



DBS Kohima Campus, Ziekezou, Kohima.

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## DON BOSCO COLLEGE KOHIMA

### ARTS, SCIENCE & COMMERCE

NAAC Accredited



HANDBOOK & ACADEMIC CALENDAR 2024-25

# **HANDBOOK & ACADEMIC CALENDAR**

**2024-25**



**DON BOSCO COLLEGE, KOHIMA**  
**Affiliated to Nagaland University**  
**KOHIMA-797001**

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## STUDENT PROFILE

### Personal Information

Name.....

DBCK Admission No.....

NU Roll No.....NU REG NO.....

Class.....

BEEA.....

Present address.....

.....

PIN.....Phone.....

Mobile.....

Email.....

Blood Group.....

Bank A/C No.....

Permanent Address .....

.....

PIN.....Phone.....

In case of Emergency

Parent/Guardian .....

Ph.....Mobile.....

***This Handbook & Calendar must be brought to college every day.***

## **PRAYER**

### **Lord's Prayer**

Our Father, who art in heaven,  
Hallowed be thy name.  
Thy Kingdom come,  
Thy will be done,  
On earth as it is in heaven  
Give us this day our daily bread.  
And forgive us our trespasses,  
As we forgive those who trespass against us.  
And lead us not into temptation,  
But deliver us from evil. Amen

### **Assembly Prayer**

Lord we pray / you let all our actions / be prompted / by  
your holy inspirations / and further them by your gracious  
help/ so that every prayer and work of ours / may begin always  
from you / and by you be happily ended. / Amen

## **PRAYER SONG**

### **A Servant in Your Heavenly House**

I'd rather be a servant in Your heavenly house  
than to be a king living anywhere else.  
I'd rather spend one day in Your heavenly house  
than a thousand days living anywhere else.  
Now I offer myself to You.

All to You I freely offer,  
all to You I freely give.  
I'll forever love and trust You,  
in Your presence freely give.  
I'd rather be a servant in Your heavenly house....

O Lord, I offer all back to You  
as thanks for all You give me Lord,  
I offer all back to You  
in thanks for all You give me.  
For all You give, I lift my life to You.

## **WELCOME SONG**

### **Welcome to the Family**

Welcome to the family  
We're glad that you have come  
To share your life with us  
As we grow in the love and  
May we always be to you  
What God would have us be  
A family always there  
To be strong and to lean on

### **Chorus**

May we Learn to love each other  
More with each new day  
May words of love be on our lips  
In everything we say  
May the spirit melt our hearts  
And teach us how to pray  
That we might be a true family



### Indian National Anthem

Janagana mana adhinayaka jaya, he  
Bharata bhagya vidhata,  
Punjaba, Sindhu, Gujarata Maratha,  
Dravida, Utkal, Banga;  
Vindya, Himachala, Yamuna Ganga,  
Uchhala jaladhi Taranga;  
Taba subha name jage,  
Taba subha ashisa mage,  
Gahe taba jaya gatha.  
Janagana Mangala dayaka jaya he,  
Bharata bhagya vidhata.  
Jaya he, jaya he, jaya he,  
Jaya, jaya, jaya, jaya he.

### Translation of the National Anthem

Thou art the ruler of the minds of all people  
Dispenser of India's destiny  
Thy name rouses the hearts of the Punjab  
Sind, Gujarat and Maratha  
Of the Dravida and Orissa and Bengal  
It echoes in the hills of Vindhya and Himalaya  
Mingles in the music of the Yamuna and Ganges,  
And is chanted by the waves of the Indian sea  
They pray for thy blessing and sing thy praise  
Thou dispenser of India's destiny  
Victory, Victory, Victory, to thee.

### DBCK Anthem

1. Shining bright as lone star in the sky 'bove  
And as lovely flower sweet in its full bloom  
Stands our College magnificent and splendid  
Spreading knowledge and light far and wide  
D-O-N B-O-S-C-O Don Bosco  
Is the name of our college you know it  
It's our Alma Mater and we love her  
It's our pride, our joy none can deny.

*For Don Bosco is our Guide and Father  
Showing the path of true knowledge and virtue  
Yes Don Bosco is great friend of all youth  
Let us sing of his glory and praise.*

2. We're the students of Don Bosco Kohima,  
You can tell it from our smile and smartness  
In the class, in the field and everywhere,  
We all do all our duties with cheer

Gently flutters the flag of our college,  
Neath its shadow we all march to conquer  
Whether sunshine or rain doesn't matter,  
With Don Bosco there's nothing to fear.

3. We may go North and South and East even West  
And yet we'll never forget our college,  
It's the cradle of love and joy purest  
It's the source of our wisdom and light  
Here we work, study, pray, sing and we play  
There is no room for gloom and idleness:  
For to be good and learned we all seek,  
With our motto of DUTY and JOY.

## **DON BOSCO COLLEGE HISTORY**

### **Don Bosco**

Don Bosco lost his father when he was two, an event that shaped his whole life. Growing up without a father's love made him sensitive to young people on the margins, lost and in danger, to whom he became a father; a father to the 'fatherless'.

The gospel image he found most expressive was that of the Good Shepherd who knows his sheep by name and is prepared to give his life for them. In his own life this became, 'For you I study, for you I work, for you I live, for you I am even willing to give my life'. As the burden of caring grew, he gathered around him men and women, willing in similar fashion, to share their lives with the young and the poor. He chose Francis de Sales as patron for his gentleness and patience to guide them.

His life's direction was confirmed by certain recurring dreams, the first of which, at nine years of age, never left him. It describes a field of young people at play and the young Giovanni getting involved with loud words and fists to stop them 'swearing'. A man dressed in a white cloak appears whose face is dazzling. He calls the boy by name and asks him to take charge of the others but says that they can only be won over by gentleness and love. He then points to the lady beside him who takes the boy's hand. She will teach him how to be sensitive to the most troubled hearts.

This then becomes his whole life, this desire to bring the good news of unconditional love to the young and to bring young people to accept Jesus as their closest friend. In the context of education (in the broadest sense), based entirely on 'reason, religion and loving kindness', he found a way to do this.

Don Bosco's way is about presence, about family, about 'being there' for young people sharing time, fun, prayer, encouragement, love. The credo of the Salesian family reads: 'we believe that God awaits us in the young to offer us the grace of serving Him'.

### **The Salesian Way**

Our spirituality is above all a spirituality of the heart that reaches out to people in practical life-supporting and life-enhancing ways, especially to the young, and among them those most at risk. It is at once contemplative and active. Salesian spirituality always seeks to recognise and uphold the dignity and respect due to all living beings. Anything less is considered a failure of understanding, a failure of spirit and heart. Tendencies to blame and exclude are recognised for what they are and are put aside in favour of attitudes of welcome and hospitality. Joy, like compassion and a gentle spirit, is intentional. There is no place here for the regressive ways of repression and violence, no place for unreasonable harshness or the arrogant selfishness of power. We believe that true spirituality plants seeds of integrity, care, compassion, kindness and happiness in the world and for the world.

### **Salesians World Wide**

We, the Salesians of Don Bosco, formally known as the Society of St Francis of Sales, was founded in 1859 by Saint John Bosco, there are currently 15,298 members in the Salesian Congregation, working in 132 countries around the world. Besides the Society of St. Francis de Sales, John Bosco also founded the Institute of the Daughters of Mary Help of Christians (Salesian Sisters), and the Association of Salesian Cooperators. Saint John Bosco always wanted to have lay people as part of his work and mission. The magnetism of his personality and the attractiveness of his educational philosophy have attracted many lay groups to become part of the Salesian Family. Thirty such groups have been

officially recognised that have a total of 4, 02,500 members. These groups live in communion with each other, share the same spirit and, with specifically distinct vocations, continue the mission he began. Don Bosco's Charism continues to inspire people of good will.

