



SOFTWARE SERVICE CONTRACT

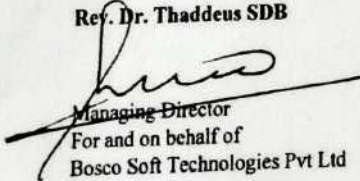
Boscosoft is providing an integrated data management, communication and quality assurance system as Enterprise Resource Planning solution to Don Bosco College from 2016-2020. The contract is renewed every year which is signed between **Don Bosco College (DBCK), Kohima run by the Salesians of Don Bosco of Dimapur Province**

And

Bosco Soft Technologies Pvt Ltd ("Bosco"), an organization existing under the laws of the Republic of India, with its branch office located at: Vaniyambadi Road, Tirupattur, Vellore Dt, Tamil Nadu, India-635601.

1. The Contract is renewed annually.
2. The Extension binds and benefits both parties and any successors or assigns.
3. Bosco provide the following services.
 - Financial Accounting Software
 - Web portal for to Manage Head Office and Masters
 - Mobile app for Province Account Manger
 - Online Support
4. BOSCO will attend any problems or issues immediately and give solution within 24 hours.
5. Onsite Support Can be done only at additional Service Charge
6. DBCK Shall bear the Travel, Accommodation on any Onsite service requested.
7. The annual renewal price for the contract period is 5000 Service Tax Extra.
8. Full Payment should be made in advance on signing the contract.

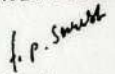
Rev. Dr. Thaddeus SDB


Managing Director
For and on behalf of
Bosco Soft Technologies Pvt Ltd
Tirupattur



Date: _____

Rev. Dr. P. Suresh Innocent SDB



Principal
Don Bosco College
PB - 430
Kohima-797001 Nagaland
For and on behalf of
Don Bosco
Kohima



Registered Office

BOSCO SOFT TECHNOLOGIES PRIVATE LIMITED

No: 231/77, Sacred Heart College Shopping Complex, Vaniyambadi Road, Tirupattur,
Vellore Dt, Tamilnadu - 635601 | Phone : + 91 96 26 800 800


Coordinator
Internal Quality Assurance Cell
DBCK

bosco*Innovate and Lead***INVOICE**

To The Principal Don Bosco College Kohima Kohima, Nagaland 797 001	Invoice No	: BSOFT/2017/633	
	Date	: 10.03.2018	
	Service Tax No	: AAECB4376RSD001	
	GSTIN	: 33AAECB4376R1Z6	
	PAN No	: AAECB4376R	
	CL Code	: NL002	
	PR Code	: HGR	
S.No	Project Details	Amount Rs.	Ps
01	Higrade services for Academic year 2018-19	50,000	00
	IGST (18%)	9,000	00
	Total	59,000	00
Total Amount (in words) Rs. Fifty Nine Thousand Only.			
TERMS & CONDITIONS			
Taxes and duties as applicable on date of delivery			
All disputes are subject to Chennai Court Jurisdiction only			
Interest @ 18% per annum will be charged, if bill is not settled within seven days from the due date			
*Kindly send as NEFT/RTGS to the Following:			
A/c Name	: BOSCO SOFT TECHNOLOGIES PVT.LTD		
A/c No	: 31692081152		
Bank Name	: STATE BANK OF INDIA.		
Branch Name	: TIRUPATTUR		
IFS Code	: SBIN0000934		
E & O E		 Authorized Signatory	

Registered Office

BOSCO SOFT TECHNOLOGIES PRIVATE LIMITED

No: 231/77, Sacred Heart College Shopping Complex, Vaniyambadi Road, Tirupattur.

Vellore Dt, Tamilnadu - 635601 | Phone : + 91 96 26 800 800

f.p. Smith
 Principal
 Don Bosco College
 PB - 430
 Kohima-797001 Nagaland



[Signature]
 Coordinator
 Internal Quality Assurance Cell
 DECK

TO WHOMSOEVER IT MAY CONCERN

Dated: 25/Mar/2021

To,

The Principal,
Don Bosco College,
Kohima,
Nagaland.

Dear Father,

Subject: Letter of Collaboration

This is the state that Don Bosco College, Kohima is an end user of the Accounts Made Easy (Acme.erp) Software for Account Management and automation.

Earlier it was Acmeplus and now (01 Apr 2015) onwards the upgraded version named Acme.erp is provided. The facilities in the upgraded version for the accounts and finance management. Rs.15,000 Charged for the upgraded version from the society.

SPECIFIC ADMINISTRATION FEATURES

- To know the economic status of Provinces / Diocese and Individual Community
- To manage Foreign Contributions and Donor Information
- To check the regular book keeping in various institutes from province office
- Unified Ledgers defined and used in all Communities in Province/Diocese
- Generate the report across multiple accounting years and projects
- Consolidated Reports of Multiple Houses/Projects
- Multi Abstract Year Comparison Report (6 Years) also ProjectWise
- Budget can be created for the year and period
- Multiple Voucher Types in Voucher Entry
- Fixed Deposit
- GST

The Feedback we have been received from the college about the utilization of the software is good. We hope to continue the good relationship with the college in the future

For Bosco soft Technologies Pvt Ltd.


Alexander P

Divisional Manager.



f. p. Suresh
Principal
Don Bosco College
PB - 430
Kohima-797001 Nagaland



Registered Office

BOSCO SOFT TECHNOLOGIES PRIVATE LIMITED

No: 231/77, Sacred Heart College Shopping Complex, Vaniyambadi Road, Tirupattur.
Vellore Dt, Tamilnadu - 635601 | Phone : + 91 96 26 800 800

Ravi
Coordinator
Internal Quality Assurance Cell
DECK



HiGrade Contract to Don Bosco College, Kohima, Nagaland

Boscosoft's Registered Office:

No: 231/77, SHC Complex
Vaniyambadi Road, Tirupattur – 635601,
Tamil Nadu

www.boscosofttech.com | 96 26 800 800



HIGRADE

f. p. Suresh
Principal
Don Bosco College
PB - 430
Kohima-797001 Nagaland



[Signature]
Coordinator
Internal Quality Assurance Cell
DBCC

This agreement has been made on 24th November 2022 for a period of three years from 24th November 2022 till 23rd October 2025.

BETWEEN Don Bosco College, Ziekezou, Kohima, Nagaland 797003, India (DBCKOH).

AND

BOSCO SOFT TECHNOLOGIES PVT LTD ("BOSCO"), a software company existing under the laws of the Republic of India, with its branch office located at # 231/77 SHC Complex, Vaniyambadi Road, Tirupattur Dt, Tamilnadu, India 635 601.

Scope

BOSCO shall provide complete software to Don Bosco College, Kohima, (DBCKOH). It is a proven solution for any of the Indian curriculum. This software is a centralized system which manages all the operations of the College and also connects the management, staff, parents and students with the following modules.

Offered modules to Don Bosco College, Kohima (DBCKOH):

1. Academics
2. System Admin (Settings)
3. Online Admission
4. Student
5. Staff
6. Student Attendance
7. Staff Attendance
8. Internal Assessment
9. Semester Examination
10. Timetable
11. Fee Management
12. Communication
13. Feedback
14. Alumni

f. p. Smith
Principal
Don Bosco College
PB - 430
Kohima-797001 Nagaland



Modules – Features highlights

1. Academics

Definitions of courses, programmes, classes in a well-defined hierarchy with the standard terminologies of UGC.

2. Admin (Settings)

Following are the available features in Admin:

- **Annual Settings:** Provision to maintain shift, academic year, calendar, events and holiday details.
- **Configuration:** Defining general settings, series settings and certificate settings
- **Users:** Provision to maintain users, user roles & rights and password of the users
- **Spread Sheet Support:** Provision download the empty templates of academics details to insert new records and upload back.
- **Support Data:** Provision to maintain masters of support data of HiGrade application.
- **Archive:** Provision to maintain the deleted details and retrieve it whenever we need.

3. Online Admission

Following are the available features in Admin:

- **Settings:** Define settings like: application type, admission schedule, advantage marks, HSS subjects, admission category, quota disbursement, maximum intake, seat allotment.
- **Admission Statistics:** Provision to view the admission statistics.
- **Issue Application:** Provision to maintain the issued application details which are issued to the students.
- **Receive Application:** Provision to maintain the application details which are received from the students.
- **Selection Process:** Provision to select the students for admission in the college.
- **Waiting List:** Provision to maintain the students' list who are under waiting list for the admission.
- **Shortlist Candidates:** Provision to select the students for admission in the college.
- **Admit Students:** Provision to maintain the student's details who are admitted in the college.
- **Update Application:** Provision to update the students' details once the application is received from the student.

f. p.
Principal
Don Bosco College
PB - 430
Kohima-797001 Nagaland



[Signature]
Coordinator
Internal Quality Assurance Cell
DECK

- **Reports:** Provision to generate reports-based admission details.

4. Student

Following are the available features in Admin:

- **Student List:** Provision to add student's personal details.
- **Dashboard:** Provision to view the number of students based on the year and gender.
- **Number Generation:** Provision to generate roll no, register no and admission no for the students
- **Verify Photos:** Provision to verify and update the student's profile photo.
- **Communication Settings:** Provision to maintain the contact details of student and staff.
- **Student Leaving:** Provision to maintain the students' details who are left and discontinued from the college.
- **Personal Updation:** Provision to make changes in student's personal details.
- **Promotion:** Provision to promote the students to the next academic year.
- **Reports:** Provision to generate reports based on the student details.

5. Staff

Following are the available features in Admin:

- **Staff List:** Provision to view all the available staff in the college.
- **Dashboard:** Provision to view the statistics of teaching and non-teaching staff of the college.
- **Counselling:** Provision to maintain counselling details of the staff.
- **Update Staff Order:** Provision to update staff order.
- **Verify Photos:** Provision to verify and update the staff profile photo.
- **Exit Staff:** Provision to maintain the staff details who exits from the college.
- **Personal Updation:** Provision to update the personal details of the staff.
- **Reports:** Provision to generate reports based on the available staff details.

6. Student Attendance

Following are the available features in Admin:

- **Settings:** Provision to define the student attendance settings
- **Dashboard:** Provision to view the student attendance statistics of the day
- **Absentees:** Provision to make student absentees entry.

f. p. Suresh
Principal
Don Bosco College
PB - 430
Kohima-797001 Nagaland



[Signature]
PAGE 4
Coordinator
Internal Quality Assurance Cell
DECK

- **Absentees Approval Log:** Provision to approve the student absentees' details.
- **Pending Attendance:** Provision to view pending approval attendance details
- **Reports:** Provision to generate reports based on the student attendance details.

7. Staff Attendance

Following are the available features in Admin:

- **Biometric Logs:** Provision to maintain biometric logs and produce reports.
- **Settings:** Provision to define staff attendance settings.
- **Dashboard:** Provision to view the staff attendance details.
- **Leave Register:** Provision to maintain staff leave register.
- **Permission Register:** Provision to maintain staff permission register.
- **On-Register:** Provision to maintain staff on-duty register.
- **Reports:** Provision to generate reports-based staff attendance details.

8. Internal Assessment

Following are the available features in Admin:

- **Settings:** Provision to define course type groups and course type components,
- **CA Register:** Provision to make mark entry and upload marks.
- **Internal Marks:** Provision to export the internal marks.
- **Reports:** Provision to generate reports based on the internal assessment mark entry.

9. Semester Examination

- **Publish Results:** Publish results allows you to download template to make entry of semester results and upload it back.

10. Timetable

Following are the available features in Admin:

- **Settings:** Provision to define the time duration, number of days and number of hours for each shift, number of hours for each staff, block wise room allocation, class room allocation and daily attendance operator allocation.

f. p. Smith
Principal
Don Bosco College
PB - 430
Kohima-797001 Nagaland



[Signature]
PAGE 5
Coordinator
Internal Quality Assurance Cell
DECK

- **Manual Allotment:** Provision to allot hours/periods for each staff manually based on the course and day order.
- **Timetable Viewer:** Provision to view the timetable for all the classes by day order, once the manual allotment is completed.
- **Online Monitor:** Provision to view timetable in online.
- **Generate Timetable:** Provision to download the timetable template and upload back for each class
- **Substitute Staff:** Provision to substitute staff for the classes.
- **Reports:** Provision to generate reports.

11. Fee Management

Following are the available features in Admin:

- **Settings:** Provision to define fee settings.
- **Frequency:** Provision to maintain the frequency by month and term.
- **Fee Head:** Provision to define and manage different types of fee for the students.
- **Group Head:** Provision to group the heads into main group.
- **Create Challan:** Provision to create challan for fee.
- **Term wise fee structure:** Provision to define fee structure based on term and semester.
- **Dashboard:** Provision to display fee amount of each class based on department.
- **Fee structure:** Provision to define fee based on semester and month
- **Reports:** Provision to generate various list and summary reports.

12. Communication (SMS & Email)

Following are the available features in Admin:

- **Send SMS:** Provision to send SMS (message) to the students and staff.
- **Send Items:** Provision to view the messages which are sent to the students and staff.
- **Template Creation:** Provision to create SMS templates to send message to the parents and staff.
- **Manage Thoughts:** Provision to maintain the thoughts which are sent parents and staff via SMS.
- **Manage Groups:** Provision to group the staff based on Non – teaching Staff, Teaching Staff, HOD and Office Staff.

f. p. Smith
Principal
Don Bosco College
PB - 430
Kohima-797001 Nagaland



[Signature]
PAGE 6
Coordinator
Internal Quality Assurance Cell
DECK

- **Settings:** Provision to define the basic settings to send SMS to the Parents and Staff.
- **Reports:** Provision to generate reports.

13. Feed back

- **Settings:** Provision to define feedback settings for the staff and students.
- **Objectives:** Provision to define objectives for feedback questions.
- **Questions:** Provision to prepare feedback questions based on the settings defined.
- **Manual Staff Selection:** Provision to select staff manually for evaluation based on the settings defined.
- **Reports:** Provision to generate reports.

14. Alumni

- Eases the registration of alumnus through online and pay online facility. Facility to search of friends within or with other batches.
- Alumni profile management.
- Facility for Alumni registration, subscription, alumni engagement and to conduct survey with Alumni.

❖ IMPLEMENTATION STEPS

After the signing of contract, a detail study of the existing system is done and a deployment team is dedicated to the college. Same team carries out the entire implementation right from initiation till the final implementation. Gap analysis is done by the team to study the differences in the present system and the HiGrade. Customization within the scope of HiGrade is agreed with timeframe and done. Below table lists the implementation steps of HiGrade.

#	Items	Responsible
1	Signing of Contract	Both
2	System study and samples collection	BOSCO
3	Data migration if feasible and agreed	BOSCO
4	Gap Analysis	BOSCO
5	Prepare implementation schedule	BOSCO

6	Signing of implementation schedule	Both
7	Customization of HiGrade	BOSCO
8	Delivery of features as per schedule	BOSCO
9	Review of the delivery at each stage	Don Bosco College
10	Acceptance of the delivery	Don Bosco College
11	Follow up and Maintenance	Both

❖ TENTATIVE IMPLEMENTATION SCHEDULE

#	Description	Date	Responsible
1	Signing of Contract	25 th November 2022	DBCKOH
2	Data Migration	20 th December 2022	Boscosoft
3	Data Verification	22 nd December 2022	DBCKOH
4	Admin Login	30 th November 2022	Boscosoft
5	Training on ERP - Basic	22 nd December 2022	Boscosoft
6	Staff Login	22 nd December 2022	Boscosoft
7	Student Login	22 nd December 2022	Boscosoft
8	HG Payment to Bosco	04 th January 2023	DBCKOH
9	ERP Training -HoDs	09 th January 2023	Boscosoft
10	ERP Training -Faculty	10 th January 2023	Boscosoft

❖ DISASTER RECOVERY PLAN

In case of any disaster **DBCKOH** can call up to the BOSCO Technical Lead and He will help to recover the data from the automated backup location or from the slave machine and restore the data to a new environment or the corrected environment within 24 hours.

f. p. Suresh
Principal
Don Bosco College
PB - 430
Kohima-797001 Nagaland



[Signature]
Coordinator
Internal Quality Assurance Cell
PAGE 8

❖ COMMUNICATION PROTOCOLS

- **Project Coordinator from DBCKOH** communicate to the customer care team for any issues related to software. For serious issues he can directly contact Project Manager - BOSCO.
- Any new requirement or enhancement will be agreed with the Project Manager and BOSCO will ensure the timely delivery based on the agreement.

#	Communication	Responsible	Designation	Contact Info
1	Major Conflicts	Fr. Arun Malayappan	Director	8124824166 arun@boscosofttech.com
2	Contract Signing/Renewals	Yesuraja	Product Support Manager	8344216791 Higrade@boscosofttech.com
3	Software Problems/Clarifications	Imran	Support Executive	8248997344 imran@boscosofttech.com

❖ Service Level Agreements

- Online support on every working day from Monday to Friday from 9.00 AM to 9.00 PM (5*12)
- Any coding defects will be solved within 24 working hours
- BOSCO is not responsible for the defects in the data.
- Initial training will be given for 5 days and additional training will be given on the basis of need.
- New requirement apart from the available features will be studied carefully and given effort and timeline of delivery.

