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(6th Semester)

COMMERCE

Paper : BC-602

(Public Administration)

Full Marks : 70

Pass Marks : 45%

Time : 3 hours

(PART : B—DESCRIPTIVE)

(Marks : 45)

The questions are of equal value

1. (a) "All administration is one." Discuss in the context of relationship between Public and Private Administrations.

Or

(b) Write short notes on the following topics :

- (i) Classical theory of administration
(ii) Human relation approach as explained by Elton Mayo

2. (a) "The Chief Executive is a troubleshooter, a supervisor and a promoter of future programmes." Discuss with reference to the functions of the Chief Executive.

Or

- (b) What is department? Critically examine the nature and types of department.

3. (a) What are the main forms and methods of judicial control over administration?

Or

- (b) Define Administrative Tribunals. What are the factors that give rise to Administrative Tribunals?

4. (a) Define recruitment. What are the major steps in the process of recruitment?

Or

- (b) "Promotion is a source of motivation and recognitions." Discuss with reference to the nature, significance and advantages of promotion.

5. (a) Discuss the procedure of passing the Budget in India.

Or

- (b) What is audit? Explain its objectives and functions. What is meant by the saying that audit is the watchdog of administration?