### **Salesian Province of Dimapur**

The Salesian province of Dimapur, one of the ten in India, came into existence by bifurcation of the Guwahati Province and was canonically erected on 8th December 1981 with the Rector Major Very Rev. Fr. Egidio Vigano's decree of canonical erection. The inauguration of the Province dedicated to St. Francis de Sales, was held on 18th June 1982 with Fr. Pulingathil Mathew as the first provincial. Late Bishop Alangimattathil Abraham, sdb of Kohima diocese presided over the inaugural ceremony. The province comprises the States of Arunachal Pradesh, Upper Assam, Manipur and Nagaland with an area of 2,55,168 sq. km having a population of 38.4 million. The provincial headquarters was established at Dimapur, a big town and the commercial hub of the state of Nagaland, situated at the boarder of Nagaland and Assam. At present the province has 52 centers and 246 Salesians serve in the province.

### **Don Bosco College Kohima**

Salesians have been present in Kohima for over past 60 years, having established the Christ King Parish from where the confreres opened the present Don Bosco High school in 1971, which has served the people of Kohima Village for the past 41 years. The school has been upgraded into higher secondary level from 1995. The people and the Catholic Elders Association of Kohima Village have made a written request to upgrade the present Higher Secondary School into an Institute of Higher Education (Graduate College), to cater to the needs of the young people of the locality. Hence, Don Bosco College, Kohima came into existence

and it is a gift given by the Salesian Province of Dimapur to the people of Nagaland, to commemorate the bicentenary of the birth of St. John Bosco (1815-2015). It was officially inaugurated and established on 31<sup>st</sup> August by Rev. Fr. Nestor Guria SDB, Provincial and blessed by Most. Rt. Rev. James Thopill D.D Bishop of the Diocese of Kohima.

Academically, the college is blossoming to a great height. The college takes pride for making a niche in University Ranks by securing gold medals in 2015, 2016, 2021 batches.

### **Our Vision**

To mould young persons into intellectually competent, morally upright, socially committed and spiritually inspired citizens at the service of Nagaland and the whole of India of today and tomorrow, by imparting holistic and personalized education.

### **Objectives of the College**

- To enhance quality of life through the development of individuals
- To enable students to become contributors in economic, social and political development of Nagaland
- To provide higher education for the economically poor students
- To provide employment-oriented courses in emerging areas of contemporary technology and service

### **College Logo**

The spirit of the College has been encapsulated in its Logo. The College Logo represents Don Bosco and the Salesians walking with the young in the world

## College Motto

Duty and Joy is the motto of our college. Duty is a term that conveys a sense of moral commitment or obligation to someone or something. Typically, "the demands of justice, honor, and reputation are deeply bound up" with duty. Don Bosco once exhorted his student Dominic Savio, "Do your duty as best as you can and you must be cheerful always." Rabindranath Tagore wrote, "I slept and dreamt that life was joy. I awoke and saw that life was service. I acted and behold, service was joy." There is a marvelous medicinal power in joy. Most medicines are distasteful; but this, which is the best of all medicines, is sweet to the taste, and comforting to the heart.

## Rector Major of the Salesian Society

The Rector Major, the superior of the Salesian Society, is the successor of Don Bosco, the father and centre of unity of the Salesian Family. Fr Ángel Fernández Artime was elected by the General Chapter 27 as the new Rector Major of the Salesian Congregation and the 10th Successor of Don Bosco. He was born in August 21, 1960 in Luanco-Gozon, Asturias, Spain; ordained a priest on July 4, 1987, in León.



*Fr Ángel Fernández Artime*  
Rector Major of the Salesian Society

## ADMINISTRATION

### Board of Management of the Don Bosco College Kohima

- |                               |                           |
|-------------------------------|---------------------------|
| 1. Fr. Joseph Pampackal       | : President               |
| 2. Fr. Xavier Mattam          | : Vice President          |
| 3. Fr. Dr. Tious Varghese SDB | : Secretary and Principal |
| 4. Fr. Chittiserry Joseph     | : Treasurer               |
| 5. Fr. T.P. James             | : Member                  |
| 6. Fr. Paul Punii             | : Member                  |
| 7. Fr. Ashuli Lonuo Linus     | : Member                  |
| 8. Fr. Christudoss            | : Member                  |
| 9. Fr. Varghese Palathingal   | : Member                  |

### Members of Governing Body

- |                                   |                           |
|-----------------------------------|---------------------------|
| 1. Fr. Joseph Pampackal           | : President               |
| 2. Fr. Fr. Xavier Mattam          | : Vice President          |
| 3. Fr. Dr. Tious Varghese SDB     | : Secretary and Principal |
| 4. Fr. C.M. Joseph                | : Treasurer               |
| 5. Fr. Kapani Deli David          | : Member                  |
| 6. Fr. T. P. James                | : Member                  |
| 7. Fr. Devasia Rajeesh            | : Member                  |
| 8. Fr. Dr. Aelavanthara Sebastian | : Member                  |
| 9. Fr. Christudoss                | : Member                  |
| 10. Fr. Paul Punii                | : Member                  |
| 11. Fr. Ashuli Lonuo Linus        | : Member                  |
| 12. Fr. Varghese Palathingal      | : Member                  |
| 13. Prof. G.T Thong               | : NU Representative       |
| 14. Dr. Jarani Mao                | : Staff Representative    |
| 15. Dr. Tovika Swu                | : Staff Representative    |
| 16. Mr. Kiyasetuo Stephen Vizo    | : Catholic Representative |
| 17. Mrs. Kezienuo                 | : Staff Representative    |

## ACADEMIC SUPPORT SERVICES

### Academic Welfare Committee

Fr. Dr. Tious Varghese SDB	: Principal and Chairman
Dr. Jarani Mao	: Dean of Academic & IQAC Coordinator
Dr. Tovika Swu	: Dean of Student Affairs
Mrs. Kezienuo	: Controller of Examination

### Internal Quality Assurance Cell (IQAC)

Fr. Dr. Tious Varghese SDB	: Principal and Chairman
Dr. Jarani Mao	: IQAC Co-ordinator
Dr. Tsutshowi-ü Sekhamo	: Assistant Co-ordinator
Fr. T.P. James	: Member
Mrs. Kezienuo	: Member
Dr. Tovika Swu	: Member
Dr. Neilazonuo Khruomo	: Member
Mr. Kiyasetuo Stephen Vizo	: Member
Ms. Kevisedenuo Christina	: Member
Mr. Medosielie Methodius Sote	: Member
Mr. Manikho	: Member
Ms. Zevisanuo Khate	: Member
Prof. G. T. Thong	: NU Representative

### Academic Council

Fr. Dr. Tious Varghese SDB	: Principal and Chairman
HOD of History	: Dr. Tsutshowe-ü Sekhamo
HOD of English	: Dr. Toshimenla
HOD of Political Science	: Dr. Tovika Swu
HOD of Education	: Dr. Imtinaro Longkumer
HOD of Sociology	: Mr. Sanihe Ariijii
HOD of Psychology	: Mrs. Ruovizokhonuo.E. Pienyu
HOD of Commerce	: Ms. Savitonuo Pucho
HOD of Botany	: Dr. Neilazonuo Khruomo
HOD of Zoology	: Ms. Patricia Kiewhuo

### Examination Cell

Fr. Dr. Tious Varghese SDB	: Principal and Chairman
Mrs. Kezienuo	: Controller of Examination
Mr. Lhikhwetso Kapfo	: Assistant Convenor

### Research and Development Cell

Fr. Dr. Tious Varghese SDB	: Principal and Chairman
Dr. Velhou Koza	: Convenor
Dr. Asangla Kichu	: Member

### Human Resource Development Committee

Fr. Dr. Tious Varghese SDB	: Principal and Chairman
Dr. Lanukumla	: Staff
Ms. Rokuomenuo Rio	: Students
Mr. Imtiwapang Longkumer	: Alumni
Ms. Nutsolu	: Parents

