



INTERNAL QUALITY ASSURANCE CELL

DON BOSCO COLLEGE, KOHIMA

Ref. No. : DBC/IQAC/CA-02-2019

Date : 24/7/19

CIRCULAR

The second meeting of Don Bosco College Kohima, Internal Quality Assurance Cell will be held on **30-07-2019** at **3:30 P.M** in Conference Hall, DBCK.

Therefore, all are requested to make it convenient to attend the meeting.

Agenda:

1. Evaluation of previous year IQAC Action plan
2. IQAC Annual Action plan for the Academic year 2019-20
3. Tentative Calendar for NAAC Assessment
4. Preparation for AAA
5. Feedbacks and Suggestions

P. S. ...
Principal
Don Bosco College
P.B. 430
Kohima, Nagaland


(Ms. Jarani Mao)
IQAC Coordinator



Cordinator

Minutes of the DBCK, Internal Quality Assurance Cell meeting held on 30th of July 2019 in DBCK, Conference Hall at 3:30 PM.

The following members were present:

Sl.no	Name	Designation
1.	Dr. Fr. P. Suresh	Chairman
2.	Dr. VelhouKoza	Member
3.	Dr. Pinky Sagolsem	Member
4.	Mr. N. ZupenthungShitiri	Member
5.	Dr. LanukumlaAo	Member
6.	Dr. ImtinaroLongkumer	Member
7.	Mrs. Kezienuo	Member
8.	Dr. Aosunep	Member
9.	Prof. N. Das	Member
10.	Fr. P. Innocent	Member
11.	Ms. Kevisedenuo Christina	Member
12.	Mr. Johny	Member
13.	Mr. Keniengu Albert	Member
14.	Dr.N.Tiwary	Member
15.	Fr. T.P. James	Member
16.	Ms. Vilanienuo Agnes	Member
17.	Ms. Jarani Mao	Co-ordinator

Background:

1. Evaluation of previous year IQAC Action plan
2. IQAC Annual Action plan for the Academic year 2019-20
3. Tentative Calendar for NAAC Assessment
4. Preparation for AAA
5. Feedbacks and Suggestions

Decisions taken:

1. The Seven Teams to held meeting at least once in a month
2. To work on introducing e-learning and add-on courses.
3. To prepare SSR, before formulating the action plan.
4. To maintain and prepare all required documents and records systematically before applying for NAAC.
5. To write application to University BUGS for updating curriculum and keep a record of the documents.

Sd/
(Co-ordinator)
IQAC DBCK

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Sd/-

(Co-ordinator)
IQAC, DBCK

Dr. Fr. P. Suresh
Principal, College

DBCK, Bangalore

The following members were present in the IQAC Meeting of Don Bosco College,
Kohima held on 30th July 2019 at 3:30 P.M at DBCK, Conference Hall.

Sl. No	Name	Designation	Signature
1.	Fr. D. P. Suresh SDB	IQAC Chairman/ Principal, DBCK	<i>f. p. Suresh</i>
2.	Dr. Phou Koza	HOD, Sociology Department DBCK	<i>Phou Koza</i>
3.	Mrs. Pinky Sagolsem	HOD, English Department DBCK	<i>Pinky S</i>
4.	Mr. N. ZupenthungShitiri	HOD, Political Science Department DBCK	<i>Chas.</i>
5.	Dr. Lanukumla Ao	Convener Research Committee, DBCK	<i>Deep</i>
6.	Dr. ImtinaroLongkumer	Asst. NAAC Coordinator	<i>Imtinaro Longkumer</i> 30/7/19
7.	Mrs. Kezienuo	Controller of Examination, DBCK	<i>Kezienuo</i>
8.	Dr. Aosunep	Nodal Officer, Students' Forum, DBCK	<i>Aosunep</i>
9.	Prof. N. Das	Professor, Nagaland University	<i>N. Das</i> 30/7/19
10.	Fr. P. Innocent	Vice Principal, DBHSS	<i>Innocent</i>
11.	Mr. Johny	Account Officer, DBCK	<i>Johny</i>
12.	Ms. Kevisedenuo Christina	DBCK, Alumni Representative	<i>Kevisedenuo</i>
13.	Ms. Vilanienuo Agnes	General Secretary, Students' Forum, DBCK	<i>Vilanienuo</i>
14.	Mr. Keniengu Albert	Catholic Union President. CKC	<i>Keniengu Albert</i>
15.	Dr. N. Tiwary	Principal, Mount Olive College	<i>N. Tiwary</i>
16.	Mr. Vituozo Phewhuo	N.V. Press, Kohima	
17.	Fr. T.P. James	Principal, DBHSS	<i>Fr. T.P. James</i> 30/7/19
18.	Ms. Jarani Mao	IQAC/ NAAC Co-ordinator	<i>Jarani Mao</i> 30/7/19

Principal
Don Bosco College
Kohima



Report on IQAC Meeting 2019

Don Bosco College Kohima, IQAC held its second official meeting on 30th July 2019 in Conference Hall at 3:30 PM. The meeting was attended by seventeen members. The purpose of the meeting were to discuss and plan on the following, such as; Evaluation of previous year IQAC Action plan, IQAC Annual Action plan for the Academic year 2019-20, Tentative Calendar for NAAC Assessment, Preparation for AAA, Feedbacks and Suggestions.

The meeting began with a prayer pronounced by Dr. Velhou Koza, which was followed by the presentation of IQAC actions and activities report from Nov' 2018 till May' 2019 by the IQAC Coordinator. The Team appreciated the College for introducing the idea of second Assignment adopted by the college where 5 marks internal assessment are given for report writing of field visit and culture related topics outside the prescribed curriculum content. The team also encouraged the college for the upcoming Faculty Exchange Programme. The Team declared this two practices the innovative and best practices of DBCK.

Further, the Team provided the following valuable suggestion after discussing on the given agenda:

1. Suggested the Seven NAAC Steering teams of DBCK to held at least one meeting every month.
2. To be aware of the weakness and drawbacks of the college and to fill the gap, the team suggested to go through and prepare SSR before formulating the action plan.
3. The Team also suggested to write application to the Deputy Registra and Vice Chancellor, Nagaland University for revision of curriculum and to keep a record for future claim in filling SSR.
4. To maintain all records and reports of all the activities and committees systematically before applying for NAAC.

The meeting concluded with the words of gratitude and appreciation to the team by the Principal, followed by a prayer by Fr. James.

Fr. P. Suresh
Principal
Don Bosco College
PB - 430
Kohima-797001 Nagaland

