



# INTERNAL QUALITY ASSURANCE CELL

DON BOSCO COLLEGE, KOHIMA

Ref. No. : DBC/IQA/Cir.01 2019

Date : 26/4/18

## CIRCULAR

The first meeting of the newly constituted Internal Quality Assurance Cell of Don Bosco College Kohima will be held on **26-11-2018** at **4:00 P.M** in Hall-7, DBCK.

Therefore, all are requested to make it convenient to attend the meeting.

### **Agendas:**

1. Formal composition of IQAC
2. Setting up of IQAC Office
3. IQAC Annual Plan
4. Evaluation of 7 criteria for NAAC assessment
5. Feedbacks and evaluation

(Ms. Jarani Mao)  
IQAC Coordinator

S. P. Suresh

Principal  
Don Bosco College  
PB - 430  
Kohima-797001 Nagaland



**Cordinator**

Minutes of the DBCK, Internal Quality Assurance Cell meeting held on 26<sup>th</sup> of November 2018 in Hall-6 of DBCK, at 4:00 PM.

The following members were present:

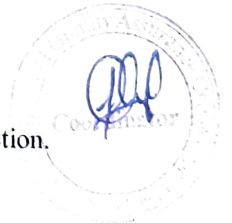
Sl.no	Name	Designation
1.	Dr. Fr. P. Suresh	Chairman
2.	Dr. VelhouKoza	Member
3.	Mrs. Pinky Sagolsem	Member
4.	Mr. N. ZupenthungShitiri	Member
5.	Dr. LanukumlaAo	Member
6.	Dr. ImtinaroLongkumer	Member
7.	Mrs. Kezienuo	Member
8.	Dr. Aosunep	Member
9.	Prof. N. Das	Member
10.	Fr. P. Innocent	Member
11.	Ms. Kevisedenuo Christina	Member
12.	Mr. Johny	Member
13.	Dr.N.Tiwary	Member
14.	Fr. T.P. James	Member
15.	Ms. Jarani Mao	Co-ordinator

**Background:**

1. Formal composition of IQAC
2. Setting up of IQAC Office
3. IQAC Annual Plan
4. Evaluation of 7 criteria for NAAC assessment
5. Feedbacks and evaluation

**Decisions taken:**

1. To set up IQAC Office separately with all the necessary requirements.
2. To focus more extension services for quality enhancement.
3. To introduce add-on courses or refresher courses in all the departments.
4. To initiate setting up of PTA and Alumni association.
5. To encourage and initiate e-learning for efficient and effective classroom interaction.



Sd/-

*H. P. Suresh*  
Principal  
Don Bosco College  
PB - 430  
Kohima - 797001, Nagaland

(Co-ordinator)  
IQAC, DBCK

The following members were present in the IQAC Meeting of Don Bosco College, Kohima held on 26<sup>th</sup> November 2018 at 4:00 P.M at DBCK, Hall-7.

Sl. No	Name	Designation	Signature
1.	Fr. Dr. P. Suresh SDB	IQAC Chairman/ Principal, DBCK	<i>Fr. P. Suresh</i>
2.	Dr. Velhou Koza	HOD, Sociology Department DBCK	<i>Dr. Velhou Koza</i>
3.	Mrs. Pinky Sagolsem	HOD, English Department DBCK	<i>Mrs. Pinky Sagolsem</i> 26/11/18
4.	Mr. N. Zupenthung Shitiri	HOD, Political Science Department DBCK	<i>Mr. N. Zupenthung Shitiri</i> 25/11/18
5.	Dr. Lanukumla Ao	Convener Research Committee, DBCK	<i>Dr. Lanukumla Ao</i> 26/11/18
6.	Dr. Imtinaro Longkumer	Asst. NAAC Coordinator	<i>Dr. Imtinaro Longkumer</i> 26/11/18
7.	Mrs. Kezienuo	Controller of Examination, DBCK	<i>Mrs. Kezienuo</i>
8.	Dr. Aosunep	Nodal Officer, Students' Forum, DBCK	<i>Dr. Aosunep</i>
9.	Prof. N. Das	Professor, Nagaland University	<i>Prof. N. Das</i>
10.	Fr. P. Innocent	Vice Principal, DBHSS	<i>Fr. P. Innocent</i> 26/11/18
11.	Mr. Johny	Account Officer, DBCK	<i>Mr. Johny</i> 26/11/18
12.	Ms. Kevisedenuo Christina	DBCK, Alumni Representative	<i>Ms. Kevisedenuo Christina</i>
13.	Mr. John Thono	General Secretary, Students' Forum, DBCK	
14.	Mr. Keniengu Albert	Catholic Union President. CKC	
15.	Dr. <sup>T</sup> Tiwary	Principal, Mount Olive College	<i>Dr. Tiwary</i> 26/11/18
16.	Mr. Vituozo Phewhuo	N.V. Press, Kohima	
17.	Fr. T.P. James	Principal, DBHSS	<i>Fr. T.P. James</i> 26/11/18
18.	Ms. Jarani Mao	IQAC/ NAAC Co-ordinator	<i>Ms. Jarani Mao</i>

*Fr. P. Suresh SDB*  
Principal  
Don Bosco College  
PB - 430  
Kohima, Nagaland



Sd/-  
IQAC Co-ordinator

## Report on IQAC Meeting, 2018

The Internal Quality Assurance Cell, Don Bosco College Kohima held its first official meeting on 26<sup>th</sup> November, 2018, at DBCK Conference Hall at 4:00 pm. The Meeting was attended by 15 (fifteen) newly constituted members of IQAC, DBCK.

The session began with a prayer pronounced by Fr. T.P James, principal of DBS, Kohima. The agenda of the meeting was read out by the IQAC coordinator followed by a discussion on the following agenda that includes composition of its members officially, setting up of IQAC office, IQAC annual plan, evaluating the strength and weaknesses of the college basing on the seven criteria for NAAC assessment and feedback and suggestions for future endeavor.

After evaluating the issues, the team decided that for the better functioning, separate IQAC office is to be set up with all its necessary requirements. IQAC will also focus on extension services for quality enhancement. To introduce add-on courses and refresher courses or certificate courses in all the departments. Further, IQAC will also initiate the setting up of Parent Teacher Association (PTA) and Alumni Association. The team also decided to introduce e-learning for efficient and effecting classroom interaction.

*Fr. P. Suresh,  
Principal  
Don Bosco College  
PB - 430  
Kohima-797001 Nagaland*