### Intellectual Property Rights Cell

Fr. Dr. Tious Varghese SDB	: Principal and Chairman
Dr. Neilazonuo Khroumo	: Convenor

### Admission Committee

Fr. Dr. Tious Varghese SDB	: Principal and Chairman
Fr. T.P. James	: Member
Dr. Tovika Swu	: Convenor

### Library Committee

Fr. Dr. Tious Varghese SDB	: Principal and Chairman
Mr. Hengouman Hansing	: Convenor

### Magazine Committee

Fr. Dr. Tious Varghese SDB	: Principal and Chairman
Mr. Rhilo Mero	: Convenor
Ms. Tseili Dukhru	: Member
Ms. Razoukhrienuo	: Member
Mr. Keneilhouphe	: Member



**Feedback Committee**

Fr. Dr. Tious Varghese SDB : Principal and Chairman  
 Mr. Bendangnikshi : Convenor  
 Ms. Ruokuomenuo Rio : Co-Convenor

**Collaboration of MOUs**

Fr. Dr. Tious Varghese SDB : Principal and Chairman  
 Dr. Imtinaro Longkumer : Convenor

**BOSCO INTERNAL COMPLAINT CELL**

Fr. Dr. Tious Varghese SDB : Principal and Chairman  
 Dr. Toshimenla : Academic Staff Grievance  
 Dr. Pinky Solgonsem : Administrative Staff Grievance  
 Mr. Imtiwapang Longkumer : Alumni Grievance  
 Ms. Nutsolu : Parents Grievance  
 Dr. Tovika Swu : Students Grievance

**HEALTH AND SAFETY SERVICE**

Fr. Dr. Tious Varghese SDB : Principal and Chairman  
 Ms. Kinitoli Saghu : Convenor

**First-Aid Committee**

Fr. Dr. Tious Varghese SDB : Principal and Chairman  
 Dr. Pinky Sagolsem : Convenor

**Transportation Service**

Fr. Dr. Tious Varghese SDB : Principal and Chairman  
 Mr. Sanihe Ariijii : Convenor  
 Dr. Jarani Mao : Member  
 Ms. Zhokholii Ritse : Member

**Anti-Ragging Cell**

Fr. Dr. Tious Varghese SDB : Principal and Chairman  
 Dr. Neikesonuo Rame : Convenor

**Sexual Harassment Cell**

Fr. Dr. Tious Varghese SDB : Principal and Chairman  
 Dr. Lanukumla Ao : Convenor

**Women Cell**

Fr. Dr. Tious Varghese SDB : Principal and Chairman  
 Ms. Vetalu Nyekha : Convenor

**Hostel**

Fr. Dr. Tious Varghese SDB : Principal and Chairman  
 Ms. Senjano : Convenor  
 Ms. Esther : Co-Convenor

**STUDENT SUPPORT SERVICES****Students Forum**

Fr. Dr. Tious Varghese SDB : Principal and Chairman  
 Dr. Tovika Swu : Convenor

**Mentoring Committee**

Fr. Dr. Tious Varghese SDB : Principal and Chairman  
 Mrs. Ruovizokhonuo .E. Pienye : Convenor

**Advance Learner Committee**

Fr. Dr. Tious Varghese SDB : Principal and Chairman  
 Mr. Zechie Peter Koza : Convenor  
 Ms. Wondanglo : Co-Convenor  
 Ms. Luchaviu Dolie : Co-Convenor

**Slow Learner Committee**

Fr. Dr. Tious Varghese SDB : Principal and Chairman  
 Ms. Rokovinuo : Convenor  
 Ms. Patricia : Co-Convenor  
 Ms. Senjumbeni P Kithan : Co-Convenor

**Assembly Committee**

Fr. Dr. Tious Varghese SDB : Principal and Chairman  
 Ms. Santhangunuo Rino : Convenor  
 Ms. Mhalesienuo : Co-Convenor

### **Career Counselling and Placement Cell**

Fr. Dr. Tious Varghese SDB	: Principal and Chairman
Ms. Senjano	: Convenor
Mr. Imtiwapang	: Co-Convenor

### **Discipline Committee**

Fr. Dr. Tious Varghese SDB	: Principal and Chairman
Mr. Zupenthung Shitiri	: Convenor
Mr. Sanihe Ariijii	: Co-Convenor
Ms. Savitonuo Pucho	: Co-Convenor
Ms. Rokovinuo	: Co-Convenor
Dr. Lirikum	: Co-Convenor
Mr. Stephen Yanthan	: Co-Convenor

### **Bosco Green Alliance**

Fr. Dr. Tious Varghese SDB	: Principal and Chairman
Mr. Sanihe Ariijii	: Convenor
Dr. Tsutshowe-ü Sekhamo	: Co-Convenor

### **Counselling Cell**

Fr. Dr. Tious Varghese SDB	: Principal and Chairman
Ms. Molhou -u Yano	: Convenor
Mr. Solomon Ngushu H Konyak	: Convenor

## **PARENT SUPPORT SERVICES**

### **Parent – Teachers Committee**

Fr. Dr. Tious Varghese SDB	: Principal and Chairman
Ms. Nutsulo Swuro	: Convenor
MS. Patricia Kiewhuo	: 1 <sup>st</sup> Year
Ms. Savitonuo Pucho	: 2 <sup>nd</sup> Year
Mr. Rhilo Mero	: 3 <sup>rd</sup> Year

## **ALUMNI SUPPORT SERVICES**

### **Alumni Committee**

Fr. Dr. Tious Varghese SDB	: Principal and Chairman
Mr. Imtiwapang Longkumar	: Convenor
Dr. Pinky Sagolsem	: English
Ms. Neikethonuo Phewhuo	: Education
Mr. Lokho Anthony	: History
Ms. Ruokuomenuo Rio	: Political Science
Ms. Razoukhrienuo Seletsu	: Sociology

## **BOSCO EXTENSION & ENRICHMENT ACTIVITIES (BEEA)**

### **Bosco Sports Academy**

Mr. Zupenthung Shitiri	: Convenor
Mr. Sanihe Ariijii	: Co-Convenor
Dr. Lirikum	: Co-Convenor
Ms. Nutsolu Swuro	: Co-Convenor

### **Bosco Spiritual Movement**

Ms. Esther Jungio	: Convenor
Ms. Zevisanuo Khate	: Convenor

### **Bosco Creativity Club**

Dr. Yanthungbeni T Kithan	: Convenor
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### **Red Ribbon Club**

Mr. Bendang Jamir	: Convenor
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### **Bosco Music Club**

Ms. Razoukhrienuo Seletsu	: Convenor
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### **NATIONAL CADET CORPS (NCC)**

Fr. Dr. Tious Varghese SDB	: Principal and Chairman
Ms. Rokovinuo	: Convenor

## **NATIONAL SERVICE SCHEME (NSS)**

Fr. Dr. Tious Varghese SDB	: Principal and Chairman
Ms Sharon Khing	: Convenor and Programme Officer
Ms. Tseili Dukhru	: NSS UNIT 1 Programme Officer
Ms. Wandanglo	: NSS UNIT 2 Programme Officer
Mr. Lokho Anthony	: NSS UNIT 3 Programme Officer
Mr. Bendangnikshi	: NSS UNIT 4 Programme Officer
Ms. Sathangunuo	: NSS UNIT 5 Programme Officer
Ms. Mhalesienuo Shunyu	: NSS UNIT 6 Programme Officer
Ms. Esther Jungio	: NSS UNIT 7 Programme Officer
Ms. Kinitoli Saghu	: NSS UNIT 8 Programme Officer
Ms. Neikethonuo	: NSS UNIT 9 Programme Officer
Dr. Lirikum	: NSS UNIT 10 Programme Officer
Ms. Luchaviu Dolie	: NSS UNIT 11 Programme Officer