❖ DEPLOYMENT AND VERSION UPDATE

Initial deployment will be done in the server. For further updates **DBCKOH** will request the changes to BOSCO Technical Team and BOSCO will update in the cloud server and notify to the **DBCKOH** through the release notes.

f. p. Suresh
Principal
Don Bosco College
PB - 430
Kohima-797001 Nagaland



PAGE 9
[Signature]
Coordinator
Internal Quality Assurance Cell
DBCK

❖ TRAINING AND IMPLEMENTATION

For the successful implementation of HiGrade in **DBCKOH**, BOSCO will provide onsite/online support as and when needed to ensure that **DBCKOH** team is in tandem with the system model of the software. During such on-site visits, BOSCO team will organize training for all categories of users. The training and on-site support schedule will be agreed by both the parties on need-basis which includes travel and conveyance and service charges to be paid by Don Boso College, Kohima, Nagaland.

❖ COMMERCIALS

Sl.No	Particulars	Price (₹)
1.	HiGrade Product Cost (One time)	7,50,000/-
2.	Installation and Configuration Cost (One time)	25,000/-
3.	Data Migration for 7 years (One time)	35,000/-
4.	License Fee (for 1 year) – (Recurring Annually)	1,00,000/-
5.	Training, Food & Accommodation (One time)	20,000/-
6.	Website Maintenance, Web Hosting & SSL (for 1 year) (Recurring Annually)	20,000/-
	TOTAL PRODUCT COST (₹)	9,50,000/-
(-)	HiGrade Product Cost ** Weaved off for existing client	-7,50,000/-
	TO PAY AFTER DEDUCTIONS (₹)	2,00,000/-

Note:

- 18% GST is applicable at the time of billing
- With the current pricing the recurring price on AMC will be Rs. 1,20,000 for the ERP and the website. Price may or may not change at the time of AMC due to the cost factors.



[Signature]
Coordinator
Internal Quality Assurance Cell
DBCK

[Signature]
28/11/22
Principal
Don Bosco College
PB. - 430
Kohima - 797001 Nagaland
PAGE 10

❖ USER ACCEPTANCE

Corrections and updates will be done upto 30 days from the time of delivery of the project/modules. On failing to get the updates done during the schedule of implementation BOSCO will treat that the project is completely accepted and completed. Any changes requested after the delivery date post 30 days, it will be treated as change requests as per the change request clause and will be chargeable.

❖ CHANGE REQUEST

Addition of new modules is chargeable. Changes will be carefully studied and schedule of delivery will be agreed upon both the parties with additional cost. Changes are estimated to man hours. Man hour cost is Rs. 750 per hour for the first-year contract. However, the price may change in the following years.

❖ RESOLUTION OF DISPUTES

- a. This agreement shall take effect and be construed in accordance with the Laws of India and be subject to the jurisdiction of the courts at Chennai.
- b. When there is a dispute or difference whatsoever arises between PARTIES in relation to or in connection with this AGREEMENT, both the parties shall first try to resolve the dispute/difference amicably between them, failing which the matter shall be referred to and settled through arbitration. The arbitration proceedings shall be held in accordance with the provision of Indian Arbitration and Reconciliation ACT, 1996. The venue of arbitration shall be Chennai and Language of arbitration shall be English. The arbitrator shall be appointed in consensus with both the parties.

❖ Intellectual Property & Ownership

BOSCOSOFT will have sole and exclusive Intellectual Property Rights and will retain all titles including source code to the application software and related documentation. **DBCKOH** will use unlimited number of user licenses under this proposal, only at the designated **DBCKOH** premises.

f. p. Suresh
Principal
Don Bosco College
PB - 430
Kohima-797001 Nagaland



[Signature]
Coordinator
Internal Quality Assurance Cell
DBCK

❖ Data Ownership

- a. **DBCKOH** will have sole ownership of the data which is available with the software. BOSCOSOFT software will have the data in its own format. On discontinuation of the contract data will be given to **DBCKOH** in the format which was received from the **DBCKOH**. On requirement of data in a different format will be charged as per the effort it takes to convert the data. However, the data will not be presented in the database format which the software is using it.
- b. If website is part of the package, then on termination of the contract the client needs to pay the domain renewal and hosting charges for the terminated year. On clearing the payment, the domain will be transferred to the client **DBCKOH**.

❖ Termination

BOSCOSOFT & DBCKOH will have the equal rights to terminate the agreement resulting from this contract, by giving a one-month prior notice to the other, upon situation arising due to non-compliance by the other, of the stipulations of this contract. The termination notice will be held valid, only if it is preceded by a corresponding non-compliance notice issued at least thirty days prior to the date of the termination notice, and if the non-compliance has continued up to the date of the termination notice. On termination of the contract annual subscription should be paid fully.

❖ Language and Style of Communication

The official language for communication on this assignment will be only in English, and the training would be given in English. All communication through only email to **higrade@boscosofftech.com** or letter addressed to **The Support Manager, #231/77, Vaniyambady Road, Tirupattur Dt, Tamilnadu-635 601**. All technical assistance can be acquired through the phone call made to 9626800800 during the working hours from 9:00 am to 01:00 pm and 02:00 pm to 06:00pm between Monday & Friday.

f. p. Smith
Principal
Don Bosco College
PB - 430
Kohima-797001 Nagaland



[Signature]
PAGE 12
Coordinator
Internal Quality Assurance Cell
DBCK

Any communications to BOSCO SOFT should be done only by the **DBCKOH**'s project coordinator and it is his/her responsibility to maintain the documentation. BOSCO SOFT will acknowledge each communication within 24 to 48 hrs and communicate to **DBCKOH**'s project coordinator regarding the action taken towards communication made.

❖ OTHER TERMS & CONDITIONS

1. Full Payment must be done at the time of signing of the contract.
2. It is mandatory to renew the contract on or before expiry of the contract to continue the services. On failure of renewing the contract **DBCKOH** will not get any support and services.
3. **DBCKOH** should keep every requirement ready for the initial deployment to complete the automation in 15 days.
4. **DBCKOH** should maintain the confidentiality of this document as the price is exclusive
5. **DBCKOH** should raise the ticket to the email id higrade@boscosofttech.com and also can get phone support from 9626 800 800
6. Any additional changes or requirements are delivered at additional cost with the agreed price and agreed schedule. Add on packages can be availed at any time with additional charges.

Fr. Arun Malayappan
25/11/2022
Rev. Fr. Arun Malayappan SDB
Director

Bosco Soft Technologies Pvt Ltd
Mr. George Joseph
Project Manager
Bosco Soft Technologies Pvt. Ltd



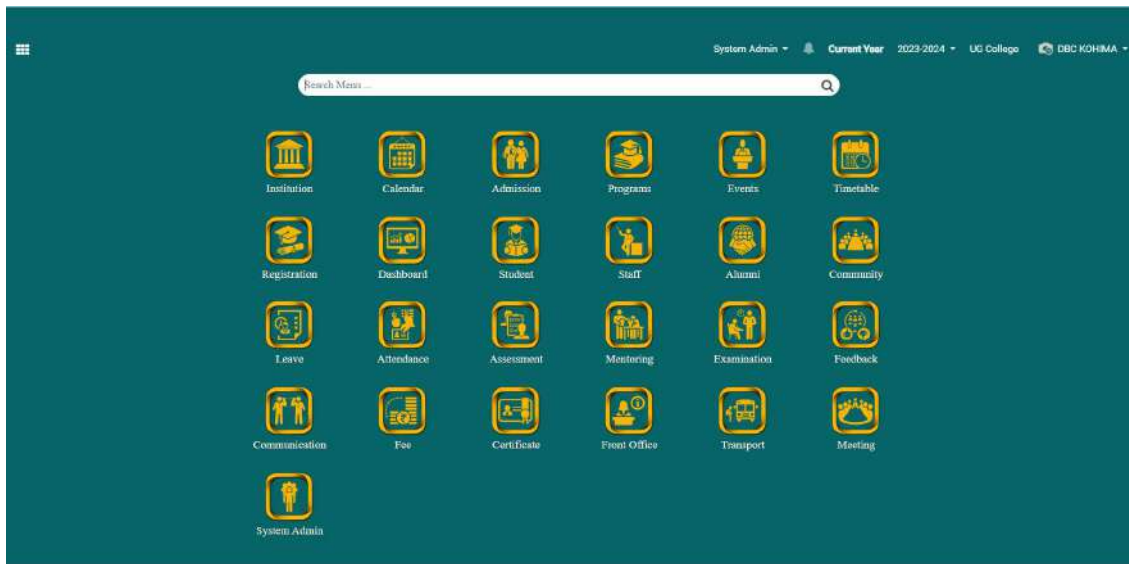
Fr. P Suresh
28/11/2022
Rev. Fr. Dr. P Suresh SDB
Principal

Don Bosco College, Kohima
Principal
Don Bosco College
PB - 430
Kohima-797001 Nagaland



David
Coordinator
Internal Quality Assurance Cell
DBCK

HIGRADE MODULES



1. INSTITUTION

Don Bosco College, Kohima

Institution Process Report Configuration System Admin Current Year 2023-2024 UG College DBC KOHIMA

Units Search...

+ Create Import

Filters Group By Favorites 1-21 / 21

Name	Head	Category	Year of Establishment	Is /
PRINCIPAL		Office		
BOTANY		Department	2022	
CHEMISTRY		Department	2022	
COMMERCE		Department	2021	
EDUCATION		Department	2015	
ENGLISH		Department	2015	
ENVIRONMENTAL STUDIES		Department	2017	
HISTORY		Department	2015	
NATIONAL CADET CORPS		Department	2024	
NATIONAL SERVICE SCHEME		Department	2015	
POLITICAL SCIENCE		Department	2015	
PSYCHOLOGY		Department	2021	
SOCIOLOGY		Department	2016	
TALLY and CCC		Department	2022	
VALLE EDUCATION		Department	2020	
ZOOLOGY		Department	2022	

2. CALENDAR

Don Bosco College, Kohima

Calendar Process Activity Report Configuration System Admin Current Year 2023-2024 UG College DBC KOHIMA

Calendar (August 2023) Search...

Today Day Week Month Filters Favorites

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
31 Holiday	30 Dayorder - 1	31 Dayorder - 2	1 Dayorder - 3	2 Dayorder - 4	3 Dayorder - 5	4 Holiday
32 Holiday	6 Dayorder - 1	7 Dayorder - 2	8 Dayorder - 3	9 Dayorder - 4	10 Dayorder - 5	11 Holiday
33 Holiday	13 Dayorder - 1	14 Holiday	15 Dayorder - 3	16 Dayorder - 4	17 Dayorder - 5	18 Holiday
34 Holiday	20 Dayorder - 1	21 Dayorder - 2	22 Dayorder - 3	23 Dayorder - 4	24 Dayorder - 5	25 Holiday
35 Holiday	27 Dayorder - 1	28 Dayorder - 2	29 Dayorder - 3	30 Dayorder - 4	31 Dayorder - 5	1 Holiday
36 Holiday	3 Dayorder - 1	4 Dayorder - 2	5 Dayorder - 3	6 Holiday	7 Dayorder - 5	8 Holiday

Aug 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
30	31	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	1	2

Type

- Holiday
- Working Day

3. ADMISSION

Don Bosco College, Kohima

Admission Process Activity Report Configuration System Admin Current Year 2023-2024 UG College DBC KOHIMA

Applicant Search...

Filters Group By Favorites 1-80 / 629

GENDER	Applied Date	Applicant's Name	Application No...	Programme of Study...	Gender	Date of Birth	Mobile	City / Town / Village	Residence	Due Date...
All		KIHITO K AYE	APP0673	B.SC ZOOLOGY	Male	10/10/2005	87299111...		Nil	
Male	21/05/2024	DZIESEKHRIENUO KI...	APP0672	B.SC ZOOLOGY	Female	17/01/2006	98560718...		Nil	21/05/2024
Female	21/05/2024	SANGMONGCHANG	APP0671	B.A PSYCHOLOGY	Male	22/12/2004	93780686...	Kohima	Nil	21/05/2024
Transgender	20/05/2024	YANSARHONI NGUL...	APP0670	B.A ENGLISH	Female	24/01/2006	93665715...		Nil	20/05/2024
	18/05/2024	THIYAM JINENDRA ...	APP0669	B.A PSYCHOLOGY	Male	07/02/2006	83609884...		Nil	18/05/2024
		EMMANUEL KENT	APP0668	B.A PSYCHOLOGY	Male	14/07/2005	87875556...		Nil	
	15/05/2024	SHWENCHILE SEMP	APP0667	B.A PSYCHOLOGY	Female	15/05/2006	87877540...	KOHIMA	Nil	15/05/2024
		ZHOKUSA KEYHO	APP0666	B.A ENGLISH	Male	11/05/2005	76279857...		Nil	
	14/05/2024	NISUKA B. ZHIMOMI	APP0665	B.A ENGLISH	Male	07/04/2006	93623591...	Kohima	Transport	14/05/2024
	14/05/2024	S PHAMNA KONYAK	APP0664	B.SC ZOOLOGY	Female	20/10/2006	92339595...		Nil	14/05/2024
		THEJALELIE KEYHO	APP0663	B.A PSYCHOLOGY	Male	20/04/2007	60096305...		Hostel	
		H.CHINGKAP KONYAK	APP0662	B.SC BOTANY	Male	26/10/2006	96123491...		Nil	
	13/05/2024	MHABENI KITHAN	APP0661	B.SC ZOOLOGY	Female	28/11/2004	63644437...		Nil	13/05/2024
		IMSOTET OZUKUM	APP0660	B.A PSYCHOLOGY	Female	11/09/2003	90776210...		Hostel	
		KEYINRIALAKBO PA...	APP0659	B.A PSYCHOLOGY	Male	03/04/2006	80144201...		Hostel	
		SANGPELONGCHOB	APP0658	B.A PSYCHOLOGY	Male	04/11/2005	93661228...		Transport	

4. TIMETABLE

Don Bosco College, Kohima

Timetable Process Activity Report System Admin Current Year 2023-2024 UG College DBC KOHIMA

Allocations Search... 1-80 / 498

TERM	Academic Year	Term	Day	Hour	Class	Course / Team / Mentoring	Faculty
Even	2023-2024	Even	1	1	1 B.A.HIS - S1	History of India (Post Gupta to 1200 C.E.)	Mr. S.LOKHO ANTHONY - HISTORY
Even	2023-2024	Even	1	1	1 B.A.POL SEC - A	Political Process in India	Mrs. KEZIEUO - POLITICAL SCIEN
Even	2023-2024	Even	1	1	2 B.A.POL SEC - C	Perspective on International Relations and World History	Mr. LUKHWEISO KAPFO - POLITIC
Even	2023-2024	Even	1	1	3 B.A.EDN - S1	POL 601(S1)	Dr. TOVIRA SWU - POLITICAL SCIEN
Even	2023-2024	Even	1	1	3 B.A.ENG - S1		
Even	2023-2024	Even	1	1	3 B.A.HIS - S1		
Even	2023-2024	Even	1	1	3 B.A.POL - S1		
Even	2023-2024	Even	1	1	3 B.A.SOC-S1		
Even	2023-2024	Even	1	1	1 B.A.POL SEC - C	Political Process in India	Ms. BUKUOMENUO RIO - POLITIC
Even	2023-2024	Even	1	1	1 B.A.SOC-S1	Introduction to Sociology- II	Mrs. VIKHESENO YHOKHA - SOCI
Even	2023-2024	Even	1	1	2 B.A.POL SEC - B	Perspective on International Relations and World History	Mr. IMTINAPANG T LONGKUMER - ...
Even	2023-2024	Even	1	1	2 B.A.EDN - S1	Educational Technology	Ms. KEWALE WIZAH - EDUCATION
Even	2023-2024	Even	1	1	1 B.A.ENG - S1	Indian Writing in English	Dr. PINKY SAGOLSEM - ENGLISH
Even	2023-2024	Even	1	1	2 B.A.SOC-S1	Sociology of Geder	Dr. VEIHOI ROZA - SOCIOLOGY
Even	2023-2024	Even	1	1	1 B.A.POL SEC - B	Political Process in india	Ms. KINITOLI SAGHU - POLITICAL S...
Even	2023-2024	Even	1	1	2 B.A.POL SEC - A	Perspective on International Relations and World History	Mr. N ZUPENTHUNG S-HITIRI - POLI
Even	2023-2024	Even	1	1	3 B.A.POL - S1	Sociological Foundation of Education	Dr. KAPHESENUNO SIKHANG - ...

