

# DON BOSCO COLLEGE, KOHIMA

## IQAC Plan (2018- 2019)

Sl. No	Major tasks and related activities	In-charge	Schedule
1.	Orientation programme for staff and students	Principal/ IQAC	July 2018
2.	Annual college plan	Principal/ IQAC	July 2018
3.	Departmental action plan for the academic Year 2018-19	HoDs/ IQAC	July 2018
4.	Plan to organize ICSSR sponsored National Seminar	HoD's/IQAC	Aug. 2018
5.	Faculty evaluation after the odd semester	Principal/IQAC	Oct. 2018
6.	Department Action Plan for Even Semester	HoD's/ IQAC	Nov. 2018
7.	Beautification of the college	Principal/IQAC	Dec. 2018
8.	Extension and development of Library	Principal/IQAC	Jan. 2019
9.	Formal formation of Alumni association	Principal/IQAC	Jan. 2019
10.	Students Satisfaction Survey	Principal/IQAC	February 2019
11.	Evaluation of departments at the end of even semesters	Principal/IQAC	April 2019
12.	Faculty evaluation after the even semester	Principal/IQAC	May 2019



# DON BOSCO COLLEGE, KOHIMA

## IQAC Plan (2019- 2020)

Sl. No	Major tasks and related activities	In-charge	Schedule
1.	Orientation/skill development programme for staff and students	Principal/ IQAC	May 2019
2.	Annual college plan	Principal/ IQAC	May 2019
3.	Departmental action plan for the academic Year 2019-20	HoDs/ IQAC	June 2019
4.	Introduce Faculty Exchange Programme	HoDs/ IQAC	August 2019
5.	Faculty evaluation after the odd semester	Principal/IQAC	September 2018
6.	Evaluation of departments at the end of odd semesters	Principal/IQAC	October 2018
7.	Organize National seminar	IQAC/ Research Cell	November 2019
8.	Faculty evaluation after the even semester	Principal/IQAC	March 2020
9.	Students Satisfaction Survey	Principal/IQAC	March 2020
10.	Evaluation of departments at the end of even semesters	Principal/IQAC	April 2020
11.	Annual Newsletter of DBCK, IQAC	Principal/IQAC	May 2020

*P. P. Suresh*

Sd/-

IQAC Coordinator





**DON BOSCO COLLEGE, KOHIMA**  
**IQAC Action Plan 2020-2021**

<b>Sl. No</b>	<b>Major tasks and related activities</b>	<b>Highlights</b>	<b>Schedule</b>
<b>1</b>	Orientation programme for staff and students	Principal/ IQAC	July 2020
<b>2</b>	Annual college plan	Principal/ IQAC	July 2020
<b>3</b>	Set Academic Council officially	Principal/ IQAC	July 2020
<b>4</b>	Set up offices and labeling; Front office, NSS and COE office	Department/ IQAC	July 2020
<b>5</b>	International Webinar	Research cell/IQAC	July 2020
<b>6</b>	Submission of SSR	Principal/ IQAC	August 2020
<b>7</b>	Faculty Development Programme	Department/IQAC	August 2020
<b>8</b>	Evaluation of Online TLP	Principal/ IQAC	September 2020
<b>9</b>	Introduce Tally Certificate Course	Principal/IQAC	September 2020
<b>10</b>	Introduce Child Day care facility	Principal/IQAC	September 2020
<b>11</b>	Expand Girls common room	Women Cell/IQAC	October 2020
<b>12</b>	Introduction of NCC Girls	Principal/IQAC	November 2020
<b>13</b>	Students Satisfaction Survey	IQAC	January 2021
<b>14</b>	To create policy documents of DBCK	Principal/IQAC	January 2021
<b>15</b>	Bosco Green Alliance and Committee set up	IQAC	February 2021
<b>16</b>	Improve and expand infrastructure and learning facilities	Principal/IQAC	February 2021
<b>17</b>	Feedback on Curriculum	IQAC	April 2021

18	Evaluation of departments at the end of even semesters	IQAC	May 2021
19	Annual news Letter IQAC	IQAC	June 2021

Sd/-  
JARANI MAO  
IQAC, Co-ordinator



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**DON BOSCO COLLEGE, KOHIMA**  
**IQAC Action Plan 2021-2022**

<b>Sl. No</b>	<b>Major tasks and related activities</b>	<b>Highlights</b>	<b>Schedule</b>
1	Annual college plan	Principal/ IQAC	June 2021
2	To reframe institutional Organogram	Principal/ IQAC	June 2021
3	To introduce Shift system	Principal/ IQAC	July 2021
4	To introduce/add new streams	Principal/ IQAC	July 2021
5	To create the post of Dean of Students Affairs	Principal/ IQAC	July 2021
6	To set up BICC	Principal/ IQAC	July 2021
7	Orientation programme for staff and students	HRD/ IQAC	August 2021
8	To organize SDP on Preventive system	HRD/ IQAC	August 2021
9	To create POs and COs	Academic Council/IQAC	August 2021
10	To organize workshops on vocation oriented for students	DSA/ IQAC	September 2021
11	Faculty Development Programme	HRD/IQAC	September 2021
12	Workshops for staff	HRD/ IQAC	October 2021
13	Improvise Green initiatives/green Audit	Principal/IQAC	October 2021
14	To organize orientation program/workshops for students	HRD/ IQAC	November 2021
15	To upgrade physical infrastructure	Principal/IQAC	December 2021
15	To initiate Research Project for faculty	Research Cell/IQAC	January 2022
16	To create Alumni Portal	IQAC	January



			2022
17	To organize Certificate courses	HRD/IQAC	February 2022
18	Improve and expand infrastructure and learning facilities	Principal/IQAC	April 2022
19	To reframe the code of conduct for staff and students	Discipline Committee/IQAC	April 2022
20	Feedback on Curriculum	IQAC	May 2022
19	Evaluation of departments at the end of even semesters	IQAC	May 2022
20	Internship program for students	IQAC	June 2022
21	Annual news Letter IQAC	IQAC	June 2022

Sd/-  
JARANI MAO  
IQAC, Co-ordinator

# DON BOSCO COLLEGE, KOHIMA

## IQAC Action Plan 2022-2023

Sl. No	Major tasks and related activities	Highlights	Schedule
1	Annual college plan	Principal/ IQAC	June 2022
2	Orientation programme for staff and students	HRD/ IQAC	July 2022
3	To introduce Red Ribbon Club	DSA/ IQAC	August 2022
4	To upgrade physical infrastructure in the new building- TLP	Principal/ IQAC	August 2022
5	Certificate and Add-on Courses for students	Academic Council / IQAC	August 2022
6	Research Projects for staff and students	Research Cell/ IQAC	September 2022
7	Environment and green audit	DSA / IQAC	September 2022
8	Staff Development Program	HRD / IQAC	October 2022
9	Mid Semester evaluation of College activities	Principal/ IQAC	October 2022
9	Internship opportunities for Students	DSA / IQAC	November 2022
10	Sponsored seminar/conference for students	Research Cell/ IQAC	November 2022
11	Faculty Exchange and Students exchange Programs	Academic Council/IQA	January 2023
12	To organize vocation oriented workshops for students	HRD/IQAC	January 2023
13	FDP/ Workshop for Staff	HRD / IQAC	March 2023
14	Students Satisfaction Survey	IQAC	April 2023
15	Feedback and Evaluation	IQAC	May 2023

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