## **ACADEMIC STAFF**

### **English Department**

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Mr. Mhalevotso Martin - History (Guest Faculty)  
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Ms. Naomi K Sheqi - History (Guest Faculty)  
[sheqiano@gmail.com](mailto:sheqiano@gmail.com)

### **Education Department**

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Dr. Jarani Mao, Assistant Professor  
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Dr. Yanthungbeni T. Kithan, Assistant Professor  
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Ms. Neikethonuo Phewhuo, Assistant Professor  
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Mr. Kelhou Yhome : Staff  
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### National Cadet Staff (NCC)

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### Support Staff

Mr. Nirmal : Peon cum Chowkidar

Mr. Deepak : Peon

Ms. Jeikha : Care taker

Ms. Lucy : Care taker

Ms. Anye : Cook

Mr. Biren : Driver

### PROGRAMMES OFFERED

Course Offered	Intake Capacity
B.A English Honours	55 Seats
B.A Political Science Honours	165 Seats
B.A History Honours	55 Seats
B.A Sociology Honours	55 Seats
B.A Education Honours	55 Seats
B.A Psychology Honours	55 Seats
B.Com Accounting & Finance Honours	40 Seats
B.Sc Botany Honours	40 Seats
B.Sc Zoology Honours	40 Seats



## ADMISSION PROCEDURE

### A SIMPLE SEVEN-STEPS ADMISSION PROCESS

1. Register yourself in the college higrade portal through the Link provided.  
Link: <https://dbck.higrade.live/admission>
2. Fill the online application form and submit.
3. Take a print out of the application and submit the same with the required documents in the college office.
4. Take spot admission.
5. Pay the college fee and obtain the college ID Card.
6. Collect the college uniform from the uniform counter.
7. Attend the orientation programme on 20th & 21" June 2024.

### EACH APPLICATION MUST BE ACCOMPANIED BY

Original Copy of NBSE Registration Card

- Migration Certificate in Original for applicants coming from outside Nagaland Board
- One Self Attested Xerox Copy of HSSLC & HSLC Examination Mark Sheets
- One Self Attested Xerox Copy of HSSLC & HSLC Examination Admit Cards
- One Self Attested Xerox Copy of Birth Certificate
- One Self Attested Xerox Copy of Schedule Tribe/Community Certificate
- One Self Attested Xerox Copy of Aadhaar Card

### You Should Know

One time Full Fee Concession for HSSLC STATE TOPPERS and Semester fee Concession for deserving orphans and economically weaker students.

## FEES

Fee to be paid during Admission: ₹ 15,500

Particular	For a semester (6 Month)
Tuition Fee (₹1500 X 6 months)	₹9000
Admission, Maintenances & Development Fee	₹5000
Student's Fee	₹1500
Total fee for a semester	₹15,500

## LABORATORY FEE

Psychology lab fee : ₹2000 (two thousand per semester)  
Science Lab fee : ₹5000 (Five Thousand Per Semester).

## HOSTEL

### Hostel Facilities Available for Don Bosco College Students

Hostel	Incharge	Contact Number
St. Paul Hostel (Co-ed)	Ms. Neitho-u Irene Rutsa	9856070113
Tribal Boys Hostel	Mr. Shibemo	9378064204
Elevate Boys Hostel	Ms. Catherine Mere	7641928623
St. Joseph Home (Co-ed)	Ms. Neingtuonuo Nelly	9862766681
Oblige Hostel (Ladies)	Mrs. Kevi	7640056385
Gladden Home (Ladies)	Ms. Atale	9436009814
Bethany Hostel (Ladies)	Sister	9615027985
Cherubim Boys Hostel	Ms. Senjano	9862267362
Casa Boys Hostel	Visavonuo	9366256866
Study Space (Ladies)	Mhabeni	7005827548
Riverbelt Boys Hostel	Mr. Atoska Swu	7005813100
Ogee Boys Hostel	Mr. Haireungam Haibwang	7005614746/8729997691
Serendip Girls Hostel	Ms. Lumrila Y	8837257377
Elegance Girls Hostel	Ms. Jumie Lan	9362163299
Armonia Boys Hostel	Mr. Teisovituo	9366256866

## TRANSPORTATION:

Transportation facilities are available for DBCK Students  
Contact Numbers: 8787722902/6009167761/7005527109 (Students are allowed to travel only in college authorized transportation service)

## NORMS & GUIDELINES

### Attendance

- Regular attendance not only fetches you high score of marks but also is an enriching experience with your classmates and teachers. Therefore, all the students should attend classes regularly. If there are some important and compelling reasons such as family celebration, ill health etc., students can avail leave after obtaining permission from the Principal.
- For every hour, the attendance of students is marked in attendance register by individual course teacher.
- Monthly attendance percentage of students will be displayed on the notice board. In case of any discrepancy, they can get it rectified by contacting the teacher concerned and the Principal within three days. Any request for correction in the attendance after three days will not be entertained.
- After the final attendance list is displayed on the notice board at the end of a semester, any request for correction of attendance will not be accepted.
- Minimum class/subject attendance required to be eligible to sit for any Examination of the college/University is 80%.
- Award/Merit certificates will be given to all who obtain 100% attendance for all the courses.
- Any student, who continuously absents from classes for 10 calendar days without information and intimation, will have his/her name struck off from the college register. The attendance at the first day of class after long vacation/holidays is compulsory and its non-compliance shall incur a fine.
- When absence is caused by unforeseen events, application for leave signed by the student & parent should be submitted to the

Principal not later than three days after returning to the class, along with proof for reasons.

- Application for leave of absence may be rejected by the Principal if its genuineness is not satisfactory.

### Evaluation System

Semester system will be followed as per Nagaland University directive. Each academic year is divided into two semesters. From June to November are the odd semesters and from December to May

#### Academic Calendar

- Examination of the 1<sup>st</sup>/3rd/5th Semester (Odd Semester) : October-November
- Examination of 2<sup>nd</sup>/4th/6th Semester (Even Semester) : April- May

### For the FYUGP Course

Evaluation will have both components of continuous internal assessment and end-semester examination carrying weightage of 25% and 75% respectively. Each course of 4 credits and above shall be evaluated for 100 marks with 25 marks for the internal assessment and 75 marks for the end-semester examination. Course of 2/3 credits will be evaluated for 50 marks with 12.5 marks for internal assessment and 37.5 marks for end-semester examination.

Practical course will be for 50 marks only. Pass marks will be 40%. Students will be required to obtain 40% marks in internal assessment and end-semester examination separately to pass the subject.

Continuous internal assessment includes two organized tests and other components such as assignments, presentations, quiz, seminar, etc. Both the Continuous Internal Assessment tests are compulsory to students.

## DBCK ATMOSPHERE

Don Bosco College is a shrine of learning and everyone is expected to create a favourable atmosphere for it.

### DRESS CODE

Dress is not about what is handy to wear as boys and girls but influential to wear as **Bosconians**. Hence, students are requested to wear set dress code.

- Black blazer, Black trousers, Black shoes, black socks, black belt, black sweater, with a white collared shirt for Monday, Tuesday, Thursday, Friday and Saturday
- College T-Shirt for Wednesday, Department T-Shirt for Thursday

### APPEARANCE

- Bleaching and colouring of hair is strictly prohibited for both boys and girls. Only black-dye may be used if and when circumstances demand.
- Inappropriate short hair is strictly prohibited for girls.
- Shaved haircut, bald cut (brush-cut over the ears) bald head-cut and growing long hair are strictly prohibited for boys.
- Spiked hair dress and fancy hair styles of any kind are strictly prohibited.
- No students shall keep his/her hair in any manner which can make the hair look unusual or over stylish than the normal student look.
- Tattoos of all kinds are strictly NOT allowed.

### FOR FEMALE STUDENTS

- Hair must be neat and clean. Shoulder length hair or longer than shoulder length should be tied up.
- Only one ear-stud per ear is allowed and the ear studs for

both ears must be of the same design.

- Ear-studs must be of a simple design and not fanciful.
- Dangling earrings are NOT allowed.