5. STUDENT

Don Bosco College, Kohima

Student Process Activity Report Configuration System Admin Current Year 2023-2024 UG College DBC KOHIMA

Profile Current Students Search... 1-80 / 575

+ Create Import

GENDER	RESIDENCE	DEPARTMENT	NAME	ID	CLASS	LOCATION
Female	Day Scholar	EDUCATION	ALICE KHONGSAI	A23530036	1 B.A.ENG - S1	Moava Village, India
Female	Day Scholar	EDUCATION	BODEVINUO SUOKHRIE	A23530039	1 B.A.ENG - S1	Kohima, India
Female	Day Scholar	EDUCATION	CRYSTAL JENTIMENLA AO	A23530042	1 B.A.ENG - S1	Kohima, India
Female	Day Scholar	EDUCATION	FLORENCE A PATTON	A23530043	1 B.A.ENG - S1	Akuk Village, India
Female	Day Scholar	EDUCATION	HOLLUNA YIMCHUNGRU	A23530046	1 B.A.ENG - S1	Zhimkar Village, India
Female	Day Scholar	EDUCATION	IMNANARO I PONGENER	A23530047	1 B.A.ENG - S1	Aliba Village, India
Female	Day Scholar	EDUCATION	JONGBENI YANTHAN	A23530048	1 B.A.ENG - S1	Lakhuo Village, India
Female	Day Scholar	EDUCATION	JULIE THYU	A23530049	1 B.A.ENG - S1	Terogonyu Village, India
Female	Day Scholar	EDUCATION	KAOLI AWOMI	A23530050	1 B.A.ENG - S1	Mukhami Village, India
Female	Day Scholar	EDUCATION	KEHE-U AKAMI	A23530051	1 B.A.ENG - S1	Chozazi Village, India
Female	Day Scholar	EDUCATION	KETOUSENUO MERATSU	A23530053	1 B.A.ENG - S1	Kiwama Village, India
Female	Day Scholar	EDUCATION	KEVILENUO KIEWHUO	A23530054	1 B.A.ENG - S1	Nihama Village, India

6. STAFF

Don Bosco College, Kohima

Staff Process Activity Report Configuration System Admin Current Year 2023-2024 UG College DBC KOHIMA

Staff Teaching Staff Search...

+ Create Import

Filters Group By Favorites 1-53 / 53

DEPARTMENT	Name	Mobile	E-Mail	Department	Profession
<input type="checkbox"/> BOTANY	Dr. ADENUO SHIRAT LUIKHAM - ENGLISH	9160770125	adenuo@gmail.com	ENGLISH	
<input type="checkbox"/> CHEMISTRY	Ms. AKANGTOLA T LEMTUR - NATIONAL CADET CORPS	7085762494	akangtolalemtur@gmail.com	NATIONAL CADET CORPS	
<input type="checkbox"/> COMMERCE	Mr. BENDANG JAMIR - POLITICAL SCIENCE	7095562364	bendangjamir0007@gmail.com	POLITICAL SCIENCE	
<input type="checkbox"/> EDUCATION	Mr. BENDANGNIKSHI - COMMERCE	9615185855	bendangnik83@gmail.com	COMMERCE	
<input type="checkbox"/> ENGLISH	Pr. Dr.SURESH INNOCENT - VALUE EDUCATION	8610567227	innocentsureshsdb@gmail.com	VALUE EDUCATION	
<input type="checkbox"/> ENVIRONMENTAL STUDIES	Ms. ESTHER JUNGIO - POLITICAL SCIENCE	+91 88373 26315	estherjungio@gmail.com	POLITICAL SCIENCE	
<input type="checkbox"/> HISTORY	Ms. HELIKA SHOHE - ENGLISH	7095056366	helikal.shohe@gmail.com	ENGLISH	
<input type="checkbox"/> NATIONAL CADET CORPS	Dr. IMTINARO LONGKUMER - EDUCATION		imtyaro@gmail.com	EDUCATION	
<input type="checkbox"/> NATIONAL SERVICE SCHEME	Mr. IMTIWAPANG T LONGKUMER - POLITICAL SCIENCE	8794407339	wapangkr09@gmail.com	POLITICAL SCIENCE	
<input type="checkbox"/> POLITICAL SCIENCE	Dr. JARANI MAO - EDUCATION	6009167761	jaranimhao@gmail.com	EDUCATION	
<input type="checkbox"/> PSYCHOLOGY	Ms. KETHOUVINUO METHA - COMMERCE	9774213676 / 7005173369	kethouvinuo7@gmail.com	COMMERCE	
<input type="checkbox"/> SOCIOLOGY	Ms. KEWALE WOZAH - EDUCATION	8974684955	awawozah@gmail.com	EDUCATION	
<input type="checkbox"/> TALLY and OCC	Mrs. KEZIENUO - POLITICAL SCIENCE	8837485001	kezienuomez@gmail.com	POLITICAL SCIENCE	
<input type="checkbox"/> VALUE EDUCATION	Dr. KHIKEYA SEMY - BOTANY	8638031744	khikeyasemy@gmail.com	BOTANY	
<input type="checkbox"/> ZOOLOGY	Ms. KINITOLI SAGHU - POLITICAL SCIENCE	9855468398	kinitolisaghu94@gmail.com	POLITICAL SCIENCE	
	Dr. KIZUKALA JAMIR - BOTANY	8331843860	kizv.jamir@gmail.com	BOTANY	

7. LEAVE

Don Bosco College, Kohima

Leave Process Activity Report Configuration System Admin Current Year 2023-2024 UG College DBC KOHIMA

Leave Category Search...

+ Create Import

Filters Group By Favorites 1-5 / 5

Name	Code	Type	Eligibility Type	Is Active ?
<input type="checkbox"/> Casual Leave	CL	Leave	All	<input checked="" type="checkbox"/>
<input type="checkbox"/> Medical Leave	ML	Leave	All	<input checked="" type="checkbox"/>
<input type="checkbox"/> Loss of Pay	LDP	LDP	All	<input checked="" type="checkbox"/>
<input type="checkbox"/> On Duty	OD	OD	All	<input checked="" type="checkbox"/>
<input type="checkbox"/> Vacation Leave	VL	Leave	All	<input checked="" type="checkbox"/>

Don Bosco College, Kohima

Leave Process Activity Report Configuration System Admin Current Year 2023-2024 UG College DBC KOHIMA

OD Reason Search...

+ Create Import

Filters Group By Favorites 1-5 / 5

Name
<input type="checkbox"/> Exam Duty
<input type="checkbox"/> Training
<input type="checkbox"/> Sports
<input type="checkbox"/> Educational Tour
<input type="checkbox"/> To Attend Seminar

8. ATTENDANCE

Don Bosco College, Kohima										
Attendance										
Student Attendance										
Search...										
Filters - Group By - Favorites - 1-80 / 4881										
TERM	Date	Term	Class	Course / Team / Mentoring	Day Order	Hours	Nil Absentees	Students	Staff	
<input type="checkbox"/> Odd <input checked="" type="checkbox"/> Even	15/02/2024	Even	2 B.A SOC-S1	Sociology of Geder	4	1	<input type="checkbox"/>	<input type="checkbox"/> Khuli K (AH22930110) <input type="checkbox"/> Mekhmetu Mlachie (AH2...)	Dr. VELHOU KOZA - SOCIO...	
	15/02/2024	Even	1 B.A HIS -S1	Social Formation and Cultu...	4	1	<input type="checkbox"/>	<input type="checkbox"/> Alhneus (A22530092) <input type="checkbox"/> Dieholloakho Stephen (A... <input type="checkbox"/> Seyevinao Angami (A2353... <input type="checkbox"/> Thejokhib Kezo (A235301... <input type="checkbox"/> Vika A Aye (A23530136)	Ms. SENJANO MURRY - HI...	
	15/02/2024	Even	2 B.A POL SEC -A	Perspective on Internation...	4	1	<input type="checkbox"/>	<input type="checkbox"/> Imtongzuk Longchar (AH...	Mr. N.ZUPENTHUNG SHITI...	
	15/02/2024	Even	1 B.A POL SEC -A	Political Theory: Concepts ...	4	1	<input type="checkbox"/>		Ms. ESTHER JUNGIO - POL...	
	15/02/2024	Even	1 B.A EDN - S1	Sociological foundation of ...	4	1	<input type="checkbox"/>	<input type="checkbox"/> Verhohi Yero (A23530029) <input type="checkbox"/> Vizevohi Rapre (A23530...)	Ms. NEIKETHONUO PHEW...	
	15/02/2024	Even	2 B.A ENG - S1	British Literature: 18th Cen...	4	2	<input type="checkbox"/>	<input type="checkbox"/> Lunglang A Phom (AH225... <input type="checkbox"/> Moiom Konyak D (AH2253)	Dr. TOSHIMENLA Kichu - E...	
	15/02/2024	Even	2 B.A POL SEC -A	Modern Political Philosophy	4	2	<input type="checkbox"/>	<input type="checkbox"/> Imtongzuk Longchar (AH...	Mr. ZECHE PETER KOZA - ...	
	15/02/2024	Even	1 B.A SOC-S1	Sociology of India -II	4	2	<input type="checkbox"/>		Dr. VELHOU KOZA - SOCIO...	
	15/02/2024	Even	2 B.A HIS -S1	History of India (C.1605-17...	4	2	<input type="checkbox"/>	<input type="checkbox"/> Chenibemo Yanthan (AH2... <input type="checkbox"/> Kapu Ayem (AH22530068) <input type="checkbox"/> Thungben T Tongpe (AH22...)	Ms. SENJANO MURRY - HI...	

9. ASSESSMENT

Don Bosco College, Kohima										
Assessment										
Assessment										
Search...										
Filters - Group By - Favorites - 1-80 / 15959										
ACTIVE TERM	Roll No	Register No	Student	Class	Course Code	Course	Component	Internal	Max Ma...	
<input type="checkbox"/> Odd <input checked="" type="checkbox"/> Even	A23530001	23530001	A Shaomei Konyak	1 B.A EDN - S1	EDN C-4	1 B.A EDN - S1 - Basics of Educational...	Assignment / Activiti...	6.0	10	
	A23530001	23530001	A Shaomei Konyak	1 B.A EDN - S1	EDN C-4	1 B.A EDN - S1 - Basics of Educational...	Class Test	2.0	5	
	A23530001	23530001	A Shaomei Konyak	1 B.A EDN - S1	EDN C-4	1 B.A EDN - S1 - Basics of Educational...	CIA Test	12.0	30	
	A23530001	23530001	A Shaomei Konyak	1 B.A EDN - S1	EDN C-3	1 B.A EDN - S1 - Sociological foundatio...	Assignment / Activiti...	6.0	10	
	A23530001	23530001	A Shaomei Konyak	1 B.A EDN - S1	EDN C-3	1 B.A EDN - S1 - Sociological foundatio...	Class Test	5.0	5	
	A23530001	23530001	A Shaomei Konyak	1 B.A EDN - S1	EDN C-3	1 B.A EDN - S1 - Sociological foundatio...	CIA Test	4.0	30	
	A23530001	23530001	A Shaomei Konyak	1 B.A EDN - S1	AEC ALTENG-1	AEC ALTENG-1 (SEC A) - Alternative En...	CIA Test	17.0	24	
	A23530001	23530001	A Shaomei Konyak	1 B.A EDN - S1	SOC/H/M-3	SOC/H/M-3 - Introduction to Sociology...	Assignment / Activiti...	6.0	10	
	A23530001	23530001	A Shaomei Konyak	1 B.A EDN - S1	SOC/H/M-3	SOC/H/M-3 - Introduction to Sociology...	Class Test	4.0	5	
	A23530001	23530001	A Shaomei Konyak	1 B.A EDN - S1	SOC/H/M-3	SOC/H/M-3 - Introduction to Sociology...	CIA Test	8.0	30	
	A23530001	23530001	A Shaomei Konyak	1 B.A EDN - S1	IDC PSY	IDC PSY (SEC A) - Stress Management	Assignment / Activiti...	7.0	10	
	A23530001	23530001	A Shaomei Konyak	1 B.A EDN - S1	IDC PSY	IDC PSY (SEC A) - Stress Management	CIA Test	20.0	25	
	A23530001	23530001	A Shaomei Konyak	1 B.A EDN - S1	VAC-NCC	VAC-NCC (SEC-A) - National Cadet Cor...	Assignment / Activiti...	4.0	5	
	A23530001	23530001	A Shaomei Konyak	1 B.A EDN - S1	VAC-NCC	VAC-NCC (SEC-A) - National Cadet Cor...	Class Test	3.0	5	
	A23530001	23530001	A Shaomei Konyak	1 B.A EDN - S1	VAC-NCC	VAC-NCC (SEC-A) - National Cadet Cor...	CIA Test	11.0	25	
	A23530000	23530002	A. Alisela Senpta...	1 B.A HIS - S1	HIS/MJ-202	1 B.A HIS - S1 - Social Formation and C...	Assignment / Activiti...	0.0	10	

10. FEEDBACK

Don Bosco College, Kohima	
Feedback	Process Activity Report Configuration
System Admin Current Year 2023-2024 UG College DBC KOHIMA	
Templates	
Search	
+ Create	
Filters Group By Favorites 1-5 / 5	
Name	Is Active ?
<input type="checkbox"/> Feedback on Curriculum by Student (1 Year)	<input checked="" type="checkbox"/>
<input type="checkbox"/> Feedback on Curriculum by Employee/Faculty	<input checked="" type="checkbox"/>
<input type="checkbox"/> Feedback on Curriculum by Parents	<input checked="" type="checkbox"/>
<input type="checkbox"/> Feedback on Curriculum by Student (3 Year)	<input checked="" type="checkbox"/>
<input type="checkbox"/> Feedback on Curriculum by Student (2 Year)	<input checked="" type="checkbox"/>

11. FEE

Don Bosco College, Kohima					
Fee	Process Activity Report Configuration				
System Admin Current Year 2023-2024 UG College DBC KOHIMA					
Category					
Search					
+ Create Import					
Filters Group By Favorites 1-4 / 4					
Category Name	Code	Category	Category Type	Bank Account	In-charge
<input type="checkbox"/> Semester Fee	TF	Regular	Fixed	Don Bosco College Kohima	KULLO MANIKHO - GENERAL
<input type="checkbox"/> Late Arrival Fine	LA	Spot		Don Bosco College Kohima	FENGOMANG HANGSING - GENERAL ZHUKHULU RITSE - GENERAL
<input type="checkbox"/> Application Fee	APF	Regular	Fixed	Don Bosco College Kohima	KULLO MANIKHO - GENERAL
<input type="checkbox"/> Lab Fee	PLF	Regular	Fixed & Flexi	Don Bosco College Kohima	KULLO MANIKHO - GENERAL

12. CERTIFICATE

Don Bosco College, Kohima			
Certificate	Process Activity Configuration		
System Admin Current Year 2023-2024 UG College DBC KOHIMA			
Certificate Settings			
Search			
Filters Group By Favorites 1-3 / 3			
Name	Acronym	Type	Need Serial Number ?
<input type="checkbox"/> + Bonafide Certificate	BONAFIDE	Institutional Certificate	<input type="checkbox"/>
<input type="checkbox"/> + Transfer Certificate	TRANSFER-CERTIFICATE	Institutional Certificate	<input checked="" type="checkbox"/>
<input type="checkbox"/> + Conduct Certificate	CONDUCT	Institutional Certificate	<input checked="" type="checkbox"/>

13. TRANSPORT

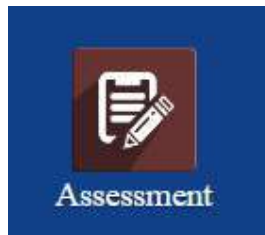
Don Bosco College, Kohima	
Transport	
Boarding Point	
<input type="checkbox"/>	Boarding Point
<input type="checkbox"/>	BDC
<input type="checkbox"/>	Bible College
<input type="checkbox"/>	De' Oriental Grand Hotel
<input type="checkbox"/>	Fishery Department Area
<input type="checkbox"/>	G.Rio
<input type="checkbox"/>	High School
<input type="checkbox"/>	Kohima
<input type="checkbox"/>	Oking Hospital
<input type="checkbox"/>	Razhu Point
<input type="checkbox"/>	Secretariat
<input type="checkbox"/>	Tinpati

14. SYSTEM ADMIN

Don Bosco College, Kohima						
System Admin						
Staff						
First Name	Staff Code	Login	Main Role	Department	Language	Latest authentication
<input type="checkbox"/>	ADENUO SHIRAT LUKHAM	DBCKS1804	DBCKS1804	Role / Faculty	ENGLISH	English (US) 16/04/2024 09:37 AM
<input type="checkbox"/>	AKANGTOLA T	DBCKS2338	DBCKS2338	Role / Faculty	NATIONAL CADET CORPS	English (US) 25/05/2024 08:26 PM
<input type="checkbox"/>	BENDANG	DBCKS2306	DBCKS2306	Role / Faculty	POLITICAL SCIENCE	English (US) 01/05/2024 02:22 PM
<input type="checkbox"/>	BENDANGNIKSHI	DBCKS2318	DBCKS2318	Role / Faculty	COMMERCE	English (US) 25/05/2024 08:31 PM
<input type="checkbox"/>	DAIAKMENLANG	DBCKS2404	DBCKS2404	Role / Faculty	TALLY and CCC	English (US) 14/03/2024 02:20 PM
<input type="checkbox"/>	DBC KOHIMA	DBCKNS2302	DBCKNS2302	Role / System Admin	HIGRADE	English (US) 27/05/2024 11:52 AM
<input type="checkbox"/>	Dr.SURESH INNOCENT	PRINCIPAL	PRINCIPAL	Role / Principal	VALUE EDUCATION	English (US) 12/09/2023 11:04 AM
<input type="checkbox"/>	ESTHER	DBCKS2326	DBCKS2326	Role / Faculty	POLITICAL SCIENCE	English (US) 17/05/2024 07:30 PM
<input type="checkbox"/>	HELIKA	DBCKS2217	DBCKS2217	Role / Faculty	ENGLISH	English (US) 19/03/2024 08:25 PM
<input type="checkbox"/>	HENGOMANG HANGSING	DBCKNS2201	DBCKNS2201	Role / Faculty	GENERAL	English (US) 06/05/2024 01:06 PM
<input type="checkbox"/>	IMTINARO LONGKUMER	DBCKS1703	DBCKS1703	Role / Dept Admin	EDUCATION	English (US) 25/04/2024 10:26 AM
<input type="checkbox"/>	IMTIWAPANG T	DBCKS2206	DBCKS2206	Role / Faculty	POLITICAL SCIENCE	English (US) 23/04/2024 09:43 AM
<input type="checkbox"/>	JARANI MAO	DBCKS1903	DBCKS1903	Role / Faculty	EDUCATION	English (US) 02/05/2024 09:14 AM
<input type="checkbox"/>	KELHOUVINUO	DBCKS2319	DBCKS2319	Role / Faculty	COMMERCE	English (US) 22/05/2024 10:59 AM
<input type="checkbox"/>	KEWALE	DBCKS2401	DBCKS2401	Role / Faculty	EDUCATION	English (US) 08/05/2024 04:03 PM
<input type="checkbox"/>	KEZIENUO	DBCKS1509	DBCKS1509	Role / Faculty	POLITICAL SCIENCE	English (US) 05/04/2024 08:56 AM

HIGRADE

Assessment



User Manual

boscosoft 
Innovate and Lead

Table of Content

- 1. Introduction 3
 - 1.1. Configuration 3
 - 1.1.1. Course Components 3
 - 1.2. Course Components Group 5
 - 1.2.1. Course Category 6
 - 1.3. Activity 9
 - 1.3.1. Record Assessment 9
 - 1.3.2. Extend Assessment Entry 10
 - 1.4. Process 11
 - 1.5. Report 12
 - 1.5.1. Class Assessment Record 12
 - 1.5.2. Course Assessment Record 12
 - 1.6. Non-Compliance Log 13

1. Introduction

The Assessment module is used to evaluate the student's performance on CIE, Assignments, Seminar, and Model Exam for the particular course, The components of an assessment are personalized to teachers, this assessment will be done throughout the term and the final score will be updated as internal assessment score for a particular course.

