended by the 4th-semester students. Miss Zevisanuo khate North East Coordinator Vedhik IAS Academy was the resource person. The resource person spoke on various skills and techniques one should adopt for any future interview. Miss Zevisanuo khate also briefly spoke on various aims Of NEISSR(North East Institute of Social Sciences and research) and its various courses such as BSW and MSW and various forums and clubs for students which provide theory and practical training for students aiming at youth development, community development, peace development, and business opportunities. Further, the resource person also gave a brief talk on Vedhic IAS Academy and career guidance on Civil Service Examination. The program ended at around 9:15 Am and through this program, students were able to get more insights about the importance of Interviews, NEISSR, and the Civil Service Examination.









DON BOSCO COLLEGE, KOHIMA



Affiliated to Nagaland University

Date:29<sup>th</sup> April, 2023

# NOTICE

Dear Students,

This is to bring to your notice that there will be seminar on **Career Orientation Program** organized by Don Bosco College Kohima in collaboration with Mahindra's Education Private Limited for the 6<sup>th</sup> Semester Students on 1<sup>st</sup> May 2023 in Hall T2 at 11:00 AM.

P.B. 430, Kohima - 797 001, Nagaland

Website : dbckohima.ac.in : E-mail : donboscocollegekohima@gmail.com Ph. No. : 9436283185

#### DON BOSCO COLLEGE KOHIMA

### **REPORT ON CARRER BUILDING PROGRAME**

On 1<sup>st</sup> of May, 2023 the Don Bosco College in collaboration with Mahendra's Education Private Limited hold a program on the **career building and it's importance** with the students of sixth semester. A total of 4 students attended the program.

Mr. Kuto from Mahendra's Education Private Limited was the resource person of the program. The resource person gave emphasis on the types of jobs and opportunities after graduation to the students. He also encourage students to take up motives in preparing for examinations and having habitual reading to enhance better knowledge and have a long term sustainable career Choices.

The resource person highlighted on some exams which are common and eligible to all graduates. He also encouraged the students to appear SSC and banking exams instead of focusing only on NPSC exam.

The program was led by Ma'am Zavelu Vero (Dean of Students Affairs, Dbck), while the vote of thanks by was given by Richumong T.







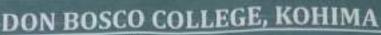


# **DON BOSCO COLLEGE, KOHIMA**

Affiliated to Nagaland University

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P.B. 430, Kohima × 797 001, Nagaland Website : dhekohima ur.in - E-mail : danhazencollegekohima@gmail.com Ph. No. 1 9436303185



Affiliated to Nagaland University

Don Bosco College Kohima in collaboration with Mahindra's Education Private Limited

Seminar on Career Orientation Program

Date: 1" May 2023

Time: 11:00 AM

Venue: Hall

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6<sup>th</sup> Semester Student

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P.B. 430, Kohima - 797 001, Nagaland

Website : dbckohimo.ac.in : E-mail : donboscocollegekahima@gmail.cam Ph. No. -9436293185