### BOSCONIANS

- Bosconians must wear proper uniform and identity card, whenever they come to the college.
- Daily attendance at the start of the college for a short prayer session in the college hall is mandatory.
- The students are expected to be in the college campus during the entire period of the college hours.
- Possession and use of addictive substances like tobacco, supari, pan, etc. are completely forbidden in the College campus.

### Regulations

- Students must be present on the re-opening day after every vacation and on the last day before every vacation, major or minor. Those who fail to do shall pay a fine.
- Punctuality is to be observed by all at the college campus. Late comers may be permitted to attend classes on submission of the fine slip. Names of late comers will be posted on the notice board once a month. Repeated late comers will be asked to discontinue from the college.
- Students may not leave the college campus during lecture hours without the permission of the Principal. When such leave is granted a leave-slip will be issued to the student. Students are required to present the leave slip to the college office before leaving the college.
- Usage of **mobile phone is prohibited** in the campus. Any unauthorized use will incur confiscation.
- Students must not join any club or society or involve in any engagements that would interfere with their studies without

the prior permission of the Principal.

- Students are forbidden to organize or attend any meeting within the college, or collect money for any purpose or to circulate among the students any notice or petition of any kind or paste it on the college notice board without the written permission of the Principal.
- Active participation in politics is not compatible with the academic life of students and such students are not expected to indulge in public activities, which are of a political nature.

### **Classroom Behaviour**

- Students shall respect the direction of the teachers. Any disrespect shown to the teachers in the class or outside shall result in serious punishment and even expulsion.
- Students who absent themselves from classes (absent themselves from one or more lectures without permission) will lose attendance for the day. Names of absentees will be posted on the notice board on the following day and clarification, if any, should be made on the same day. Repeated absentees will be asked to discontinue from the college or they may be detained in the selection exam.
- Students may not leave the classroom without the permission or until the teacher has left the room or asked the class to disperse.
- Proper class room behaviour is expected from all. Eating, chewing, littering of rubbish, spitting, writing on desk, wall, black boards etc., are strictly forbidden.
- Students who leave classrooms should get a leave-slip from the teacher. Students who leave class rooms without permission are admitted to the class only after obtaining permission from the Principal.

### **Fines**

Non-compliance with any of the rules and regulations of the college regarding general campus culture such as uniform, camera phone, attendance, late coming etc., shall incur a fine as reformatory/transformational measure.

## **STANDARD OPERATING PROCEDURES (SOP) FOR STUDENTS**

### **A. After admission process**

- After payment of fee, submission of original documents, signing of contract and orientation, every first year students or a transfer student is expected to do the following at the college office
- Apply for the college identification card
- Confirm all data entered in the student profile is up to date and correct
- Enroll yourself in a College club and association of your choice

### **B. Leaving college**

- After finishing college or in case of a transfer/withdrawal, a student is expected to do the following:
  - Write an application to the principal, requesting for required documents (eg: transfer certificate, character certificate, provisional certificate and return of all original documents submitted) and submit to the college office.
  - Collect the clearance form from the college office and get required signature from the HOD and Librarian
  - If a student wishes to take Transfer Certificate during the year he/She has to clear all fees of the installment period and if the TC is applied for after three months, then the entire fees of the year will have to be cleared.

- A fee of Rs. 100 has to be paid for Transfer Certificates and Rs. 50 each for other certificates.
- No Certificates will be handed over to anyone else other than the candidate, parents or one who produces any original certificate of the candidate.
- Collect all the documents on the given date from the college office.

### **C. During Examinations**

#### **Regarding Admit cards**

- Collect clearance slip from the college office.
- Get required signatures from the HOD and Librarian
- Signatures will only be given if the student has required attendance, no fees due, and no library fines or no books to be returned.
- Return the duly signed clearance form to the college office & collect the Admit card

#### **Discipline regarding examination**

- Report to college at least 30 minutes before the examination time
- All students are expected to be in the examination hall 5 minutes before the examination begin
- Bags, Mobile Phones or electronic gadgets are not allowed inside the examination hall
- Borrowing of stationery is not allowed in the examination hall
- Students are not supposed to write their names in the answer script, rather write only the college/university registration & roll number

- Students will not be allowed to enter the examination hall, 15 minutes after the commencement of exams
- Doubt clarification of the question paper will be done at the first 15 minutes only
- Malpractices in examinations will lead to cancellation of all the examinations and expulsion from the College.

### **D. Student Support**

#### **Loss of identity card**

Request for replacement of lost identity card must be given in writing to the Principal. A new card may be issued on the payment of Rs. 100.

#### **Loss/Damage of library book**

After the matter is informed by the student to the librarian, s/he will issue a memo to the college office directing him/her to collect the required amount of money for the book. The student should make the payment at the cash counter

#### **Damage to college property**

Any damage to the college property should immediately be reported to the Administrator .

The administrator will issue a memo to the college cash counter through the student. The student should make the payment at the cash counter for the damages done. The above applies to the undesired graffiti on desks, walls and Boards

#### **Suggestions & Complaints**

Suggestions are always welcome in the mode of signed notes in the letter box. Complaints may be registered to the concerned authorities depending on the nature of grievance. No anonymous complaints or suggestions will be taken up for action.



**Library/Music & sports equipment's**

Students can avail Library books at the prescribed library hours using their ID card.

Using of Musical instruments and sports equipment are allowed at the prescribed hours. A student should enter his details in the register/record book, and submit the ID card to the concerned coordinators.

**E. Sanctioned leave, late arrival and early departure**

- Get the signature from respective faculty and from the principal
- Regularity record in the handbook must also be signed by the Principal

**Absence due to family function**

Follow the above mentioned procedure but this leave can be only sanctioned provided you apply in anticipation of the family function

**Sick Leave**

- Get the signature from respective faculty and from the principal
- Regularity record in the handbook must also be signed by the Principal
- Attach your medical certificate (in case of absence for more than 3 days) with the form

**Late arrival/Uniform**

- Pay the stipulated fine at the college office
- Write your reason for being late, meet the Principal and make an entry in your handbook
- Three such entries will lead to suspension from college

**ACADEMIC CALENDAR****July 2024**

1	MON	Holiday
2	TUE	Class/College Reopening
3	WED	Class
4	THU	Class
5	FRI	Class/Assignment Topic to be Given
6	SAT	Inauguration of academic year/CR/ VCR Election
7	SUN	HOLIDAY
8	MON	Class/Tuluni Festival (Sumi)/ Women Cell/ Anti-Ragging/ Sexual Harrassment (1st Sem)/ Code of Conduct/Notifi cation for SF Election
9	TUE	Class
10	WED	Class
11	THU	Class/World Population Day (NSS)
12	FRI	Class/Survey on Student Ability
13	SAT	HOLIDAY/Governing Body Meeting
14	SUN	HOLIDAY
15	MON	Class/World Youth Skills Day/NSS SF Election Day
16	TUE	Class
17	WED	Class/SF Investiture Ceremony
18	THU	Class
19	FRI	Class
20	SAT	Graduation Day
21	SUN	HOLIDAY
22	MON	Class/Mentoring 1st Semester/ Last Date for the Submission of Assignment
23	TUE	Class/Mentoring 3rd Semester
24	WED	Class/Mentoring 5th Semester
25	THU	Class
26	FRI	Class/IQAC Internal Meeting/ Freshers Day
27	SAT	HOLIDAY
28	SUN	HOLIDAY
29	MON	Class
30	TUE	Class
31	WED	Class/Naknyuliim Festival (Chang)