The assessment module has the following menus

- Configuration
- Activity
- Process
- Report

1.1. Configuration

Configuration feature allows you to predefine "Course Category, Course Components, Course Components Group details, so that the details can be used while recording assessment mark details of the students it is integrated with students marks during assessment procedure and evaluation of marks procedures it is predefined by the staff or course coordinators.

The configuration menu has the following features:

- Course Components
- Course Components Group
- Course Category

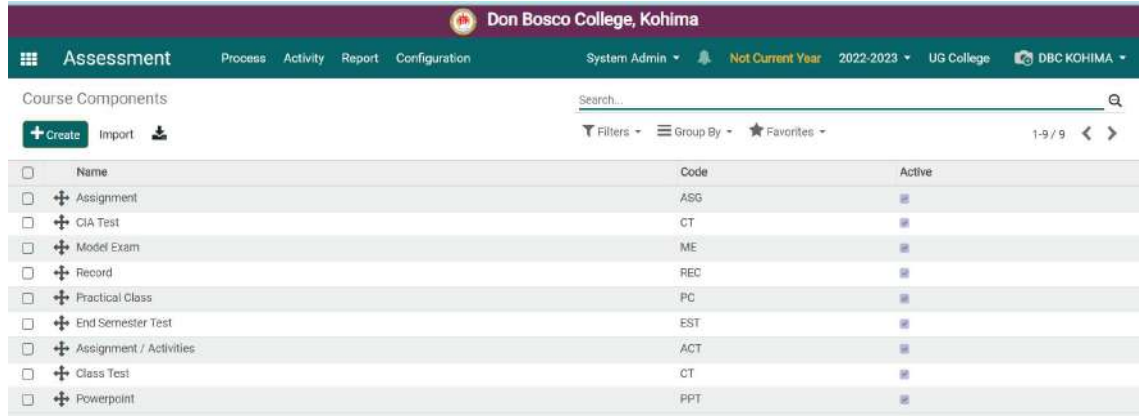
1.1.1. Course Components


Course components feature allows you to define and maintain different components for assessment and needed components for every course category for internal assessment based on the nature of course such as [Practical, Theory].

To define course components:

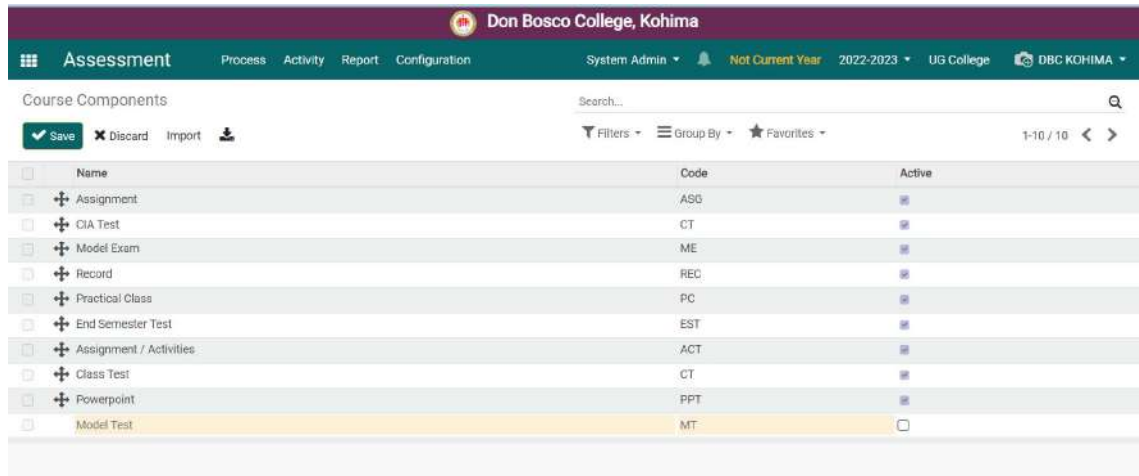
1. Under the **Configuration** menu > click **Course Components**

The *Course Components* page is displayed.




2. Click  to create course component.

The row will be enabled.



3. Type course component **Name** and **Code** in the textboxes.

4. Click  to save the course component details.

1.2. Course Components Group


This feature allows you to configure and maintain the course component group details, based on the course component the course teacher will fix the components group mark, it will integrate with Internal Mark.

To define course components group:

1. Under the **Configuration** menu > click **Course Components Group**


The *Course Components Group* page is displayed.

Academic Year	Name	Calculation Type	Round Type	Best	Component Group Mark
2023-2024	Assignment	Actual	None	0	10.00
2023-2024	CIA Test	Actual	None	0	10.00
2023-2024	Model Exam	Actual	None	0	10.00
2023-2024	CIA	Actual	None	0	6.00
2023-2024	Model	Actual	None	0	6.00
2023-2024	Semester Test	Actual	None	0	30.00
2023-2024	Record	Actual	None	0	10.00
2023-2024	Practical Class	Actual	None	0	10.00
2023-2024	CIA & ME	Actual	None	0	15.00
2023-2024	Assignment/Activity	Actual	None	0	15.00
2023-2024	Class Test	Actual	None	0	5.00
2023-2024	ASSIGNMENT / ACTIVITY	Actual	None	0	10.00
2023-2024	AEC	Actual	None	0	12.00
2023-2024	ASG / ACT	Actual	None	0	5.00
2023-2024	cia test	Actual	None	0	2.00
2023-2024	B SEC-06	Actual	None	0	12.00


2. Click  to create course component group.

The row will be enabled.

3. The **Academic Year** is autogenerated.
4. Type **Name** in the textbox.
5. Select **Calculation Type** as **Actual** or **Best** from the listbox.
 - a. If you select Calculation Type as Best, then type Count for the components.
6. Type **Component Group Mark** in the textbox.



- Actual:** The Overall component mark is converted into the component group mark and it's integrated with Internal Marks
- Best:** Highest marks scored in any of the components by the students. (Based on the Best count, the system will take the highest mark of the student) and its integrated with Internal Marks.

7. Click  to save the course component group details.

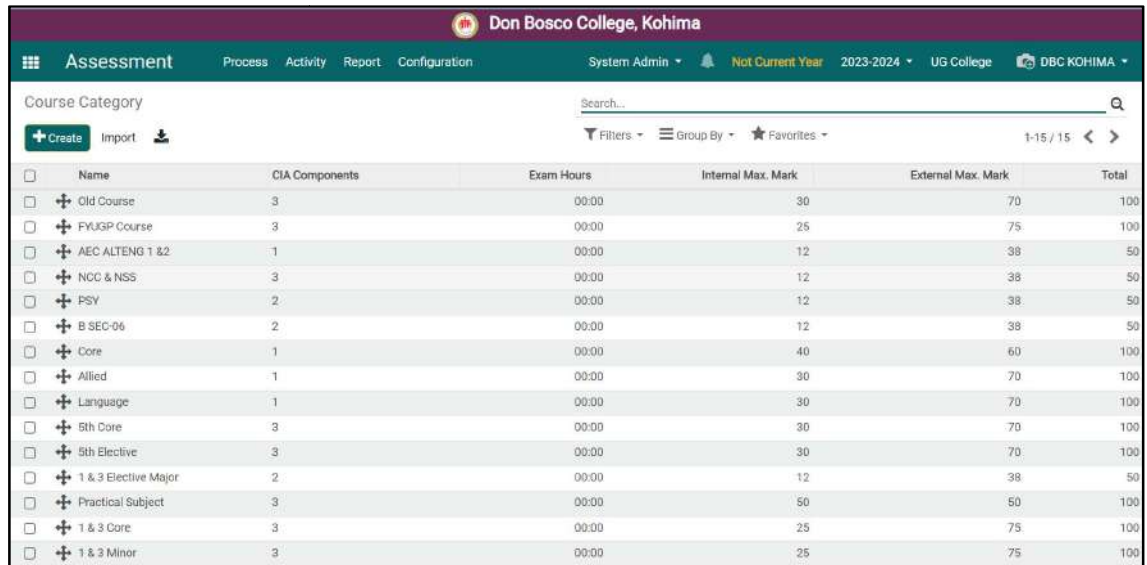
1.2.1. Course Category

Course Category feature allows you to organize the different sets of Course subject names of the academic year for the departments which is allocated for students and these details are predefined here so it gets used by the faculty for conducting assessment for students.


To define course category:

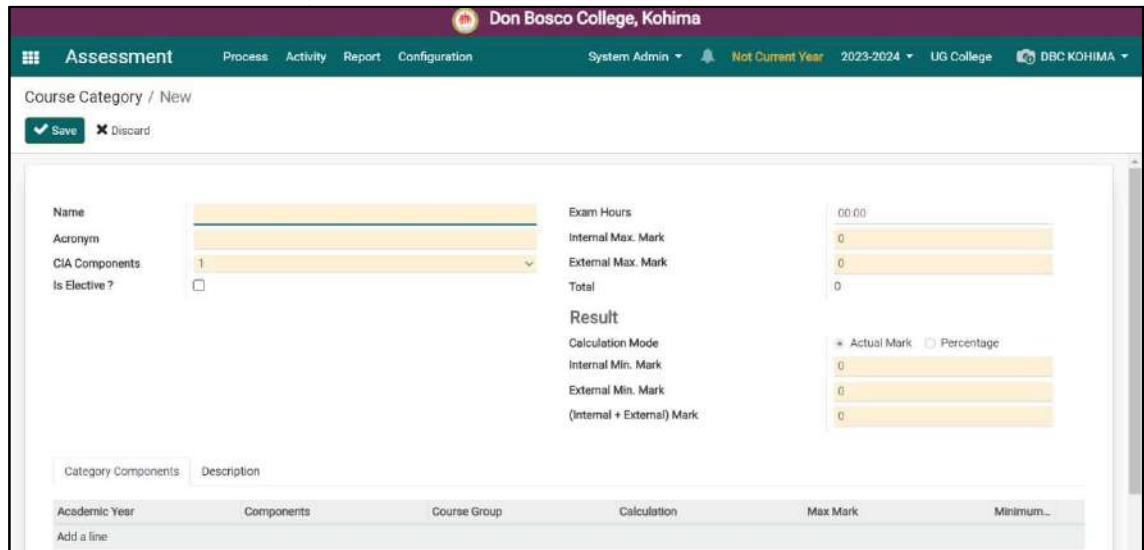
- Under the **Configuration** menu, click **Course Category**

The *Course Category* page is displayed.




<input type="checkbox"/>	Name	CIA Components	Exam Hours	Internal Max. Mark	External Max. Mark	Total
<input type="checkbox"/>	Old Course	3	00:00	30	70	100
<input type="checkbox"/>	FYUGP Course	3	00:00	25	75	100
<input type="checkbox"/>	AEC ALTENG 1 & 2	1	00:00	12	38	50
<input type="checkbox"/>	NCC & NSS	3	00:00	12	38	50
<input type="checkbox"/>	PSV	2	00:00	12	38	50
<input type="checkbox"/>	B SEC-06	2	00:00	12	38	50
<input type="checkbox"/>	Core	1	00:00	40	60	100
<input type="checkbox"/>	Allied	1	00:00	30	70	100
<input type="checkbox"/>	Language	1	00:00	30	70	100
<input type="checkbox"/>	5th Core	3	00:00	30	70	100
<input type="checkbox"/>	5th Elective	3	00:00	30	70	100
<input type="checkbox"/>	1 & 3 Elective Major	2	00:00	12	38	50
<input type="checkbox"/>	Practical Subject	3	00:00	50	50	100
<input type="checkbox"/>	1 & 3 Core	3	00:00	25	75	100
<input type="checkbox"/>	1 & 3 Minor	3	00:00	25	75	100

- Click  to create course category details.
The *Course Category / New* page is displayed.



- Type **Name** in the textbox.
- Select **CIA Components** from the listbox.



- *Based on the CIA Components count, the Category Components should be created, otherwise the following message will be displayed.*

Something went wrong ! ✕

The Category Components Count is not matched with the CIA Components!

Ok


- *If the Calculation is Actual, then user can give any Max Mark*
- *If the Calculation is Best, then the Max Mark should be same for all the components, otherwise the following error message will be displayed.*

Something went wrong ! ✕


The Maximum Mark should be same for the BEST calculation Course Groups!

Ok

- *The Sum of Course Group mark (Configuration>Course Components Group) should be equal to Internal Marks.*




5. Type **Exam Hours**, **Internal Mark** and **External Mark** in the textboxes, based on the internal mark and external mark the **Total** will be calculated automatically.



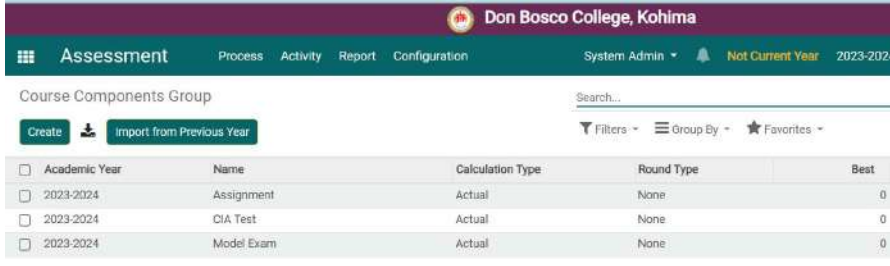
- *The Internal Mark is integrated with Course Components Group*

6. In the **Category Components** tab, click **Add a line** button, and the row will be enabled.

- The **Academic Year** is autogenerated.
- Select **Components** and **Course Group** from the listbox.
- The **Calculation** is autogenerated.
- Type **Max Mark** in the textbox.




- *The Component Max Mark will be converted into the Course Group mark (the course group mark is defined in the course components group page)*



Academic Year	Name	Calculation Type	Round Type	Best
2023-2024	Assignment	Actual	None	0
2023-2024	CIA Test	Actual	None	0
2023-2024	Model Exam	Actual	None	0

7. Click on the **Description** tab, and describe the course category details in the textbox.

- Click  to save the course category details.

1.3. Activity

The activity feature allows you to Record Assessment details of the students and Assessment Extension request details of the staff details are maintained here.

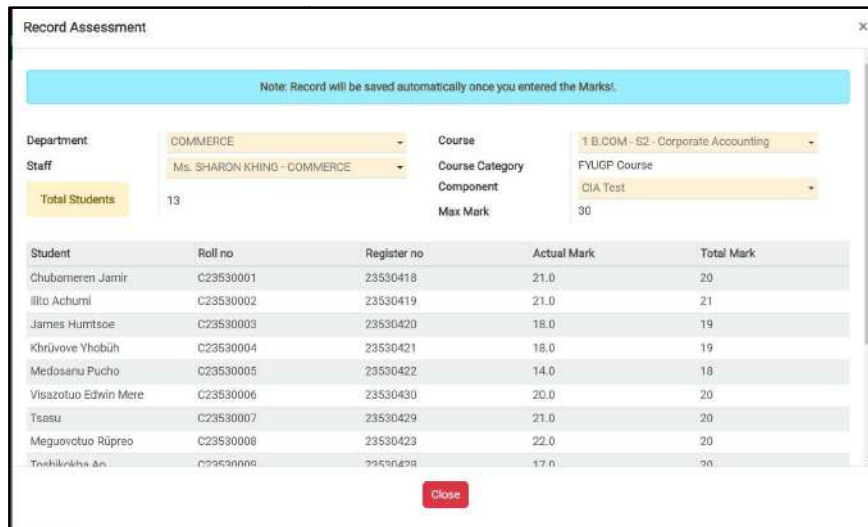
1.3.1. Record Assessment

The Record Assessment feature allows the academic course teacher to enter and maintain the assessment mark entry details of the students based on each component (such as Assignments, Model exams, CIA, etc.).

