

## Don Bosco College Kohima

### I. Action Taken Report on Students' Feedback on Syllabus for the year 2022-23

SL. NO	FOCAL POINT	STUDENTS' SUGGESTIONS	ACTION TAKEN
1	Design of the Curriculum	Students suggested syllabus need to be properly structured Course objective need to be redefined. Updating of course content is required Some course content need to be simplified or reduced	The curriculum is designed by the affiliating University. As such, the Academic council of the college convened a meeting and decided to write to the BOS of the University for further action.
2	Syllabus Covered in the class	Students suggested to complete the courses especially those course with vast content to be looked into	The teachers were asked to avoid taking students to library during class/lecture hour, not dictating notes inside the class especially big lectures and to give the PPT and learning material in advance to the class to avoid wastage of time in the class.
3	Employment probability	The students suggested to include skill oriented courses or activity. To organized workshop and extra courses.	The departments were entrusted to initiate one certificate course on skill enhancement every semester. One departmental activity to be organized on job orientation The career and Placement cell to organized career guidance programme for six semester The college has signed MoUs effectively for this purpose.
4	Fulfillment of Learner's needs	Students suggested that the present curriculum need serious modification as per the changing needs of time.	The curriculum is designed by the affiliating University. As such, the Academic council of the college convened a meeting and decided to write to the BOS of the University for further action.

## 2. Action Taken Report on Parent's Feedback on Syllabus for the year 2022-23

SL. NO	FOCAL POINT	PARENT'S SUGGESTIONS	ACTION TAKEN
1	Competency of the syllabus and load of the syllabus on students	The parents suggested that the syllabus need to be updated as per the needs of the hour and the load of student's responsibility and task is sometime hectic.	The curriculum is designed by the affiliating University. As such, the Academic council of the college convened a meeting and decided to write to the BOS of the University for further action. For the load, the staffs were instructed to refrain from giving all course assignment and project at the same time. To prepare a timetable of submission of assignment department wise
2	Availability of Course material in the market	The parents suggested to improvise and make the text and learning material available in the college as it is not possible financially to purchased all required text from the market as well as not all text are available.	The teachers were instructed to list the courses on which text and material are less available in the college library as per the total number of students. The teachers were asked to prepare the notes or learning material of the course taught by hi/her and submit in the library for students' reference and the same to be uploaded in the college website.
3	Employment probability	The parents suggested to provide training on jobs and placement opportunity to students as the present course curriculum is not enough	The departments were entrusted to initiate one certificate course on skill enhancement every semester. One departmental activity to be organized on job orientation The career and Placement cell to organized career guidance programme for six semester

### 3. Action Taken Report on Teachers' Feedback on Syllabus for the year 2022-23

SL. NO	FOCAL POINT	PARENT'S SUGGESTIONS	ACTION TAKEN
1	Competency of the syllabus in meeting the demand of employment	The Teachers suggested that the syllabus/ present curriculum need serious update and to be restructured. The university must incorporate certain areas focusing on skill enhancement and ability.	The curriculum is designed by the affiliating University. As such, the Academic council of the college convened a meeting and decided to write to the BOS of the University for further action.
2	Hours allotted to complete courses	The Teachers are of the view that hours distribution of course need to be looked into as courses opted by majority of students requires big lecture session as such more class hours required.	The time table was restructured and more additional classes were allotted to big lecture session including Saturday lectures.
3	Availability of Teaching Learning Materials	The Teachers suggested that learning materials in the college need to be upgraded as per the enrollment of students. There should be specific rules for rotating the resources among the students and staff.	The teachers were instructed to list the courses on which text and material are less available in the college library as per the total number of students. To impose fine on failing to abide by the rules of return and extension policy of library usage on students and staff to ensure active circulation of library books.
4	Research opportunity through the course	The teachers hold the opinion that the present course curriculum is limited to research opportunities. Completion of semester course on the stipulated time gives less scope for teachers in research. The courses need updating and up gradation as per the need of the hour	The curriculum is designed by the affiliating University. As such, the Academic council of the college convened a meeting and decided to write to the BOS of the University for further action.

#### 4. Action Taken Report on Alumni Feedback on Syllabus for the year 2022-23

SL. NO	FOCAL POINT	PARENT'S SUGGESTIONS	ACTION TAKEN
1	Competency of the syllabus in meeting the demand of employment	The Alumni suggested that the Curriculum does provide employment opportunities to some extent and opportunities to progress for higher education but require more skill oriented courses to meet the demand of employment after graduation.	The college entrusted the Academic council of the college to introduce and implement certificate and add-on courses on skill based knowledge. Various committees and cells are set up to provide platform for students to undergo internship and placement opportunity
2	Certificate courses and extra courses offered by the college	The suggested that the college should continue to provide the students access to various certificate and add-on courses apart from the existing prescribed curriculum to enhance their skills.	The college has introduced various certificate courses like CCC, Tally, mushroom cultivation, vermin compost and spoken English are some active certificate course offered by the college. MoUs are signed to provide internship opportunities to students.
3	Create interest to pursue research	The Alumni are of the opinion that the existing curriculum provides little scope for pursuing research as research requires recent and updated knowledge and depth contents.	The curriculum is designed by the affiliating University. As such, the Academic council of the college convened a meeting and decided to write to the BOS of the University for further action. At institutional level, the college had initiated project related to course for students at the final year to provide scope for research.



## 10<sup>th</sup> Academic Council Meeting

### Notice

9<sup>th</sup> July, 2023

It is hereby notified to all the Academic Council members that there will be a committee meeting on 9<sup>th</sup> August, 2023 at 12:00 P.M. in S4 room.

The Agenda of the Meeting are:

1. Student's Feedback on Syllabus for the year 2022-23
2. Parent's Feedback on Syllabus for the year 2022-23

All the members are requested to be present in the meeting.

Sd/-

Tsutshowe-u Sekhamo

Convenor

Academic Council, DBCK

# Don Bosco College Kohima

## 10<sup>th</sup> Academic Council Meeting

### Meeting Minutes:



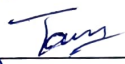





- Academic Council decided to write to the BOS of the University based on student's suggestions that syllabus need to be properly structured; course objective need to be redefined; Updating of course content is required; and some course content need to be simplified or reduced. It also suggested that the present curriculum need serious modification as per the changing needs of time.
- Academic Council decided to write to the BOS of the University based on parent's suggestions that the present curriculum need serious modification as per the changing needs of time and the load of student's responsibility and task is sometime hectic. For the Load, the staffs will be instructed to refrain from giving all course assignment and projects at the same time. To prepare a timetable of submission of assignment department wise.

Sd/-  
Tsutshowe-u Sekhamo  
Convenor  
Academic Council, DBCK

Don Bosco College Kohima

Academic Council

Attendance

Sl. No	Name	Department	Signature
1.	Dr. Aderuo Shirati Luukham	English	
2.	Mr. Sanik Akijis	Sociology	
3.	Dr. TOVIKA SWU	Pol. Science	
4.	Dr. Inkhano Langkham	Education	
5.	Saintome Puchu	Commerce	
6.	Dr. Khideya Jerry	Botany	
7.	RUOVI ZOKHONUD E. PIENYU	Psychology	
8.	Tsutshowe-ü Sekhamo	History	
9.			
10.			

Sd/-

Tsutshowe-ü Sekhamo

Convenor

Academic Council, DBCK