**August 2024**

1	THU	Class /Tsongremmong Festival (Ao)
2	FRI	Class/Staff Meeting/ CIA Test
3	SAT	Department Activity (Seminar)
4	SUN	HOLIDAY
5	MON	Class
6	TUE	Class
7	WED	Class/Bian Festival (Khamniumgam) / National Handloom Day /Creativity Club
8	THU	Class/Mentemneo (Yimkhiung)
9	FRI	CIA Test - Group Leaders Election
10	SAT	HOLIDAY
11	SUN	HOLIDAY
12	MON	Class /International Youth Day (NSS)
13	TUE	Class
14	WED	Class
15	THU	Independence Day- Holiday
16	FRI	CIA Test
17	SAT	PTA/ Alumni Executive Meeting / Programme (HRD)
18	SUN	HOLIDAY- Hiinapungbi (Sangtam)
19	MON	Class
20	TUE	Class
21	WED	Class
22	THU	Class
23	FRI	CIA Test
24	SAT	HOLIDAY/External IQAC Meeting
25	SUN	HOLIDAY
26	MON	Janmashtami- Holiday
27	TUE	Class
28	WED	Class
29	THU	National Sports Day/ Inter-Colligate Activity (Sport/Cultural) BSA
30	FRI	CIA Test
31	SAT	Class

**September 2024**

1	SUN	HOLIDAY
2	MON	Class
3	TUE	Class/Mungmung (Sangtam)
4	WED	Class
5	THU	Class/Teachers Day (NSS/SF)
6	FRI	International Literacy Day (Creativity Club) / CIA Test
7	SAT	HRD ( 1st Sem) / Extension (3rd Sem) / Career Placement (5th Sem)
8	SUN	HOLIDAY
9	MON	Class
10	TUE	Class/World Suicide Prevention Day (NCC)
11	WED	Class
12	THU	Class
13	FRI	Class
14	SAT	HOLIDAY/First Aid Day (RRC)
15	SUN	HOLIDAY
16	MON	Id-e-Milad- Holiday
17	TUE	Class
18	WED	Class
19	THU	Class
20	FRI	Class
21	SAT	Department Activity 2 - Intercollegiate Department Activity
22	SUN	HOLIDAY
23	MON	Class/International Day of Sign Languages (NSS)
24	TUE	Class/Staff Grievance /NSS Day
25	WED	Grievance (Student/Alumni /Parents)
26	THU	Class
27	FRI	Class/World Tourism Day (NSS) /Research Day
28	SAT	HOLIDAY- Lao-Ong- Mo(Konyak)
29	SUN	HOLIDAY
30	MON	Model Exam

**October 2024**

1	TUE	Model Test/International Day for the Elderly (Spiritual)
2	WED	Gandhi Jayanti (NSS) HOLIDAY
3	THU	Model Exam
4	FRI	Model Exam /Internal IQAC Meeting
5	SAT	Model Exam/Tsokum (Khamniungam) / Yemshe (Pochury) / Advance and Remedial Programme
6	SUN	HOLIDAY
7	MON	Model Exam
8	TUE	Class
9	WED	Class/Tsonglak-Nyi (Tikhir)
10	THU	DURGA PUJA HOLIDAY
11	FRI	DURGA PUJA HOLIDAY /International Girl Child Day
12	SAT	HOLIDAY
13	SUN	HOLIDAY
14	MON	Class/International E-Waste Day (Green Alliance)/ Remedial Exam
15	TUE	Class/Remedial Exam
16	WED	Class/Remedial Exam
17	THU	Class/Remedial Exam
18	FRI	Class/Remedial Exam
19	SAT	IPR Workshop (IPR Cell)
20	SUN	HOLIDAY
21	MON	Class
22	TUE	Class
23	WED	Class
24	THU	Cultural Day (Euphoria)
25	FRI	Western Day (Euphoria)
26	SAT	HOLIDAY
27	SUN	HOLIDAY
28	MON	Class
29	TUE	Class
30	WED	Class/Research Day
31	THU	DIWALI- HOLIDAY /Langsim nyi (Zeliang) /Chaga Gadi (Liangmai)

**November 2024**

1	FRI	Class/Chavangkut (Kuki)
2	SAT	All Souls Day- Holiday
3	SUN	HOLIDAY
4	MON	Study Leave/Apikimti (Sumi)
5	TUE	Study Leave
6	WED	Study Leave / Tokhu Emong (Lotha)
7	THU	Study Leave/National Cancer Awareness Day (Red Ribbon Club)
8	FRI	Study Leave
9	SAT	HOLIDAY
10	SUN	HOLIDAY
11	MON	NU Exam /National Education Day (NCC)
12	TUE	NU Exam
13	WED	NU Exam
14	THU	NU Exam/Ahuna (Sumi)
15	FRI	GURU NANAK BIRTHDAY- HOLIDAY
16	SAT	NU Exam
17	SUN	HOLIDAY
18	MON	NU Exam
19	TUE	NU Exam
20	WED	NU Exam
21	THU	NU Exam /Wangala (Garo)
22	FRI	NU Exam
23	SAT	NU Exam/HOLIDAY / IQAC External Meeting
24	SUN	HOLIDAY/NCC Day
25	MON	NU Exam
26	TUE	NU Exam / National Constitution Day (NSS)
27	WED	NU Exam/Ngada (Rengma)
28	THU	NU Exam/Seminar (IQAC)
29	FRI	NU Exam/Seminar (IQAC)
30	SAT	NU Exam /Governing Body Meeting

**December 2024**

1	SUN	HOLIDAY
2	MON	NU Exam
3	TUE	NU Exam
4	WED	NU Exam /Pre-Christmas Celebration
5	THU	NU Exam
6	FRI	NU Exam
7	SAT	NU Exam
8	SUN	HOLIDAY
9	MON	Terhiini (Angami)
10	TUE	Educational Tour
11	WED	International Mountain Day (NSS) / Educational Tour
12	THU	Educational Tour
13	FRI	Educational Tour
14	SAT	Educational Tour
15	SUN	Educational Tour
16	MON	NU Exam
17	TUE	WINTER BREAK
18	WED	WINTER BREAK
19	THU	WINTER BREAK
20	FRI	WINTER BREAK
21	SAT	WINTER BREAK
22	SUN	WINTER BREAK
23	MON	WINTER BREAK
24	TUE	WINTER BREAK
25	WED	WINTER BREAK
26	THU	WINTER BREAK
27	FRI	WINTER BREAK
28	SAT	WINTER BREAK
29	SUN	WINTER BREAK
30	MON	WINTER BREAK
31	TUE	WINTER BREAK

**January 2025**

1	WED	WINTER BREAK
2	THU	WINTER BREAK
3	FRI	WINTER BREAK
4	SAT	WINTER BREAK
5	SUN	WINTER BREAK - Thuni (Chakhesang)
6	MON	WINTER BREAK
7	TUE	WINTER BREAK
8	WED	WINTER BREAK
9	THU	WINTER BREAK
10	FRI	WINTER BREAK
11	SAT	WINTER BREAK
12	SUN	WINTER BREAK
13	MON	WINTER BREAK - Poang Lum (Chang) / Aai- Sagi (Kachari)
14	TUE	WINTER BREAK
15	WED	WINTER BREAK - Sokronye (Chakhesang)
16	THU	Class/Tsungkamneo (Yimkhiung)
17	FRI	Class/Mimkut(Kuki)
18	SAT	Class/Kuhlang-Nyi (Tikhir)
19	SUN	HOLIDAY
20	MON	Class/Khaozaosie-Hok-Ah (Khamnuingam)
21	TUE	Class/Assignment Topic to be Given
22	WED	Class
23	THU	Class/Tsahyok-nyi (Tikhir)
24	FRI	Class/National Girl Child Day (Women Cell)
25	SAT	HOLIDAY/National Voters Day (ELC)
26	SUN	HOLIDAY- REPUBLIC DAY
27	MON	Class/Bishu (Kachari)
28	TUE	Class
29	WED	Class
30	THU	Class
31	FRI	Feast of Don Bosco- Holiday