To record assessment mark:

- Under the **Activity** menu, click **Record Assessment**

The *Record Assessment* page is displayed.



Note: Record will be saved automatically once you entered the Marks.


Department: COMMERCE Course: 1 B.COM - S2 - Corporate Accounting
 Staff: Ms. SHARON KHING - COMMERCE Course Category: FYUGP Course
 Total Students: 13 Component: CIA Test
 Max Mark: 30

Student	Roll no	Register no	Actual Mark	Total Mark
Chubameren Jamir	C23530001	23530418	21.0	20
Iliio Achurni	C23530002	23530419	21.0	21
James Humtsoe	C23530003	23530420	18.0	19
Khrüvove Yhobüh	C23530004	23530421	18.0	19
Medosaru Pucho	C23530005	23530422	14.0	18
Visazotuo Edwin Mere	C23530006	23530430	20.0	20
Tsasu	C23530007	23530429	21.0	20
Meguovotuo Rüpreo	C23530008	23530423	22.0	20
Trehikivika An.	C23530009	23530424	17.0	20

Close

- Select **Department** and **Staff** from the listboxes.
- Select a **Course** from the list, based on the course the **Total Students** and **CourseCategory** will be autogenerated.
- Select **Component** from the listbox, based on the component the **Max Marks** is captured automatically.
- The **Studentname**, **Roll no**, **Register no**, are automatically displayed after selecting course and course category.

6. Type **Actual Mark** in the textbox, based on the actual mark the **Total Mark** is calculated automatically.

	<ul style="list-style-type: none"> The Record will be saved automatically once course teacher entered the marks. <p>Total Mark Formula: Actual & Best</p> <p>Total Mark = Sum (Actual Mark of the Component) / Sum (Max. Mark of the Component) * Group Mark</p> <p>Example:</p> <p><i>CIE 1 Actual Mark – 45 /50</i></p> <p><i>CIE 2 Actual Mark – 40 /50</i></p> <p>Max. Mark of <i>CIE 1</i> – 50</p> <p>Max. Mark of <i>CIE 2</i>– 50</p> <p>Component Group mark – 10</p> <p>Total Mark = Sum (<i>CIE 1</i> Actual Mark + <i>CIE 2</i>Actual Mark) / Sum (Max. Mark of <i>CIE 1</i> + Max. Mark of <i>CIE 2</i>) * Component Group Mark</p> <p>Total Mark = (45+40) / (50+50) * 10</p> <p style="text-align: center;">= 85/100*10 = 8.5</p>
---	--


1.3.2. Extend Assessment Entry

If the staff has missed to enter the assessment mark details during academic sessions, then the course teacher may request the system admin to extend assessment entry date. These details are maintained here.

Request to extend the assessment entry:

1. Under the **Activity** menu, click **Extend Assessment Entry**

The *Extend Assessment Entry* page is displayed.

2. Select **Term, Department, Staff** and **Component** from the list boxes.
3. Select **Extend date** from the Calendar dialog box.
4. Click  to extend the assessment entry.

1.4. Process

The Process menu allows you to view the Assessment mark of the students.

To view assessment:

1. Under the **Process** menu, click **Assessment**

The *Assessment* page is displayed.

Roll No	Register No	Student	Class	Course Code	Course	Component	Internal	Max Ma...
A23530001	23530001	A Shaomei Konyak	1 B.A EDN - S1	EDN C-4	1 B.A EDN - S1 - Basics of Educational ...	Assignment / Activiti...	6.0	10
A23530001	23530001	A Shaomei Konyak	1 B.A EDN - S1	EDN C-4	1 B.A EDN - S1 - Basics of Educational ...	Class Test	2.0	5
A23530001	23530001	A Shaomei Konyak	1 B.A EDN - S1	EDN C-4	1 B.A EDN - S1 - Basics of Educational ...	CIA Test	12.0	30
A23530001	23530001	A Shaomei Konyak	1 B.A EDN - S1	EDN C-3	1 B.A EDN - S1 - Sociological foundatio...	Assignment / Activiti...	6.0	10
A23530001	23530001	A Shaomei Konyak	1 B.A EDN - S1	EDN C-3	1 B.A EDN - S1 - Sociological foundatio...	Class Test	5.0	5
A23530001	23530001	A Shaomei Konyak	1 B.A EDN - S1	EDN C-3	1 B.A EDN - S1 - Sociological foundatio...	CIA Test	4.0	30
A23530001	23530001	A Shaomei Konyak	1 B.A EDN - S1	AEC ALTENG-1	AEC ALTENG-1 (SEC A) - Alternative En...	CIA Test	17.0	24
A23530001	23530001	A Shaomei Konyak	1 B.A EDN - S1	SOC/H/M-3	SOC/H/M-3 - Introduction to Sociology...	Assignment / Activiti...	6.0	10
A23530001	23530001	A Shaomei Konyak	1 B.A EDN - S1	SOC/H/M-3	SOC/H/M-3 - Introduction to Sociology...	Class Test	4.0	5
A23530001	23530001	A Shaomei Konyak	1 B.A EDN - S1	SOC/H/M-3	SOC/H/M-3 - Introduction to Sociology...	CIA Test	8.0	30
A23530001	23530001	A Shaomei Konyak	1 B.A EDN - S1	IDC PSY	IDC PSY (SEC A) - Stress Management	Assignment / Activiti...	7.0	10
A23530001	23530001	A Shaomei Konyak	1 B.A EDN - S1	IDC PSY	IDC PSY (SEC A) - Stress Management	CIA Test	20.0	25
A23530001	23530001	A Shaomei Konyak	1 B.A EDN - S1	VAC-NCC	VAC-NCC (SEC-A) - National Cadet Cor...	Assignment / Activiti...	4.0	5
A23530001	23530001	A Shaomei Konyak	1 B.A EDN - S1	VAC-NCC	VAC-NCC (SEC-A) - National Cadet Cor...	Class Test	3.0	5
A23530001	23530001	A Shaomei Konyak	1 B.A EDN - S1	VAC-NCC	VAC-NCC (SEC-A) - National Cadet Cor...	CIA Test	11.0	25
A23530001	23530002	A. Aliscia Sante...	1 B.A HIS - S1	HIS/MJ-202	1 B.A HIS - S1 - Social Formation and C...	Assignment / Activiti...	0.0	10

1.5. Report

The report menu allows you to generate a Class Assessment Record, Course Assessment Record and Non Compliance Log reports.

1.5.1. Class Assessment Record


This feature allows you to maintain Class wise Assessment details & internal assessment and external assessment marks of the students' details are generated into Excel or PDF format.

To generate class assessment report:

1. Under the **Report** menu, click **Class Assessment Record**

The *Class Assessment Record* wizard is displayed.

2. Select **Term** and **Department** from the listboxes.
3. Select **Class** from the list box or select all classes by selecting checkbox.

4. Click  to generate a report into excel format. (or)

Click  to generate a report into PDF format.

1.5.2. Course Assessment Record


This feature allows you to generate a Course wise Assessment detail into Excel and PDF formats.

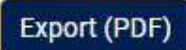
To generate coursewise assessment report:

1. Under the **Report** menu, click **Course Assessment Record**

The *Course Assessment Record* page is displayed.

2. Select **Term** and **Department** from the listboxes.
3. Select **Staff** from the list box or select all staff by selecting checkbox.
4. Select **Course** from the list box or select all course by selecting checkbox.

5. Click  to generate a report into excel format. (or)

Click  to generate a report into PDF format.

1.6. Non-Compliance Log

This feature allows you to generate incomplete assessment mark entry details into PDF or excel format.

To generate Non – compliance log report:

1. Under the **Report** menu, click **Non Compliance Log**

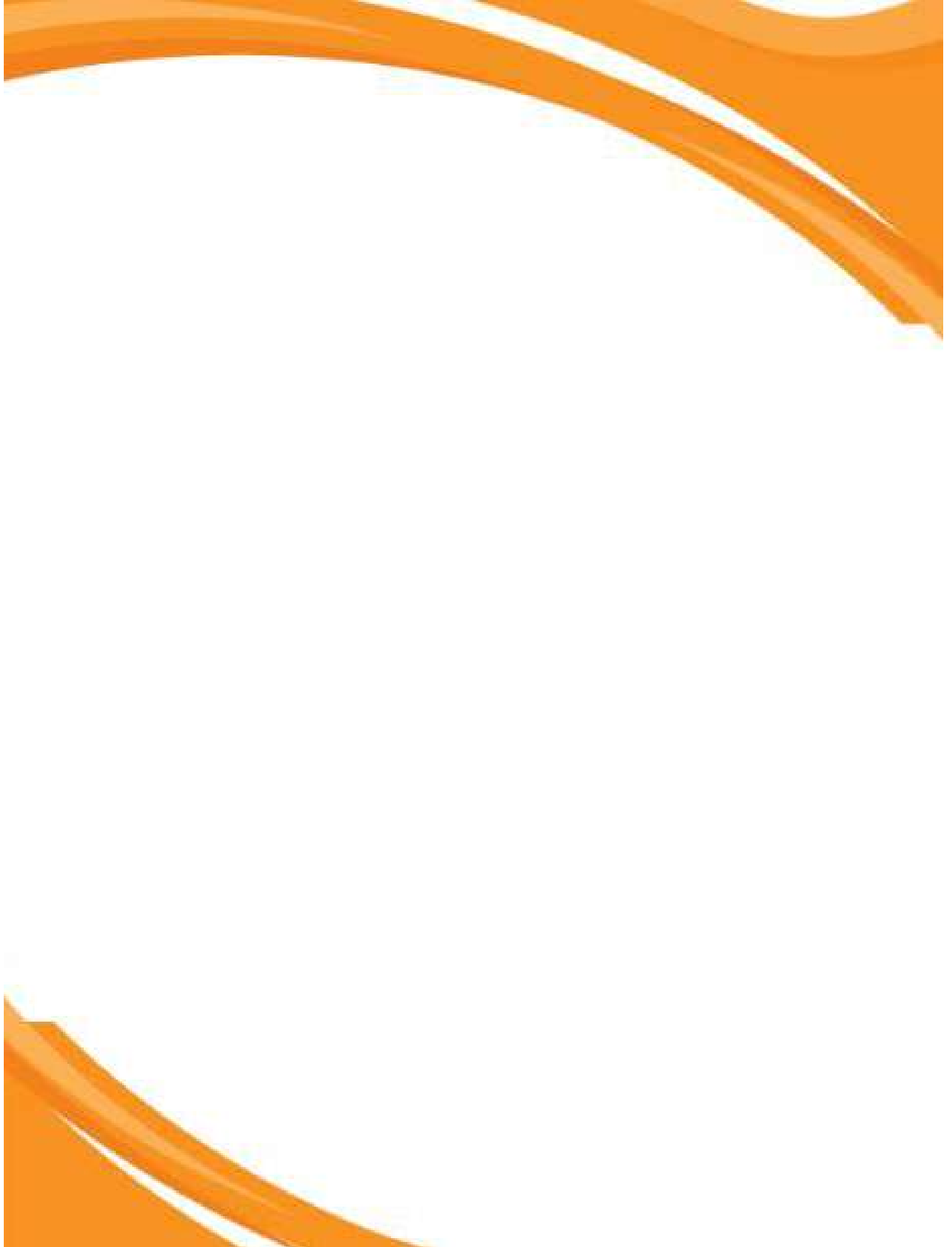
The *Non Compliance Log* page is displayed.



2. Select **Department** from the list box or select all departments by selecting checkbox.
3. Select **Staff** from the listbox or select all staff by selecting checkbox.
4. Select **Component** from the listbox or select all components by selecting checkbox.

5. Click **Export (XLS)** to generate a report into excel format. (or)

Click **Export (PDF)** to generate a report into PDF format.



HIGRA⁺DE

Student Attendance



User Manual

boscosoft 
Innovate and Lead

Table of Content

1. Attendance	2
2. Process	2
2.1. Student Attendance	2
3. Activity	5
3.1. Send SMS (Absentees)	5
3.2. On Duty	6
4. Report	8
4.1. Daily Absentees Log	9
4.2. Faculty Non - Compliance log	10
4.3. Faculty Non Compliance (%)	11
4.4. Semester Attendance Statement	Error! Bookmark not defined.
4.5. Classwise Attendance (%)	12
4.6. Coursewise Attendance Statement	13
4.7. Coursewise Attendance (%)	14
4.8. Hostel Students Absentees	15

1. Attendance

The Student Attendance module is used to record the Student Attendance in hourly basis. The Course Teacher can record the attendance to their wards in the particular hour. The absence of the students are alone captured which in turn leads to generate the Presence and Absence of the Students in the Daily Attendance Log. The facility to mark “On Duty” is also given so that the students shall not be marked absent for the particular Day/Hour though they would have not attended the class.

This process allows the staff to send notifications to the parents on the absence of their children.

Various reports are facilitated to keep track of the student’s attendance in Daily, Hourly, Course wise and Class wise basis.

2. Process


2.1. Student Attendance

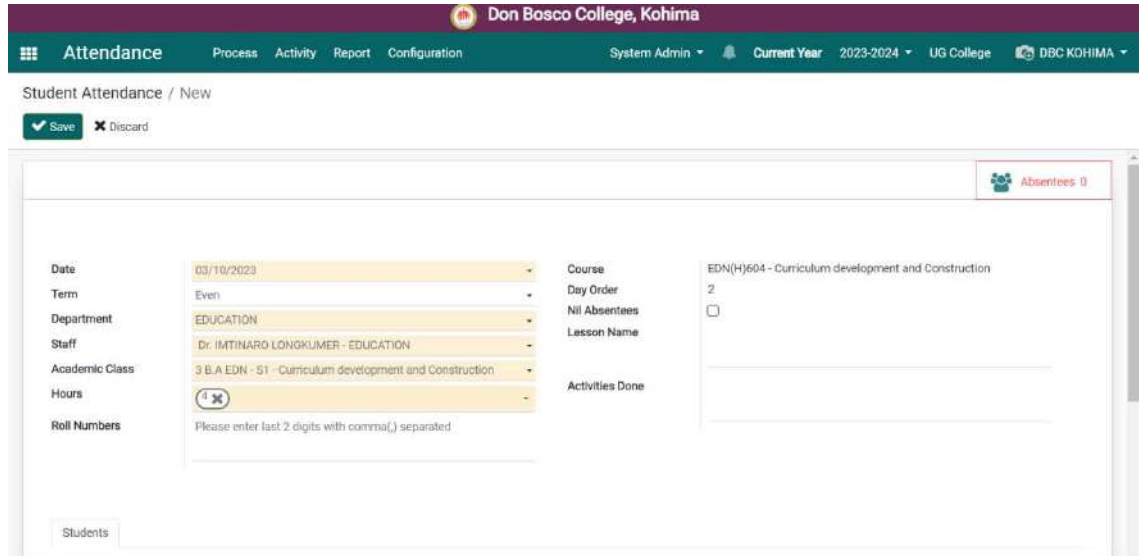
To create student attendance

1. Under the **Process** main menu, click **Student Attendance** submenu


The *Student Attendance* page is displayed.

Date	Term	Class	Course / Team / Mentoring	Day Order	Hours	Nil Absentees	Students	Staff
15/02/2024	Even	2 B.A SOC-ST	Sociology of Gender	4	1		Shuli K (AH22530318) Makhmeto Makhoe (AH2...	Dr. VELHOU KOZA - SOCIO...
15/02/2024	Even	1 B.A HIS - S1	Social Formation and Cultu...	4	1		Akhriano (A22530092) Dietrichoukho Stephen (A... Seyevino Angami (A2353... Theokho Kezo (A225301... Vika A Aye (A22530136)	Ms. SENJANO MURRY - HI...
15/02/2024	Even	2 B.A POL SEC - A	Perspective on Internation...	4	1		Emborqzok Longchar (AH...	Mr. N.ZUPENTHUNG SHITI...
15/02/2024	Even	1 B.A POL SEC - A	Political Theory. Concepts ...	4	1			Ms. ESTHER JUNGIO - POL...
15/02/2024	Even	1 B.A EDN - S1	Sociological foundation of ...	4	1		Verhola Vero (A22530029) Vizavolle Rapreo (A23530...	Ms. NEIKETHONJIO PHEW...
15/02/2024	Even	2 B.A ENG - S1	British Literature: 18th Cen...	4	2		Langlang A Phom (AH225... Molom Konyak O (AH2253...	Dr. TOSHIMENLA Kichu - E...
15/02/2024	Even	2 B.A POL SEC - A	Modern Political Philosophy	4	2		Emborqzok Longchar (AH...	Mr. ZECHE PETER KOZA - ...
15/02/2024	Even	1 B.A SOC-ST	Sociology of India -II	4	2			Dr. VELHOU KOZA - SOCIO...
15/02/2024	Even	2 B.A HIS - S1	History of India (C.1605-17...	4	2		Chembere Yanhan (AH2... Eapu Ayemi (AH22530368) Thungban T Tunjee (AH22...	Ms. SENJANO MURRY - HI...