**February 2025**

1	SAT	Class/Research Day
2	SUN	HOLIDAY
3	MON	Class
4	TUE	Class
5	WED	Class
6	THU	Class
7	FRI	Class/IQAC Internal Meeting
8	SAT	HOLIDAY
9	SUN	HOLIDAY
10	MON	Class
11	TUE	Class
12	WED	CIA Test
13	THU	Class
14	FRI	Class
15	SAT	Cross Country Race
16	SUN	HOLIDAY
17	MON	Euphoria-College
18	TUE	Euphoria-IG Stadium
19	WED	Euphoria-IG Stadium
20	THU	Euphoria-Closing and Concert
21	FRI	HOLIDAY
22	SAT	HOLIDAY
23	SUN	HOLIDAY
24	MON	Class
25	TUE	Class/Sekrenyi(Angami)
26	WED	Class
27	THU	Class
28	FRI	Research Day/ CIA Test

**March 2025**

1	SAT	Department Activity 3 - Field Trip
2	SUN	HOLIDAY
3	MON	Class
4	TUE	Class
5	WED	Ash Wednesday- Holiday
6	THU	Class
7	FRI	CIA Test
8	SAT	HOLIDAY
9	SUN	HOLIDAY
10	MON	Class
11	TUE	Class/Mueinyi (Zeliang)
12	WED	Class/Tsoshu (Sangtam)
13	THU	Class
14	FRI	HOLIDAY-HOLI
15	SAT	CIA Test
16	SUN	HOLIDAY
17	MON	Class
18	TUE	Class
19	WED	Class
20	THU	Class
21	FRI	World Poetry Day (Creativity Club) / CIA Test
22	SAT	HOLIDAY/World Water Day (NSS)
23	SUN	HOLIDAY
24	MON	Class
25	TUE	Class/Mentoring
26	WED	Class/Mentoring /Blood Donation
27	THU	Class/Mentoring
28	FRI	CIA Test
29	SAT	Staff Meeting/ Research Day
30	SUN	HOLIDAY
31	MON	Class



**April 2025**

1	TUE	Class/Kundaglung (Chang) /Aoeleang (Konyak)
2	WED	Class
3	THU	Class
4	FRI	Class
5	SAT	Department Activity 4 - Capacity Building Programme
6	SUN	HOLIDAY
7	MON	Class/Remedial Exam
8	TUE	Class/Remedial Exam
9	WED	Class/Remedial Exam
10	THU	Class/Remedial Exam
11	FRI	Class/Remedial Exam
12	SAT	HOLIDAY
13	SUN	HOLIDAY
14	MON	Class/National Gardening Day (Green Alliance) / Remedial Exam
15	TUE	Class/World Art Day (Creativity Club)
16	WED	Class/Wangtsunuo (Yimkhiumg)
17	THU	Maundy Thursday- Holiday
18	FRI	Good Friday- Holiday
19	SAT	Holy Saturday- Holiday
20	SUN	HOLIDAY
21	MON	Holiday
22	TUE	Class/Earth Day (NSS)
23	WED	Class/World Book Day (Library)
24	THU	Class/Tsukhenie (Chakhesang)
25	FRI	Class
26	SAT	HOLIDAY/ IPR
27	SUN	HOLIDAY
28	MON	Study Leave
29	TUE	Study Leave
30	WED	Study Leave

**May 2025**

1	THU	Study Leave
2	FRI	Study Leave
3	SAT	Study Leave/Research Day
4	SUN	HOLIDAY
5	MON	Gratitude Day
6	TUE	NU Exam
7	WED	NU Exam
8	THU	World Red Cross Day (Red Ribbon Club) /NU Exam
9	FRI	NU Exam
10	SAT	HOLIDAY/ NU Exam
11	SUN	HOLIDAY
12	MON	NU Exam
13	TUE	NU Exam
14	WED	NU Exam
15	THU	NU Exam
16	FRI	NU Exam
17	SAT	NU Exam
18	SUN	HOLIDAY
19	MON	NU Exam
20	TUE	NU Exam
21	WED	NU Exam
22	THU	NU Exam
23	FRI	NU Exam
24	SAT	NU Exam/HOLIDAY- Feast of Mary Help of Christian
25	SUN	HOLIDAY
26	MON	NU Exam
27	TUE	NU Exam
28	WED	NU Exam/Menstrual Hygiene Day (Women Cell)
29	THU	NU Exam
30	FRI	NU Exam
31	SAT	NU Exam/World No Tobacco Day (NSS)

**June 2025**

1	SUN	HOLIDAY
2	MON	NU Exam
3	TUE	NU Exam
4	WED	NU Exam
5	THU	NU Exam/World Environment Day (NSS)
6	FRI	NU Exam
7	SAT	NU Exam
8	SUN	HOLIDAY
9	MON	NU Exam
10	TUE	NU Exam
11	WED	NU Exam
12	THU	NU Exam
13	FRI	NU Exam
14	SAT	HOLIDAY-World Blood Donor Day (Red Ribbon Club)
15	SUN	HOLIDAY
16	MON	Semester Break/Admission
17	TUE	Semester Break/Admission
18	WED	Semester Break/Admission
19	THU	Semester Break/Admission
20	FRI	Semester Break/Admission
21	SAT	International Yoga Day (NSS)
22	SUN	HOLIDAY
23	MON	Semester Break/Admission
24	TUE	Semester Break/Admission
25	WED	Semester Break/Admission
26	THU	Semester Break/Admission
27	FRI	Semester Break/Admission
28	SAT	HOLIDAY
29	SUN	HOLIDAY
30	MON	Semester Break/Admission

**PRIZES & AWARDS****Academic Awards**

St. John Bosco endowment prize to be awarded to the best student for proficiency in first Semester

St. John Bosco endowment prize to be awarded to the best student for proficiency in second Semester

St. John Bosco endowment prize to be awarded to the best student for proficiency in Third Semester

St. John Bosco endowment prize to be awarded to the best student for proficiency in fourth Semester

St. John Bosco endowment prize to be awarded to the best student for proficiency in fifth Semester

St. John Bosco endowment prize to be awarded to the best student for proficiency in sixth Semester

St. John Bosco endowment prize to be awarded to the best student for proficiency in the major subjects in all semesters

St. John Bosco endowment prize to be awarded to the student for 100% Attendance in two consecutive semesters

***Semester for Fee Concession***

Full fee concession for HSSLC STATE TOPPERS

Semester fee concession for deserving orphans and economically weaker students'

***Academic Excellence Award***

This award is given to the students who secured 7 CGPA and above in the semester exam. The award consists of Cash prize of Rs. 5000/- with memento, medal and certificate.

***Department Toppers Award***

This award is given to the highest scorer in each department in the University examination. The award consists of medal, cash prize and certificate.

### ***DBCK Quiz Award***

This award is given to acknowledge the winners of DBCK Quiz Time which is organized annually by the Advanced Learners Committee. There are three winners for this award-

- 1<sup>st</sup> Winner -Cash prize Rs.5000/- with medal and certificate  
2<sup>nd</sup> Winner -Cash prize Rs.3000/- with medal and certificate  
3<sup>rd</sup> Winner -Cash prize Rs.2000/- with medal and certificate

### ***100% Attendance Award***

This award is given to the students who have 100% attendance in their semester to acknowledge their regularity in classes.

### **BEEA Awards**

St. John Bosco endowment prize to be awarded to the best NSS Volunteer

St. John Bosco endowment prize to be awarded to the best Sports Man of the Year

St. John Bosco endowment prize to be awarded to the best Sports Woman of the Year

St. John Bosco endowment prize to be awarded to the best student in music

St. John Bosco endowment prize to be awarded to the best Artist

St. John Bosco endowment prize to be awarded to the most active environmentalist

St. John Bosco endowment prize to be awarded to most active participant in choir activities

St. John Bosco endowment prize to be awarded to the best student in creative writing in English

St. John Bosco endowment prize to be awarded to the best Bosconian of the sixth Semester

## **REPORTS AND RECORDS**

### **ABSENCE FROM COLLEGE**

<b>Date of days absent</b>	<b>No. of days absent</b>	<b>Reasons in brief with Parents/ guardians signature for being absent</b>	<b>Total Days absent</b>	<b>Signature Staff In-charge</b>

## REPORTS AND RECORDS

### ABSENCE FROM COLLEGE

Date of days absent	No. of days absent	Reasons in brief with Parents/ guardians signature for being absent	Total Days absent	Signature Staff In-charge

## REPORTS AND RECORDS

### ABSENCE FROM COLLEGE

Date of days absent	No. of days absent	Reasons in brief with Parents/ guardians signature for being absent	Total Days absent	Signature Staff In-charge

## REPORTS AND RECORDS

### ABSENCE FROM COLLEGE

Date of days absent	No. of days absent	Reasons in brief with Parents/ guardians signature for being absent	Total Days absent	Signature Staff In-chage

## REPORTS AND RECORDS

### ABSENCE FROM COLLEGE

Date of days absent	No. of days absent	Reasons in brief with Parents/ guardians signature for being absent	Total Days absent	Signature Staff In-chage



## REPORTS AND RECORDS

### LATE ARRIVAL

Date	Time of Arrival	Reason	Signature Staff In-charge

## REPORTS AND RECORDS

### LATE ARRIVAL

Date	Time of Arrival	Reason	Signature Staff In-charge

## REPORTS AND RECORDS

### LATE ARRIVAL

Date	Time of Arrival	Reason	Signature Staff In-charge

## REPORTS AND RECORDS

### LATE ARRIVAL

Date	Time of Arrival	Reason	Signature Staff In-charge

## REPORTS AND RECORDS

### EARLY DEPARTURE

Date	Time of Departure	Reason	Signature Lecturer's	Signature Staff In-charge

## REPORTS AND RECORDS

### EARLY DEPARTURE

Date	Time of Departure	Reason	Signature Lecturer's	Signature Staff In-charge

## REPORTS AND RECORDS

### EARLY DEPARTURE

Date	Time of Departure	Reason	Signature Lecturer's	Signature Staff In-chage

## REPORTS AND RECORDS

### EARLY DEPARTURE

Date	Time of Departure	Reason	Signature Lecturer's	Signature Staff In-chage

## REPORTS AND RECORDS

### UNIFORM

Date	Reason	Signature Parents/ Guardians	Signature Staff In-chage

## REPORTS AND RECORDS

### UNIFORM

Date	Reason	Signature Parents/ Guardians	Signature Staff In-chage



## REPORTS AND RECORDS

### UNIFORM

Date	Reason	Signature Parents/ Guardians	Signature Staff In-chage

## REPORTS AND RECORDS

### UNIFORM

Date	Reason	Signature Parents/ Guardians	Signature Staff In-chage

## REPORTS AND RECORDS

### PRINCIPAL/HOD/DEAN REMARKS

Date	Remark	Signature Parents/ Guardians

## REPORTS AND RECORDS

### PRINCIPAL/HOD/DEAN REMARKS

Date	Remark	Signature Parents/ Guardians

## REPORTS AND RECORDS

### PRINCIPAL/HOD/DEAN REMARKS

Date	Remark	Signature Parents/ Guardians

## REPORTS AND RECORDS

### PRINCIPAL/HOD/DEAN REMARKS

Date	Remark	Signature Parents/ Guardians

## REPORTS AND RECORDS

### STAFF REMARKS

Date	Remark	Signature Parents/ Guardians

## REPORTS AND RECORDS

### STAFF REMARKS

Date	Remark	Signature Parents/ Guardians

## REPORTS AND RECORDS

### STAFF REMARKS

Date	Remark	Signature Parents/ Guardians

## REPORTS AND RECORDS

### STAFF REMARKS

Date	Remark	Signature Parents/ Guardians



TIME TABLE					
Day	1 <sup>st</sup> Period	2 <sup>nd</sup> Period	3 <sup>rd</sup> Period	4 <sup>th</sup> Period	5 <sup>th</sup> Period
Monday					
Tuesday					
Wednesday					
Thursday					
Friday					
Saturday					

TIME TABLE					
Day	1 <sup>st</sup> Period	2 <sup>nd</sup> Period	3 <sup>rd</sup> Period	4 <sup>th</sup> Period	5 <sup>th</sup> Period
Monday					
Tuesday					
Wednesday					
Thursday					
Friday					
Saturday					

**TEST / EXAMINATION TIME TABLE**

DATE	SUBJECT CODE	PAPER NAME

**TEST / EXAMINATION TIME TABLE**

DATE	SUBJECT CODE	PAPER NAME

**TEST / EXAMINATION TIME TABLE**

DATE	SUBJECT CODE	PAPER NAME

**TEST / EXAMINATION TIME TABLE**

DATE	SUBJECT CODE	PAPER NAME

## DEPARTMENTAL ACTIVITIES

[illegible]

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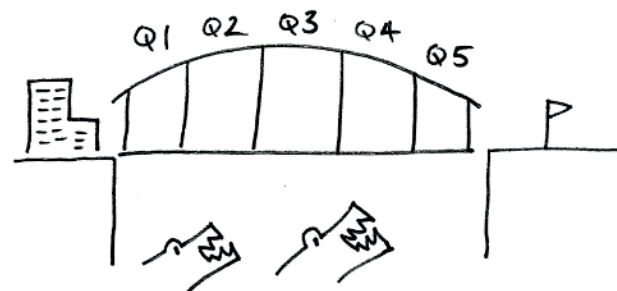
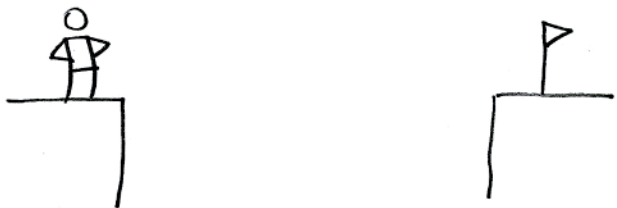
-82-

[illegible]

<b>My Strengths</b>	<b>My Weaknesses</b>
<b>My Opportunities</b>	<b>My Threats</b>



## Me & My Goal



## My Desired New Reality in 2035

**QUALIFICATION**

**CAREER**

**SKILLS**

**FINANCIAL STATUS**

**FAMILY**

**Sketch of My  
New Reality in 2035**  
(Career, Office, Shop, Company, House,  
Family, Money, Property)

**MY DAILY TIME TABLE**

Sleep	
Daily Study	
Home-Class-Home	
Games/Exercise Gardening/Hobby	
Eat/Food Preparation	
Dress/Bathe/Wash	
Prayer/Church activities	
Village/	
Total Hours	

### MY HOLIDAY TIME TABLE

Sleep	
Daily Study	
Extra Study	
Games/Exercise Gardening/Hobby	
Eat/Food Preparation	
Dress/Bathe/Wash	
Prayer/Church activities	
Village/	
Total Hours	

### MY DREAM MARKS ..... SEMESTER

<b>NAGALAND UNIVERSITY</b> <b>END SEMESTER EXAMINATION</b> <b>Month ..... Year .....</b>					
Name :					
Class :					
NU Roll Number :					
MARKS OBTAINED					
Paper Code	CIA 10	Asst 10	Asst 10	NU 70	Total 100
<b>Total</b>					
<b>Percentage</b>					
<b>Division</b>					

## NOTES

### MY DREAM MARKS ..... SEMESTER

<p align="center"><b>NAGALAND UNIVERSITY</b>  <b>END SEMESTER EXAMINATION</b></p> <p align="center"><b>Month ..... Year .....</b></p> <p>Name :  Class :  NU Roll Number :</p> <p align="center"><b>MARKS OBTAINED</b></p>					
Paper Code	CIA 10	Asst 10	Asst 10	NU 70	Total 100
<b>Total</b>					
<b>Percentage</b>					
<b>Division</b>					

**NOTES**

**NOTES**

## NOTES