2. Click  to add student attendance detail
The *Student Attendance / New* page is displayed.



3. Select **Date** from the calendar dialogbox. (As per the institution policy it will be defined by the management in System Admin module -> Process menu -> Term -> Attendance Settings tab)
4. Select **Term**, **Department**, **Staff** and **Academic Class** from the listboxes.
5. If the timetable is fixed, then the **Hours** will be autogenerated.
If the timetable is not fixed, then the staff have select the **Hours** from the listbox.



- If the subject is **Student Choice (E.g. French)**, then the system allows to enter an attendance for the same class and same hour formultiple times.
- If the subject **Direct / Indirect**, then system will not allow to enter an attendance for the same class andsame hour for multiple time. (If staff enter multiple time then following pop-up message appears)

Something went wrong ! ×

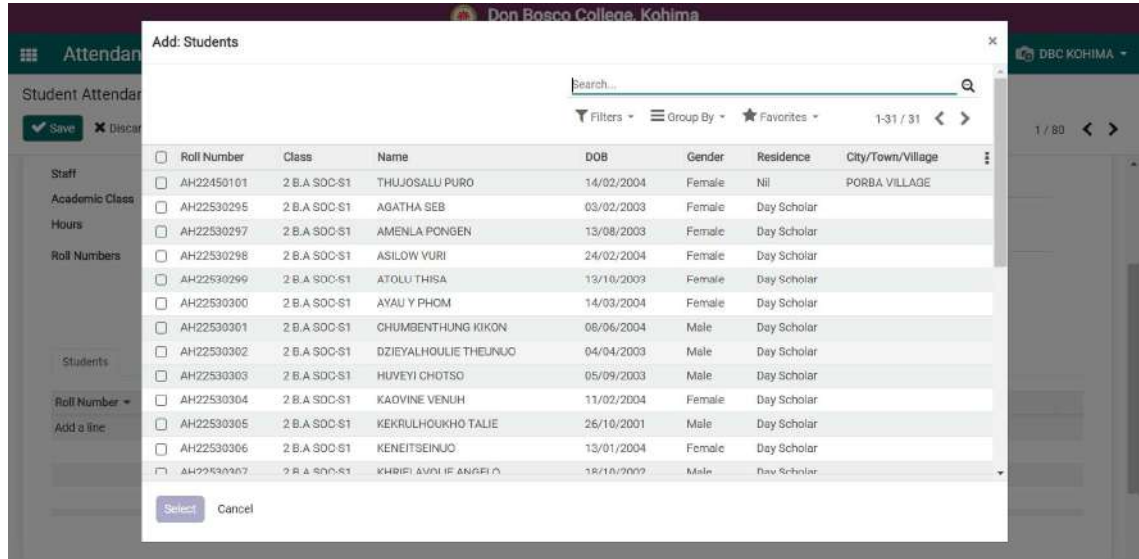
Attendance absentees already exist for this hour (1) !!!

Ok

6. The **Course** and **Day Order** is autogenerated.

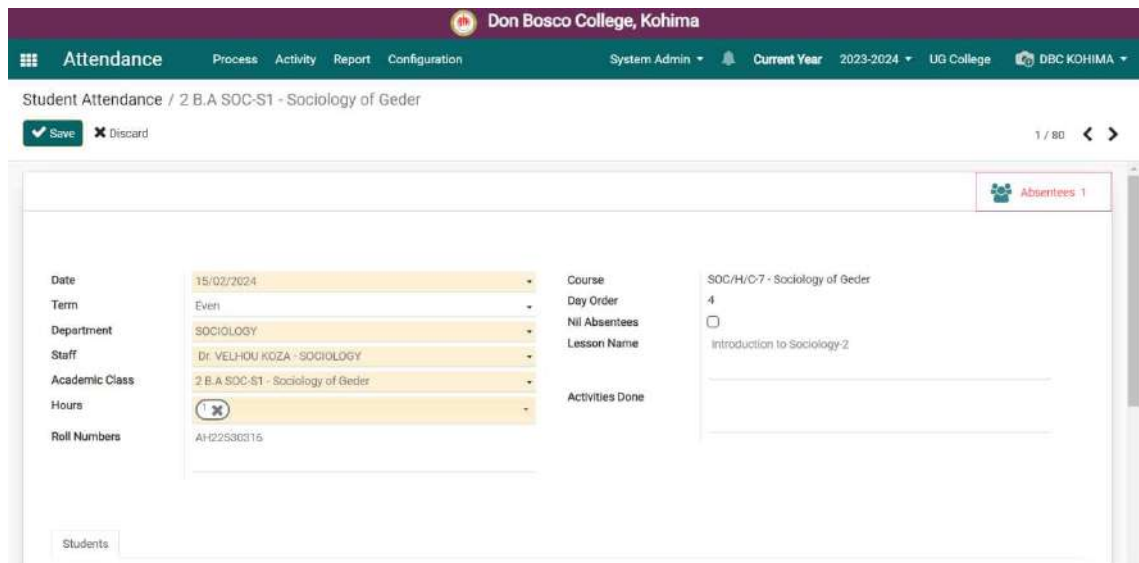
7. Select **Nil Absentees**checkbox, if there are no absentees
8. Under **Student** tab, click **Add a line** button (to select the student who are all absent on a particular hour of the day)

The *Add: Students* page is displayed.





- a. Select the student checkboxes, who are all the absent on a particular hour of the day.
- b. Click **Select** to select the students.

9. Once the staff selected the absentees' details, it will be displayed in the students tab.




10. Based on the selected students the **Roll Numbers** will be displayed automatically.

11. At the top right corner  the absentees count will be displayed automatically. *(Based on the no of selected, the absentees count will be displayed automatically)*

12. Click  to save the absentees details. (Or)

Click  to prevent from saving.



- **Faculty** – Faculty can enter the attendance for their allotted classes
- **Department Admin** – Department Admin can enter their department staff allotted class attendance
- **System Admin** – System Admin can enter any department attendance

3. Activity

3.1. Send SMS (Absentees)

The Send SMS feature facilitates to send a SMS notification to the parents mobile number, if the student is absent.

To send SMS to the parents:

- Under the **Activity** main menu, click **Send SMS (Absentees)**

The *Send SMS (Absentees)* page is displayed.

Send SMS (Absentees)

Date: 10/08/2022

Department: Mathematics

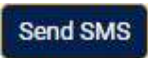
Class: 2MA

Send All:

Students:

Students	Mobile	Hours	Send SMS ?
Ashwin. S (B21302)	7810007386	0	<input type="checkbox"/>

Absentees Template
 Dear Parent, Your \${ctx.relation} \${object.display_name} \${object.academic_class_id.acronym} is absent on \${ctx.date}. Kindly contact HoD and give the REASON for ABSENCE. -Principal, DBCYL3

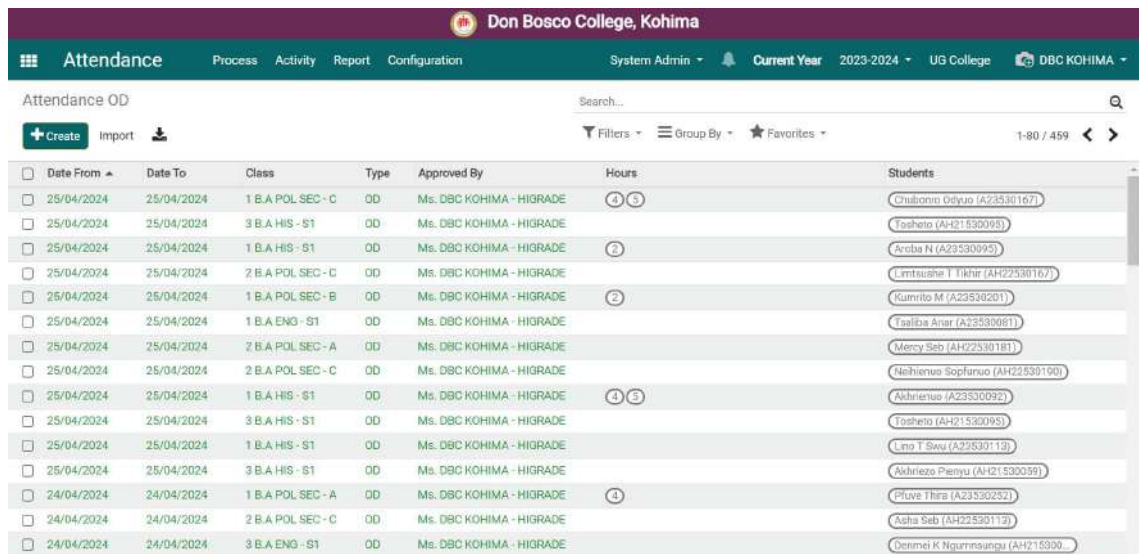
2. Select **Date** from the calendar dialogbox.
3. Select **Department** from the list box or select all departments by selecting checkbox.
4. Select **Class** from the list box or select all departments by selecting checkbox.
5. The **Absentees Template** is autogenerated. *(The template will be retrieved from the communication module)*
6. Based on the selected department and class the absentee’s student will be displayed under the **Students** tab.
7. Select **Sendall** checkbox to send SMS to all the absentees parents (Or)select **Send SMS?** checkbox in the student column, to send a SMS to the particular student’s parent.
8. Click  on the button to send SMS to the parents.

3.2. On Duty

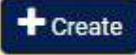
This feature enables to create On duty for students, the respective academic coordinator/ HOD / class in-charge or any academic staff can create and approve the on duty. Once OD is created, it will be reflected in the student attendance, **OD Students tab**.

To create on duty details:

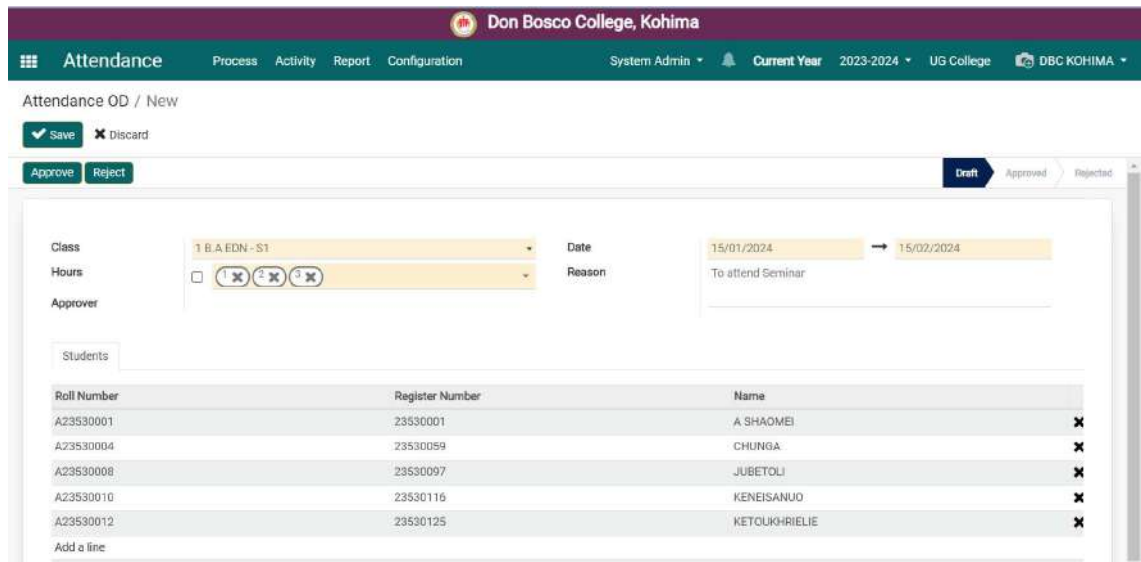
1. Under the **Activity** main menu, click **On Dutysub** menu
The *Attendance OD* page is displayed.



Date From	Date To	Class	Type	Approved By	Hours	Students
25/04/2024	25/04/2024	1 B.A POL SEC - C	OD	Ms. DBC KOHIMA - HIGRADE	4 5	Chaltono Odyuo (A23530167)
25/04/2024	25/04/2024	3 B.A HIS - S1	OD	Ms. DBC KOHIMA - HIGRADE		Tasheto (AH21530095)
25/04/2024	25/04/2024	1 B.A HIS - S1	OD	Ms. DBC KOHIMA - HIGRADE	2	Archa N (A23530095)
25/04/2024	25/04/2024	2 B.A POL SEC - C	OD	Ms. DBC KOHIMA - HIGRADE		Limbushie T Iikhr (AH22530167)
25/04/2024	25/04/2024	1 B.A POL SEC - B	OD	Ms. DBC KOHIMA - HIGRADE	2	Kumrito M (A23530201)
25/04/2024	25/04/2024	1 B.A ENG - S1	OD	Ms. DBC KOHIMA - HIGRADE		Taaliba Anar (A23530061)
25/04/2024	25/04/2024	2 B.A POL SEC - A	OD	Ms. DBC KOHIMA - HIGRADE		Mercy Seb (AH22530181)
25/04/2024	25/04/2024	2 B.A POL SEC - C	OD	Ms. DBC KOHIMA - HIGRADE		Nehieruo Sopolunuo (AH22530190)
25/04/2024	25/04/2024	1 B.A HIS - S1	OD	Ms. DBC KOHIMA - HIGRADE	4 5	Akhieruo (A23530092)
25/04/2024	25/04/2024	3 B.A HIS - S1	OD	Ms. DBC KOHIMA - HIGRADE		Tasheto (AH21530095)
25/04/2024	25/04/2024	1 B.A HIS - S1	OD	Ms. DBC KOHIMA - HIGRADE		Lino T Swu (A23530113)
25/04/2024	25/04/2024	3 B.A HIS - S1	OD	Ms. DBC KOHIMA - HIGRADE		Akhieruo Panyu (AH21530099)
24/04/2024	24/04/2024	1 B.A POL SEC - A	OD	Ms. DBC KOHIMA - HIGRADE	4	Pfureo Thira (A23530252)
24/04/2024	24/04/2024	2 B.A POL SEC - C	OD	Ms. DBC KOHIMA - HIGRADE		Asha Seb (AH22530112)
24/04/2024	24/04/2024	3 B.A ENG - S1	OD	Ms. DBC KOHIMA - HIGRADE		Denmei K Ngumnsungu (AH2153000)

2. Click  to create attendance OD details.

The *Attendance OD / New* page is displayed.



The screenshot shows the 'Attendance OD / New' page. At the top, there is a navigation bar with 'Attendance' and sub-menus like 'Process', 'Activity', 'Report', and 'Configuration'. Below this, there are buttons for 'Save', 'Discard', 'Approve', and 'Reject'. The main form has the following fields:

- Class:** 1 B. A EDN - S1
- Hours:** 1 (with checkboxes for 1, 2, 3, 4)
- Approver:** (empty field)
- Date:** 15/01/2024 → 15/02/2024
- Reason:** To attend Seminar

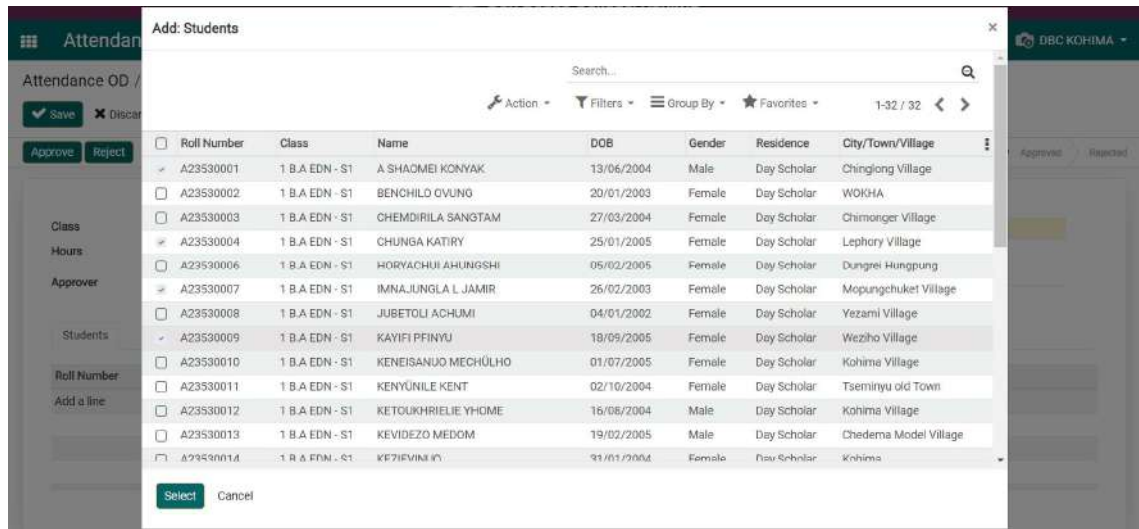
Below the form is a table of students:

Roll Number	Register Number	Name	
A23530001	23530001	A SHAOMEI	✘
A23530004	23530059	CHUNGA	✘
A23530008	23530097	JUBETOLI	✘
A23530010	23530116	KENEISANUO	✘
A23530012	23530125	KETOUKHRIELIE	✘

3. Select **Class** from the list.
4. Select **Hours** from the list box or select all hours by selecting checkbox.
5. Select **Approved By** from the list. (*The authority who can approve the On Duty of the student*).
6. Select **Date** from the calendar dialogbox.
7. Type **Reason** in the textbox.


8. Under the **Students** tab, click **Add a line** button

The *Add: Students* page is displayed.



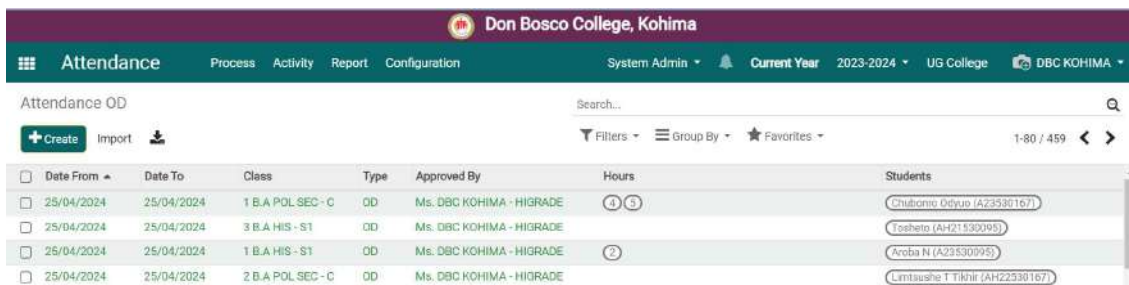
- a. Select the checkboxes to select on duty student records.

- b. Click  to select the students.

9. Click  to save the attendance OD(On Duty) details.

To view OD student’s details in student attendance:

Once the OD is created for the particular class student’s. The staff one who handle the class he/she can view the OD student details in the OD Students tab.



Note: The OD Students details will not be shown in the students’ tab to mark Absent for the students.

4. Report

Following are the available reports in student attendance:

- Daily Absentees Log

- Non -Compliance log
- Non - Compliance Percentage
- Overall Semester Attendance
- Classwise Percentage
- Course wise Absentees Statement
- Course wise Absentees Percentage
- Hostel Students Absentees

4.1. Daily Absentees Log


This report is generated to view the daily absentees and OD log of the students and reports can be downloaded in PDF Format.

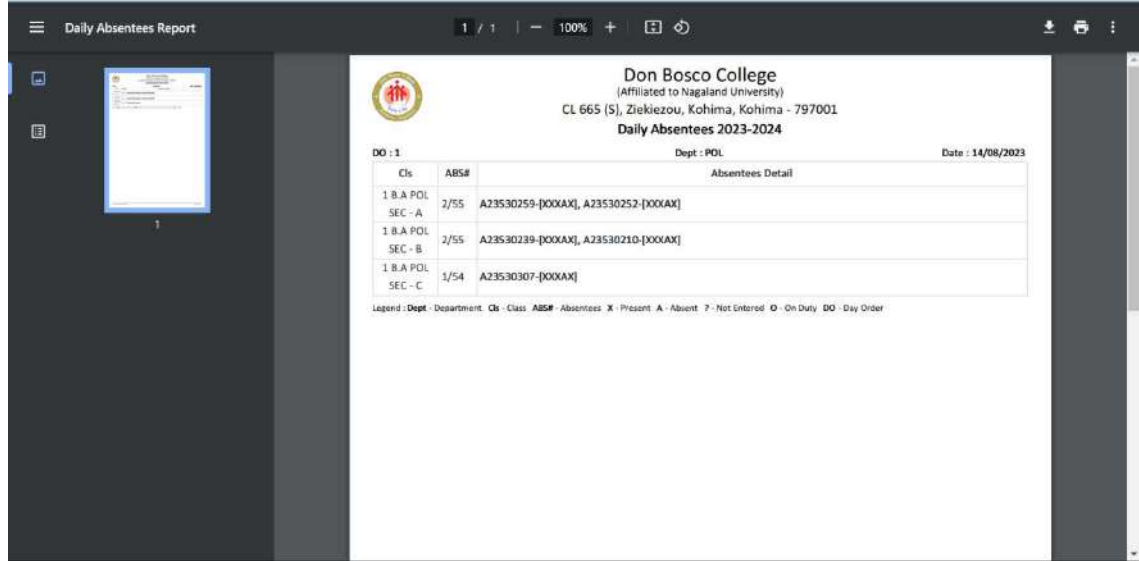
To generate daily absentee's log:

1. Under **Report** main menu, click **Daily Absentees Log** sub menu

The *Daily Absentees Log* wizard is displayed.

2. Select **Department** from the list (Or) click Department checkbox, to select all departments.
3. Select **Class** from the list (Or) click Class checkbox, to select all classes.
4. The **Term** is autogenerated.
5. Select **DateWise** as **Today / Yesterday / Custom** from the list.
 - a. If user select **Custom**, the Date field will be enabled, then select **Date** from the list.

- Click  to generate a report into PDF format.



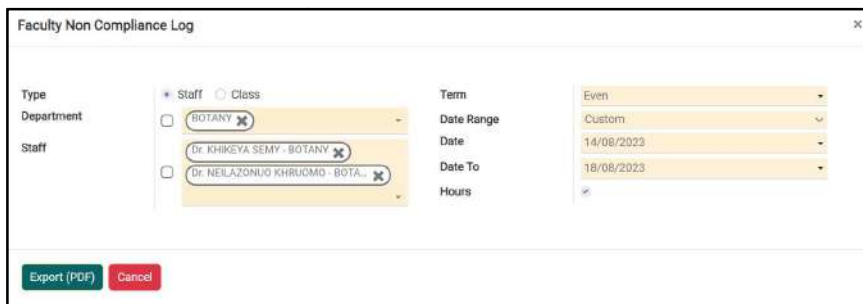
4.2. Faculty Non -Compliance log

Faculty Non-Compliance report generates incomplete attendance entry details taken by the assigned staff for each course, and the report can be generated into PDF format. Only, if the timetable is fixed then user can generate faculty Non-compliance log report.

To generate faculty non-compliance report:

- Select **Report** main menu and select **FacultyNon – Compliance Log** sub menu

The *FacultyNon Compliance Log*wizard is displayed.



- Select **Department** from the List box.
- Select **Staff** from the list box or select all staff by selecting checkbox.
- Select **Term** from the List box.
- Select **DateWise** as **Today / Yesterday / Weekly/ Custom** from the list.

- a. If you select **Custom**, the Date field will be enabled, then select **DateFrom** and **Date To** from the calendar dialogboxes.
6. Click **Export (PDF)** to generate a report into PDF report.

After selecting *Export PDF*, the report is generated into PDF Format as like the following image

#	Code	Staff Name	Date	DO	Cls	Course	Hrs	Absentees	Sign
1	DBCKS2211	Dr. Khikeya Semy	14/08/2023	1	1 B.SC BOT - 52	Mycology and Phytopathology	4		
2	DBCKS2211	Dr. Khikeya Semy	14/08/2023	1	1 B.SC BOT - 52	Mycology and Phytopathology	5		
3	DBCKS2211	Dr. Khikeya Semy	16/08/2023	3	BCC-03	BCC-03	6		
4	DBCKS2211	Dr. Khikeya Semy	16/08/2023	3	1 B.SC ZOD - 52	Mycology and Phytopathology	5		
5	DBCKS2211	Dr. Khikeya Semy	16/08/2023	3	SEC-3 (SEC-C)	SEC-3 (SEC-C)	4		
6	DBCKS2211	Dr. Khikeya Semy	17/08/2023	4	BCC-03/MN(P)	BCC-03/MN(P)	5		
7	DBCKS2211	Dr. Khikeya Semy	17/08/2023	4	BCC-03/MN(P)	BCC-03/MN(P)	6		
8	DBCKS2211	Dr. Khikeya Semy	17/08/2023	4	SEC-3 (SEC-C)	SEC-3 (SEC-C)	4		
9	DBCKS2211	Dr. Khikeya Semy	18/08/2023	5	1 B.SC ZOD - 52	Mycology and Phytopathology	4		
10	DBCKS2211	Dr. Khikeya Semy	18/08/2023	5	SEC-3 (SEC-C)	SEC-3 (SEC-C)	4		
11	DBCKS2211	Dr. Neilazomuo	14/08/2023	1	1 B.SC	Archegoniate(Bryophytes, Charophytes and	4		

4.3. Faculty Non Compliance (%)

Faculty NonCompliance Percentagereport generates incomplete attendance entry details taken by the assigned staff for each course, and the report can be generated into PDF format. Only, if the timetable is fixed then user can generate faculty Non-compliance percentage report.

To generate faculty non compliance (%)

1. Select **Report** main menu and select **Faculty Non Compliance(%)** sub menu

The *FacultyNon Compliance (%)* wizard is displayed.

2. Select **Department** from the list box or select all departments by selecting checkbox.

3. Select **Staff** from the listbox or select all staff by selecting checkbox.
4. Select **Term** from the List box.
5. Select **DateRange** as **Today / Yesterday /Weekly/ Custom** from the list.
 - a. If you select **Custom**, the Date field will be enabled then select **DateFrom** and **Date To** from the calendar dialogboxes.
6. Click **Export (PDF)** to generate a report into PDF report.

After selecting Export PDF, the report is generated into PDF Format as like the following image

The screenshot displays a PDF report titled "Daily Attendance Compliance" for Don Bosco College, affiliated with Nagaland University. The report is for the Department of Botany, staffed by Dr. KHIKEYA, covering the period from 14/08/2023 to 18/08/2023. The report shows a 100% compliance rate with 10 total hours and 10 non-compliance hours.

Dept	Code	Faculty	Total Hrs	NC Hrs	Compliance %
BOT	DBCKS2211	Dr. KHIKEYA Semy	10	10	100 %

Legend : NC Hrs-Non Compliance Hours, Total Hrs-Total Hours, WK Days-Working Days

4.4. Classwise Attendance (%)

Classwise Attendance Percentage report generates the students' attendance percentages by class. It provides the attendance details based on the selected department and class.

To generate classwise attendance (%) report:

1. Select **Report** main menu and select **Classwise Attendance(%)** sub menu

The *Classwise Attendance Percentagewizard* is displayed.

The screenshot shows a wizard titled "Classwise Attendance (%)". It has several input fields: "Term" with a dropdown menu showing "Odd"; "Date" with a calendar icon and "01/06/2022"; "Date To" with a calendar icon and "16/08/2022"; "Department" with a list box containing "Management Studies" and "Commerce"; and "Class" with a list box containing "1CU" and "1MS". There are checkboxes next to the Department and Class list boxes. At the bottom, there are two buttons: "Export (PDF)" in a blue box and "Cancel" in a red box.

2. Select **Term** from the list box
3. Select **From Date** and **Date To** from the calendar dialogboxes.
4. Select **Department** from the list box or select all departments by selecting checkbox
5. Select **Class** from the list box or select all classes by selecting checkbox
6. Click **Export (PDF)** to generate a report into PDF report.

After selecting Export PDF, the report is generated into PDF Format as like the following image

4.5. Coursewise AttendanceStatement

This feature allows you to generate a coursewise attendance statement. It provides the attendance details based on the selected department and course.

To generate course wise attendance statement:

1. Select **Report** main menu and select **Course wise Attendance Statement** sub menu

The *Coursewise Attendance Statement*wizard is displayed.

The screenshot shows a wizard titled "Coursewise Attendance Statement". It has several input fields: "From Date" with a calendar icon and "14/08/2023"; "To Date" with a calendar icon and "18/08/2023"; "Department" with a list box containing "EDUCATION"; "Staff" with a list box containing "Dr. IMTIMARO LONGPLIMER - EDUC..."; and "Course" with a list box containing "2 B.A.EDN - 61 - Trends and Issues...". There are checkboxes next to the Department and Course list boxes. At the bottom, there are two buttons: "Export (PDF)" in a green box and "Cancel" in a red box.

2. Select **From Date** and **To Date** from the calendar dialogboxes.
3. Select **Department** from the list box or select all departments by selecting checkbox.

4. Select **Staff** from the listbox or select all staff by selecting checkbox.
5. Select **Course** from the listbox or select all courses by selecting checkbox.

6. Click **Export (PDF)** to generate a report into PDF report.

After selecting Export PDF, the report is generated into PDF Format as like the following image

S.No	Dept	C.Code	Date	Hour	Absentees	Abs#
1	EDN	EDN C-5	14-08-2023	2		0
2	EDN	EDN C-5	16-08-2023	2	Kekhriseselle Rio (AH22530005), Neiketho O Yhome (AH22530009), Nolicavanuo Piansyu (AH22530010), Pavine Lamai (AH22530011), Rakovi Kapazi (AH22530013), Ruguolenuo Mechulho (AH22530015), Zeizino P Tanyi (AH22530049)	7
3	EDN	EDN C-5	17-08-2023	2	Zeizino P Tanyi (AH22530049)	1
4	EDN	EDN C-5	18-08-2023	2		0

Legend: Dept - Department, Abs# - Absentees Count, C.Code - Course Code

4.6. Coursewise Attendance (%)

This feature allows you to generate a coursewise attendance percentage. It provides the attendance details based on the selected class and course.

To generate coursewise attendance (%) report:

1. Select **Report** main menu and select **Coursewise Attendance (%)** submenu

The *Coursewise Attendance (%)* wizard is displayed.

Coursewise Attendance (%)

Report Type: Staff Class

From Date: 15/01/2024

To Date: 19/04/2024

Class: TBA EDN - S1

Course: TBA EDN - S1 - Basics of Educatio...

Percentage: 0.00 to 100.00

Export (XLS) Export (PDF) Cancel

2. Select **Term** from the listbox.
3. Select **From Date** and **To Date** from the calendar dialogboxes.
4. Select **Class** from the list box or select allclasses by selecting checkbox.
5. Select **Course** from the list box or select all courses by selecting checkbox.
6. Click **Export (PDF)** OR **Export (XLS)** to generate a report.

After selecting Export PDF/ Export XLS , the report is generated into Excel Sheet as like the following image

S.No	Roll No	Name	Class	TWH	PWH	AWH	Present(%)
1	AH22150160	KEVILANUO SACHU	2 B.A HIS -S1	46	42	4	91.3
2	AH22530050	ABRAHAM ACHUMI	2 B.A HIS -S1	46	39	7	84.78
3	AH22530051	AGAPE KIHO	2 B.A HIS -S1	46	41	5	89.13
4	AH22530052	AJO KESEN	2 B.A HIS -S1	46	40	6	86.96
5	AH22530053	AUTO SWU	2 B.A HIS -S1	46	43	3	93.48
6	AH22530054	ASANGLA YIMCHUNGER	2 B.A HIS -S1	46	43	3	93.48
7	AH22530055	AVELU SHIHO	2 B.A HIS -S1	46	44	2	95.65
8	AH22530056	BENCHUMLO M KIKON	2 B.A HIS -S1	46	41	5	89.13
9	AH22530057	CAROLEAN C	2 B.A HIS -S1	46	43	3	93.48
10	AH22530059	CHIONGRULA PHOM	2 B.A HIS -S1	46	41	5	89.13
11	AH22530090	CHIPENCHILA CHANG	2 B.A HIS -S1	46	43	3	93.48
12	AH22530061	FUTHERNA SUMI	2 B.A HIS -S1	46	42	4	91.3
13	AH22530062	GABRIELA MAGH	2 B.A HIS -S1	46	42	4	91.3
14	AH22530063	HILO TEP	2 B.A HIS -S1	46	40	6	86.96
15	AH22530064	ILBO KIHO	2 B.A HIS -S1	46	43	3	93.48
16	AH22530065	IMLUNKSHI KICHU	2 B.A HIS -S1	46	42	4	91.3
17	AH22530066	IZINGLUNGBE	2 B.A HIS -S1	46	32	14	69.57
18	AH22530067	JOSHUA D RUANGMEI	2 B.A HIS -S1	46	39	7	84.78
19	AH22530068	KAPU AYEMI	2 B.A HIS -S1	46	17	29	36.96
20	AH22530069	KENEL-U KERA	2 B.A HIS -S1	46	42	4	91.3
21	AH22530070	KENYUSILO SEB	2 B.A HIS -S1	46	42	4	91.3
22	AH22530071	KETHOLELIE THEUNUO	2 B.A HIS -S1	46	43	3	93.48
23	AH22530072	KEZHA KUONUO SUOKHRIE	2 B.A HIS -S1	46	42	4	91.3
24	AH22530073	KHOZUO A BASHE	2 B.A HIS -S1	46	32	14	69.57
25	AH22530074	KHIBELAZI-U MEZHU	2 B.A HIS -S1	46	46	0	100
26	AH22530075	KIHONI SHECJ	2 B.A HIS -S1	46	41	5	89.13
27	AH22530076	LIMAWAPANG LONGRUMER	2 B.A HIS -S1	46	41	5	89.13

4.7. Hostel Students Absentees

This feature allows you to generate anabsentee’s detail of the hostel students. It provides the attendance details based on the selected category, department and class.

To generate hostel students absentees report:

1. Select **Report** main menu and select **Hostel Students' Absentees** sub menu

The *Hostel Students Absentees*wizard is displayed.

2. Select **Term** from the list box.
3. Select **Date** from the calendar dialog box.
4. Select **Category** as **Boys** or **Girls** from the options.
5. Select **Department** from the list box or select all departments by selecting checkbox.
6. Select **Class** from the list box or select allclasses by selecting checkbox
7. Click **Export (PDF)** to generate a report into PDF report.

After selecting *Export PDF*, the report is generated into PDF Format as like the following image

S.No	Roll No	Name	Dept	Class	Absent Hrs	Note
1	B19223	CLINTON R	CA	3CAA	5	
2	B19226	DENIS JERMANUS A	CA	3CAA	4,5	
3	B19231	DONAVEN L	CA	3CAA	4,5	
4	B19264	MATHEW RUBAN Y	CA	3CAB	1,2,5	
5	B19269	NELSON RAJ M	CA	3CAB	1,2,5	
6	B19285	SAKTHIVEL V	CA	3CAB	1,2,5	
7	B192A5	ALEXANDER A	CA	3CAA	5	
8	B20230	GAVIN SABASTY FIGO R	CA	2CAA	1,5,6	
9	B20250	LINSTEN JENO A	CA	2CAA	1,5,6	

Acme Screenshot

Home Finance Statutory Reports Utilities Update admin (acperp)

Finance Home 01-Apr-2022 to 31-Mar-2023

Home X Report - Monthly Abstract (Payments)

Projects

DON BOSCO COLLEGE SOCIETY - Local
Don Bosco Hr.Sec.School Kohima - Local

Friday, 31 March 2023

Cash 138,909.05 DR +
Bank 13,573,755.61 CR +
FD 1,076,706.00 DR +

Chart Type Bar

Receipts and Payments for the Month Apr 2022 to Mar 2023

Month	Receipt	Payment	
Apr-2022	447,280.00	1,615,194.28	\$ 24,000,000.00
May-2022	1,397,590.00	1,141,826.72	\$ 21,000,000.00
Jun-2022	10,626,939.00	2,190,225.79	\$ 18,000,000.00
Jul-2022	1,534,104.00	1,745,430.56	\$ 15,000,000.00
Aug-2022	396,220.00	22,169,225.70	\$ 12,000,000.00
Sep-2022	839,235.00	2,745,751.90	\$ 9,000,000.00
Oct-2022	1,346,520.22	2,128,095.30	\$ 6,000,000.00
Nov-2022	408,090.00	1,663,041.58	\$ 3,000,000.00
Dec-2022	2,294,479.00	1,857,820.54	\$ 0.00
Jan-2023	10,040,950.00	2,222,050.92	
Feb-2023	171,000.00	3,281,181.61	
Mar-2023	364,778.00	2,268,718.64	
Total	29,867,185.22	45,041,563.48	

Upload Voucher Status Show All Portal Messages Amendments Ticket Status

Record 0 of 0 Record 0 of 0 Record 0 of 0

6587 Cheques have to be Reconciled/Cleared

License Period : 01-Apr-2020 to 31-Mar-2015 BO : KOHIMA Logged in Branch : acperp

Last Refreshed on 01 September 2014

Ctrl-Shift-F4 (F3) (F5) Configuration (F12)

- Finance
- Masters
- Accounting
- Receipt
- Payment
- Contra
- Journal
- Bank Reconciliation
- Budget - Annual
- Third Party Integration
- Fixed Deposit
- Options
- Views
- Vouchers
- Journal
- Audit Log

Voucher - Receipt

Home Report - Monthly Abstract (Payments) Voucher - Receipt

Project: DON BOSCO COLLEGE SOCIETY - Local From: 01/03/2023 To: 31/03/2023 Receipt Payment Contra

Opening Balance		Cash \$227,893.05 DR	Bank \$11,758,798.97 CR	FD \$1,024,003.00 DR				
Date	V.No	V.Type	Particulars	Cash / Bank	Ref No./...	Narration	Debit	Credit Name/Address
01/03/2023	43	Payment	Stationery and Consumables	Cash		Paid for taxi for transportab...	200.00	
01/03/2023	44	Payment	Domestic Staff Salary	Cash		Paid domestic staff salary fo...	8,200.00	
01/03/2023	45	Payment	Domestic Staff Salary	Cash		Paid domestic staff salary fo...	8,200.00	
01/03/2023	46	Payment	Domestic Staff Salary	Cash		Paid domestic staff salary fo...	9,000.00	
01/03/2023	47	Payment	Domestic Staff Salary	Cash		Paid domestic staff salary fo...	4,124.00	
01/03/2023	48	Payment	Domestic Staff Salary	Cash		Paid domestic staff salary fo...	4,000.00	
01/03/2023	49	Payment	Domestic Staff Salary	Cash		Paid domestic staff salary fo...	4,000.00	
01/03/2023	50	Payment	Domestic Staff Salary	Cash		Paid domestic staff salary fo...	3,500.00	
01/03/2023	51	Payment	Domestic Staff Salary	Cash		Paid domestic staff salary fo...	7,500.00	
03/03/2023	02	Payment	Fees paid to university/council	196701000043...		Paid to prof CR Deb Nagaland...	13,000.00	
03/03/2023	03	Payment	Provident Fund Paid	196701000043...		Paid for february 2023 Provid...	6,232.00	
03/03/2023	04	Contra	19670100004398 - THE FEDERAL BANK MAIN COLLEGE ACCOU...	068605300000...		Paid for EMI for Mrch 2023 t...		350,915.00
03/03/2023	05	Payment	BEEA Activites	196701000043...		Paid college anthem music pro...	50,000.00	
03/03/2023	06	Payment	Internet Expenses	196701000043...		Paid for internet expense for ...	1,945.32	
03/03/2023	07	Payment	Internet Expenses	196701000043...		Paid for internet expense for ...	1,945.32	
03/03/2023	25	Receipt	Interest on SB	068605300000...		Int.: 1-12-2022 To 28-02-2023		707.00
03/03/2023	52	Payment	Food Expenses	Cash		Paid for refreshment to NU pr...	640.00	
							2,268,718.64	1,069,182.00

Ledger Details

Ledger	Debit	Credit	Account No	Ref No./Cheque No.	Materialized On
Stationery and Consumables	200.00				
Cash		200.00			

Cost Centre Details

Name	Amount

Closing Balance Cash \$138,909.05 DR Bank \$13,573,755.61 CR FD \$1,076,706.00 DR

137 100%

Report - Monthly Abstract (Payments)

01-Apr-2022 to 31-Mar-2023

Home Report - Monthly Abstract (Payments) X Voucher - Receipt Report

Abstract Bank Activities Book of Accounts Final Accounts NEW Audit Foreign Contribution Cost Centre Financial Records Budget

100% X

DON BOSCO KOHIMA

Don Bosco kohima

Monthly Abstract (Payments)

For the Period: 01/04/2022 - 30/03/2023

DON BOSCO COLLEGE SOCIETY

Code	Particulars	For the Period (\$)	Progressive Total (\$)
	Loan Processing and documentation charges	208,978.00	208,978.00
	Tally certificate course expenses	142,898.00	142,898.00
100	Other Duties and Taxes	132,320.00	132,320.00
107	Telephone Expenses	13,930.00	13,930.00
108	Internet Expenses	66,552.22	66,552.22
11	Postage and Communication	117.00	117.00
115	Events and Celebrations	848,300.00	848,300.00
119	Worship Expenses	2,300.00	2,300.00
13	Electricity	137,566.04	137,566.04
148	Electrical repair and maintenance	26,480.00	26,480.00
16	Travelling and Conveyance	109,211.14	109,211.14
163A	BEEA Activities	235,909.00	235,909.00
163A	Green Campus	41,320.00	41,320.00
16A	Courier & Transportation charges	81,282.00	81,282.00
17	Audit Fees	38,940.00	38,940.00
170	Contribution to the Province	500,000.00	500,000.00
176	Society Expenses	14,460.00	14,460.00

DON BOSCO COLLEGE SOCIETY

PAYMENT

Voucher Type **Receipt**

Payments

Contra

Voucher

Date **11/01/2012**

Donor Info Delete Voucher Print Voucher

Press F11 to Single Entry

- F3 Date
- F4 Next Date
- F6 Receipts
- F7 Payment
- F8 Contra
- F9 Journal
- F10 Ledger
- Bank Account
- Cost Centre
- Dgnr
- Voucher View
- Mapping
- Ledger Options
- F12 Settings

Opening Balance Cash \$ 168,639.05 DR Bank \$ 13,493,031.47 CR FD \$ 1,024,003.00 DR

Ledger		Amount	Current Balance
Dr	Tally certificate course expenses - Direct Expenses	52,864.00	\$ 582,291.00 DR
			\$ 52,864.00
Cash / Bank		Amount	Ref. No (DD/Cheque) Materialized On Current Balance
Cr	19670100004398 (THE FEDERAL BANK MAIN COLLEGE ACCOUNT - KOHIMA)	52,864.00	\$ 11,791,935.44 DR
			\$ 52,864.00

Narration Paid for tally essential certificate course Tally Education private limited

Name & Address

Save New Close

Closing Balance Cash \$ 167,069.05 DR Bank \$ 13,558,295.47 CR FD \$ 1,024,003.00 DR

Ctrl+D Delete Trans Alt+D Delete Cash/Bank Ctrl+I Move Trans Alt+I Move to Cash/Bank Alt+S Save Alt+N New Alt+C Close

MOODLE LMS

Moodle LMS in Don Bosco College, Kohima

Moodle LMS started its first initial trial with students starting from June 2023 to December 2023 Academic session, after the successful trials, it was finally introduced to all students starting from January 2024, on a new academic session period.

With students and Lectures continuous participation and consistent update of relevant information on Moodle LMS website, it thus can be said that Moodle LMS was a successfully launched in Don Bosco College, Kohima

Advantages of Moodle LMS:-

1. Open source
2. Accessibility
3. Secure
4. Flexible and Feature Rich
5. Integration

Moodle LMS website Link for Don Bosco College, Kohima

<https://elearning.dbckohima.ac.in/moodle/>

The user can use both link and QR code scan to log in into

MoodleLMS:

1. Go to Play Store
2. Type Moodle and download Moodle
3. Once downloaded use the Link or either QR code to Log in.

Mobile app

QR code for mobile app access

Scan the QR code with your mobile app to fill in the site URL in your app.



Let us give a quick tour on Don Bosco College, Kohima MoodleLMS Site

1. Front Page:-

The following picture shows the front page to be shown when a user has log in into the College Moodle LMS site Page

Once pressing the log in page that is in the Far Corner of the right side, a user can easily enter its Id and Password and log in into the said page

Don Bosco College - Kohima

Available courses

Advanced Learner group
Teacher: Admin User

Note:

Every staff is provided a personal ID and password that even admin also is unaware of i.e. a staff is given a chance to change their Password accordingly to their preferable choice.

The Students are also provided with password and Id for log in

Once Logged in the page will appear as follows

Reset page to default

Dashboard

+ Add a block

Timeline

Next 7 days Sort by dates Search by activity type or name

Three sub Heading are shown as Home, Dashboard and My Course for both staff and students

Advanced Learner group

Bulk actions

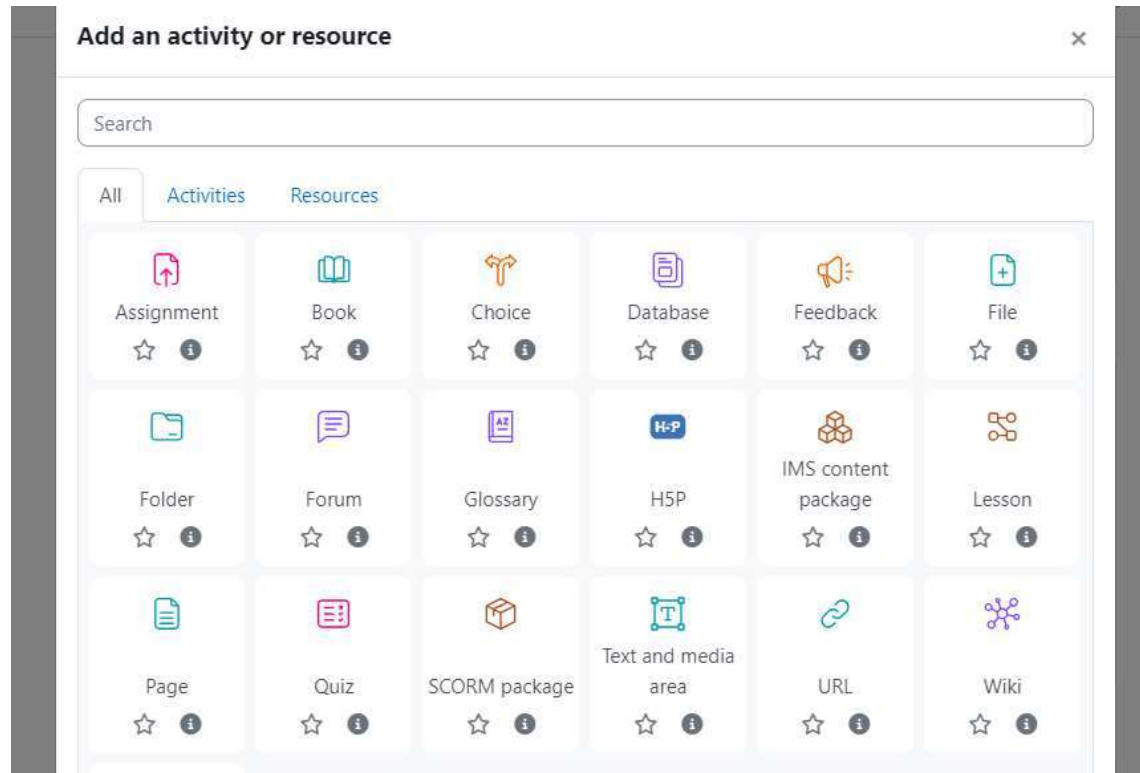
QuizTime Collapse all

Every test contains 100 questions

+ Add an activity or resource

The next page shown above indicates the Course a particular Staff will be assigned to accordingly to their course taken up,

For Example: the course I am currently assigned to is as **Advanced Learner Group**



The above image shown are the options a user receive when they press to 'add an activity'

The Activity or Resource can vary accordingly to user choice as to how they prefer to, if they want to upload PPT they can either use File or Folder, if they want to create an assignment, as such can be created, MCQ/True or False/ Multiple choice/Short answers etc all such can be done in Quiz (Note: The Quiz are naturally auto Correction, i.e. the computer will automatically correct the answers and show the result) and many more such wonderful activity are provide for users to utilize accordingly to their preference choice.

Likewise a user also have the ability to edit the sitting for more exciting programmes and usage of any set of rules and regulations.

Moodle now helps empower educators in two-thirds of academic institutions and thousands of organisations worldwide with open-source technology.

As an open-source platform, you can completely control your Moodle site's reliability, design, customisation, and longevity. Our Moodle Certified Partners and Service Providers can help your institution ensure a reliable, customisable, and resilient Moodle site for effective learning.

The image show below is a Prime example of how Moodle LMS (MCQ)are done:

Back

Question 1

Not yet answered

Marked out of 1.00

🚩 Flag question

✎ Edit question

🔄 (latest)

Gonkoken nanci is the newly discovered species of herbivorous dinosaur found in which country?

- a. Chile
- b. Egypt
- c. China
- d. Brazil

Next page

+ Add a block

Quiz navigation

1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	32	33	34	35
36	37	38	39	40	41	42
43	44	45	46	47	48	49

MOODLE

The screenshot shows the Moodle 'My courses' page. At the top, there is a navigation bar with 'LMS-DBCKOHIMA', 'Home', 'Dashboard', and 'My courses'. The main content area is titled 'My courses' and 'Course overview'. It features a search bar with 'All' and 'Search' options, and a 'Sort by course name' dropdown. Below this, there are three course cards: 'Basic of Education Research Semester II', 'Educational Technology (Major) Semester IV', and 'Educational Technology (Minor) Semester IV'. Each card has a decorative background image. A help icon (?) is visible in the bottom right corner.

The screenshot shows the Moodle course page for 'Basic of Education Research'. The navigation bar includes 'LMS-DBCKOHIMA', 'Home', 'Dashboard', 'My courses', and 'Edit mode' (which is turned on). The course title 'Basic of Education Research' is prominently displayed. Below the title, there are tabs for 'Course', 'Settings', 'Participants', 'Grades', 'Reports', and 'More'. A left sidebar contains a list of course activities, including 'Announcements', 'Concept and types of Sam...', 'Unit 1: Introductions of E...', 'Unit 2: The Hypotheses a...', and 'Unit 3: Research Design a...'. The main content area shows a list of activities under the heading 'Basic of Education Research'. The first activity is a 'FORUM' titled 'Announcements'. The second activity is an 'ASSIGNMENT' titled 'Concept and types of Sampling', which includes a 'Mark as done' button. Below the assignment, there is a message: 'Opened: Thursday, 7 March 2024, 12:00 AM' and 'Assignment on Concept and types of Sampling'. A help icon (?) is visible in the bottom right corner.